

Cultural and Recreational Facilities

Library Department

ECO Master Disc Repair System

Disc-based media (audiobooks and music on CD as well as films and television programs on DVD) make up a large portion of the library materials being used – up to 25% of all materials checked out in a given month. Keeping these items in good condition and, thus, extending the usable life of these items acquired with the department's allocation of tax dollars is imperative.

In 2012, for a cost of \$6,795, we purchased a basic disc repair machine. This unit has repaired more than 4,000 discs since we acquired it, extending the usable life of – conservatively - \$53,000 worth of materials (assuming \$10 per CD and \$15 per DVD). Though the existing machine works great, it is labor-intensive to use, requiring staff intervention with each disc processed.

This request is for funding to purchase an “ECO Master” disc repair unit. The ECO Master is an automated, high-capacity version of the machine we have now. This unit allows for the automatic batch processing of up to 50 discs at a time. In addition to freeing up staff time, such a high-volume machine would allow us to more proactively care for our discs. While the current system repairs discs, the repair is only done once a customer has had a bad experience with the disc and brings the problem to our attention. By systematically – and preemptively – processing our discs through this machine, we would be able to significantly cut down on users' bad experiences with our materials, while extending the useable life of the materials nearly indefinitely.

Scarborough Public Library acquired an earlier generation of this machine several years ago, and report great satisfaction with it.

The existing equipment would remain in use upstairs for on-the-spot repairs and cleaning of discs, but the proposed equipment would be housed in the basement and would be used for batch repairs and cleaning of discs.

There is the potential for revenue generation from this equipment, if we were to offer disc repair/cleaning as a for-fee service to our users or to other libraries.

Project Cost:	\$20,000
Funding Source:	\$10,000 Library Donation Account \$10,000 Fund Balance
Source of Cost Estimate:	Manufacturer's Price List
Projected Useful Life:	10+ years

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Cultural and Recreational Facilities

Main Library

Book Return Replacement

The most frequent – and longstanding - complaint the library department receives from citizens is about the book return at the Main Library. In years past, the complaints have been purely about the inconvenience of having a book return which is only available for use when the library is closed – a necessity due to the location of the current book drop. In the past year, however, the mechanisms of the existing book drop have deteriorated to a point where we are now receiving more and more complaints about the basic functionality of the drop. Sometimes the door doesn't close after items are returned, items often get stuck inside the chute and – a couple of times in the past year – the door and part of the chute have detached from the frame and come off in people's hands.

This proposal calls for an upgrade to a modern, through-the-wall book drop system. A modern drop provides protection from moisture, heat, fire and vandalism. The drop can also be upgraded in the future to function with technologies which, if adopted by our library down the road, would allow for returned items to be automatically “checked in” as soon as they pass through the chute. A new, properly functioning, return will take better care of library materials, allowing for a longer usable life for our items.

In addition to replacing the mechanism currently in use, we would relocate the drop to a new location, cut through the outer wall of the library. This new location would mean that returned items would drop into a secure, non-public space within the building, rather than the floor of the building's entry lobby. This location would allow us to leave the drop open at all times, making the task of simply returning items significantly more convenient for our visitors.

The cost for the project breaks down, roughly, to \$5,000 for the book drop equipment and another \$10,000 for engineering and installation of the new drop.

Project Cost:	\$15,000
Funding Source:	Fund Balance
Source of Cost Estimate:	Vendor catalogs, engineering estimate from L&L Structural Engineering
Projected Useful Life:	15+ years

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Cultural and Recreational Facilities

Recreation

RBCC/SPCC Security Updates

The Department of Parks, Recreation, & Waterfront seeks funding to upgrade our existing security system at both Redbank Community Center and South Portland Community Center. We have in recent years continued to improve the security at both sites with success. We will be placing lighting in key areas of the Redbank Community Center as well as some cameras as part of this process. South Portland Community Center will also have some additional cameras added. Both systems are going to be part of the City wide network with Public Safety to help keep our users safe as well as monitor the sites when not in regular use each day. We are requesting \$20,000 for this project.

Project Cost:	\$20,000
Funding Source:	Fund Balance
Source of Cost Estimate:	Galaxy Integrated Technologies
Projected Useful Life:	10 Years

MARK MORRIS ELECTRIC, INC.
104 THADEUS ST., UNIT 10
SOUTH PORTLAND, MAINE 04106
mark@markmorriselectric.com

207-767-2900 ph
866-803-3235 fax

November 27, 2012

ESTIMATE 112012-028

CUSTOMER: CITY OF SOUTH PORTLAND
25 COTTAGE RD.
PO BOX 9422
SOUTH PORTLAND, ME 04106

JOB LOCATION: REDBANK COMMUNITY CENTER

JOB NAME: SECURITY CAMERA DATA OUTLETS

JOB DESCRIPTION:

INSTALL A TOTAL OF TWELVE CAT6 DATA JACKS AT EACH OF TWELVE PLANNED SECURITY CAMERA LOCATIONS. SEVEN OF THE CAMERA DATA OUTLETS WILL BE FOR INTERIOR CAMERA LOCATIONS AND FIVE CAMERA DATA OUTLETS WILL BE FOR EXTERIOR CAMERA LOCATIONS. WE WILL PROVIDE THE NECESSARY INDOOR AND OUTDOOR LIFT EQUIPMENT FOR HIGH ELEVATION AREA ACCESS. ANY CABLING WHERE EXPOSED IN THE GYMNASIUM WILL BE IN CONDUIT. ACTUAL MOUNTING ELEVATIONS IN THE GYM AND AT THE EXTERIOR CAMERA LOCATIONS WILL BE DETERMINED BY THE OWNER OR OWNER'S REPRESENTATIVE ON SITE AT THE TIME OF INSTALLATION.

TOTAL ESTIMATED PRICE: \$10,200.00

THANK YOU FOR CONSIDERING US FOR YOUR NETWORK CABLING NEEDS.



MARK J. MORRIS, PRESIDENT



Galaxy Integrated Technologies, Inc.
 100 Leo M. Birmingham Pkwy, Brighton MA 02135
 Ph: 617-202-6388 Fax: 617-202-6389

QUOTATION

DATE: March 7, 2013	QUOTATION #: CITYSPRT S13-0385
BILL TO: City of South Portland 25 Cottage St. South Portland ME 04106 Jim Gormley (207) 767-7658	SALES PERSON: John Gulezian JOB LOCATION: City of South Portland 21 Nelson Rd. South Portland ME 04106 Jim Gormley (207) 767-7658

Community Center - Replace the existing card reader system (5 doors) with Lenel hardware and program into the existing Lenel system. Re-use the existing lock power supply and field wiring, replace the existing readers. Customer to supply new badges.

EQUIPMENT	\$4,011.18
INSTALLATION	\$2,640.00
TECHNICIAN/PROGRAMMING	\$1,300.00
PROJECT MANAGEMENT	\$390.00
ENGINEERING	\$0.00
SHIPPING AND HANDLING	\$140.39
SALES TAX EXEMPT FORM ON FILE	\$0.00
TOTAL:	\$8,481.57

GALAXY INTEGRATED TECHNOLOGIES TO:

Please see attached "Galaxy Responsibilities"

Permit to be prepaid and added to invoice along with charges for time to acquire permit.

CUSTOMER TO:

Please see attached "Customer Responsibilities"

NOTE:

All work to be done open shop unless specified in terms.

All work to be done during regular business hours 8:00-4:30 pm Mon-Fri. Any deviation from these hours will be charged at a time and a half hourly rate to the Client accordingly.

Client to allow full access to all work areas without any restrictions or down time waiting for rooms or areas.

Any delays waiting for rooms, or areas to become available for working in will result in a charge per hour at the regular Galaxy Technician rate.

Issuance of a purchase order for this particular project shall be deemed acceptance by you (The Client) to the terms set forth herein.

If there are any conflicts between any provision in this proposal and your purchase order, the language of this proposal shall control, and further, any provision in your purchase order that purports to claim its language shall control shall be deemed stricken.

Any unforeseen field conditions will result in a change order for the difference in time and material.

Any jobs canceled after equipment is ordered will result in a 35% restocking fee for equipment that is returnable.

Customer will be responsible to pay 100% for any equipment non-returnable if job is canceled.

PAYMENT TERMS:

Net 30 days (All terms contingent upon credit approval) A 21% finance charge will be assessed to all amounts past 30 days.

100% of the total equipment price plus start up cost will be billed when the proposal is signed or upon receipt of a P.O.

75% of the total labor will be billed once deicing begins.

A total of 90% of the total labor will be billed when all field equipment is 100% mounted.

The last 10% of the total labor and any other items will be billed when the final programming and testing is complete.

All change orders will be billed separately and will not hold up payments on the initial job percentages due for payment.

Equipment will be ordered and the job will be scheduled once initial 1st payment is received in full.

Equipment only orders will be billed and must be paid 100% before Galaxy orders equipment.

WARRANTY: One Year for Parts supplied and installed by Galaxy and 60 Days for Labor



Galaxy Integrated Technologies, Inc.
 100 Leo M. Birmingham Pkwy, Brighton MA 02135
 Ph: 617-202-6388 Fax: 617-202-6389

QUOTATION: CITYSPRT S13-0385

GALAXY INTEGRATED TECHNOLOGIES, INC. (GIT) will provide competent personnel for performance of service as herein stated. For such service, customer agrees to designate one responsible individual who is authorized to call for service.

SERVICE HOURS: FIVE DAY WEEK: MONDAY TO FRIDAY: 8:30AM TO 4:30PM

GIT will not be responsible for equipment or parts which are in disrepair due to misuse, accident or mishandling by others not authorized to service this equipment during our agreement time.

GIT will not be responsible for damages caused by fire, the elements, civil commotion, malicious mischief, negligence of the customer, its agents or acts by God.

All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All workers are fully covered by Workmen's Compensation Insurance.

This proposal shall be voidable, at our option, unless accepted and delivered to us within thirty (30) days of the date hereof. This proposal is the property of **GIT**. It is not for publication and is issued expressly on the condition that it is not to be copied, reprinted or reproduced in any manner; nor is it to be disclosed to any third party, either wholly or in part, without the express written consent of **GIT**.

Proposed By:

Accepted By:

Galaxy Integrated Technologies, Inc.

City of South Portland

For the amount of: **\$8,481.57**

John Gulezian

Jim Gormley

Signature: _____

Signature: _____

Date: _____

Date: _____

Purchase Order #: _____



Galaxy Integrated Technologies, Inc.
 100 Leo M. Birmingham Pkwy, Brighton MA 02135
 Ph: 617-202-6388 Fax: 617-202-6389

QUOTATION: CITYSPRT S13-0385

Equipment Details:

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1	Lenel Dual Intelligent System Controller	\$1,478.25	\$1,478.25
2	2	Lenel Dual Reader Interface Module	\$510.30	\$1,020.60
3	1	Lenel 6 panel enclosure	\$162.00	\$162.00
4	1	6amp Board power supply	\$118.79	\$118.79
5	2	Power Distribution module	\$25.64	\$51.28
6	2	12v 7ah Battery	\$16.38	\$32.76
7	5	Multi technology Reader	\$202.50	\$1,012.50
8			\$0.00	\$0.00
9			\$0.00	\$0.00
10			\$0.00	\$0.00
11			\$0.00	\$0.00
12			\$0.00	\$0.00
13			\$0.00	\$0.00
14			\$0.00	\$0.00
15			\$0.00	\$0.00
16			\$0.00	\$0.00
17			\$0.00	\$0.00
18			\$0.00	\$0.00
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42			\$0.00	\$0.00
43			\$0.00	\$0.00
44			\$0.00	\$0.00
45			\$0.00	\$0.00
46			\$0.00	\$0.00
47			\$0.00	\$0.00
48			\$0.00	\$0.00
49			\$0.00	\$0.00
50			\$0.00	\$0.00
51			\$0.00	\$0.00
52			\$0.00	\$0.00
53			\$0.00	\$0.00
54			\$0.00	\$0.00
55		Miscellaneous materials	\$135.00	\$135.00
			Total:	\$4,011.18



Galaxy Integrated Technologies, Inc.
100 Leo M. Birmingham Pkwy, Brighton MA 02135
Ph: 617-202-6388 Fax: 617-202-6389

QUOTATION: CITYSPRT S13-0385

GALAXY RESPONSIBILITIES:

- Deliver all equipment to job site.
- Install all equipment
- Perform all final adjustment and system test.

CUSTOMER RESPONSIBILITIES:

- Provide 120 VAC where needed.
- Provide network drop at panel location
- Provide reader licensing for added readers
- Provide timely access to the areas where the work is to be performed
- Existing cabling and lock power supply assumed to be in working order

Cultural and Recreational Facilities

Recreation

Redbank Community Center – Architectural Design

The Department of Parks, Recreation, & Waterfront seeks to improve the existing Redbank Community Center by placing an addition on to the facility in coming years. This project will serve the direct community as well as the entire West End of the City by adding multipurpose spaces to the now well used Community Center. Programs have been added to help with obesity, general wellness, and community outreach at this location in the past two years. These programs are well attended with room for growth if space became available.

This phase of the project would be project design with a report on how to best construct the addition to meet needs for today and in the future. The City is under contract with SMRT Architects and Engineers to assist with this design. SMRT has designed many similar spaces for communities in Maine which gives us a level of confidence that this space will be designed with our needs in mind.

The funds we seek in this request are in the amount of \$90,000 to design an addition to the current building. This project has been generously supported by the CDBG program, as well as yielding very positive results throughout the neighborhood.

Project Cost:	\$90,000
Funding Source:	Community Development Block Grant
Source of Cost Estimate:	SEBAGO Technics and SMRT Architects and Engineers
Projected Useful Life:	50 + years

Prepared For:
 Applicant:
CITY OF SOUTH PORTLAND
 South Portland, Maine 04106
 Tel: (207) 887-7800

Owner:
CITY OF SOUTH PORTLAND
 25 Exchange Road
 South Portland, Maine 04106

Prepared By:
MITCHELL & ASSOCIATES
 1000 Main Street
 Portland, Maine 04101
 Tel: (207) 874-2400

REDBANK MULTI-PURPOSE BUILDING

29 MacArthur Circle North
 South Portland, Maine

Date: July 11, 2007

Revisions:

Title: GRADING, DRAINAGE AND UTILITIES PLAN

Scale: 1" = 30'

Sheet No: L-3

GENERAL NOTES

- ELEVATIONS REFER TO NAVD. DATUM.
- THIS WORK IS BASED ON METRIC NORTH OBSERVED FOR THE PROPERTY.
- PLAN REFERENCE: SEE PLAN ENTITLED REDBANK BLAZE - CITY OF SOUTH PORTLAND, MAINE, DATED MAY 18, 1998, PREPARED BY THE ENGINEERING DEPARTMENT OF BOSTON MASS.
- THE CONTRACTOR IS SPECIFICALLY CAUTIONED NOT TO ALTER OR REMOVE ANY EXISTING UTILITIES AS SHOWN ON THESE PLANS UNLESS SO INDICATED BY THE CONTRACTOR. ANY ALTERATION TO EXISTING UTILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED PROVISIONS SHOWN ON THE PLANS.
- STANDARDS OF THE CITY OF SOUTH PORTLAND AND APPLICABLE UTILITY COMPANIES.
- CONDUCT ALL UTILITY SURVEYS AND INVERTS OF PIPED UTILITIES IN ACCORDANCE WITH THE APPLICABLE STANDARDS OF THE CITY OF SOUTH PORTLAND AND APPLICABLE UTILITY COMPANIES.
- ALL WORK SHALL BE IN ACCORDANCE WITH THE APPLICABLE STANDARDS OF THE CITY OF SOUTH PORTLAND AND APPLICABLE UTILITY COMPANIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING PERMITS AND COORDINATING INSTALLATION WITH CITY AND OTHER.
- INSTALL A LIGHTING PLAN FOR ELECTRICAL CIRCULATING OF EXTERIOR BUILDING ALLOWING TO BEING SCHEDULED AND WATER SERVICE TO THE (10) FEET CURB OF FOUNDATION. SEE WORK CONTRACTS.
- THE CONTRACTOR SHALL COORDINATE THE EXTENSION OF THE WATER SERVICE TO THE PROPERTY LINE WITH SOUTH PORTLAND ASSOCIATES. THE CONTRACTOR SHALL COORDINATE THE EXTENSION OF THE WATER SERVICE TO THE PROPERTY LINE WITH SOUTH PORTLAND ASSOCIATES. THE CONTRACTOR SHALL COORDINATE THE EXTENSION OF THE WATER SERVICE TO THE PROPERTY LINE WITH SOUTH PORTLAND ASSOCIATES. THE CONTRACTOR SHALL COORDINATE THE EXTENSION OF THE WATER SERVICE TO THE PROPERTY LINE WITH SOUTH PORTLAND ASSOCIATES.
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LEGEND

PROPOSED	EXISTING
PROPERTY LINE	PROPERTY LINE
AS BUILT OR NOT FOUND	AS BUILT OR NOT FOUND
GRAVITY FLOWLINE	GRAVITY FLOWLINE
48" RIBBON W/ CAP SET	48" RIBBON W/ CAP SET
BUILDING	BUILDING
DOOR	DOOR
CURT	CURT
CHAIN LINK FENCE	CHAIN LINK FENCE
GATEPOST	GATEPOST
CLEANOUT	CLEANOUT
MANHOLE	MANHOLE
SEWER	SEWER
ELECTRICAL SERVICE	ELECTRICAL SERVICE
FOUNDATION DRAIN	FOUNDATION DRAIN
STORM SEWER	STORM SEWER
GAS LINE	GAS LINE
UTILITY POLE	UTILITY POLE
SITE LIGHTING	SITE LIGHTING
BUILDING LIGHTING	BUILDING LIGHTING



EXISTING STORM AND SEWER STRUCTURE DATA

STRUCTURE	ELEV.	SIZE	TYPE	MARKET ELEV.
5991 41	60.70	10' x 6'	N. USARFP2	52.97
5991 42	62.41	10' x 6'	N. USARFP2	52.97
5991 43	62.33	10' x 6'	N. USARFP2	52.97
5991 44	58.05	8' x 6'	N. USARFP2	52.97
5991 45	58.67	8' x 6'	N. USARFP2	52.97
CB 84	58.13	8' x 6'	N. USARFP2	52.97
CB 87	61.91	8' x 6'	N. USARFP2	52.97
CB 88	60.00	8' x 6'	N. USARFP2	52.97
CB 89	58.00	8' x 6'	N. USARFP2	52.97
CB 90	54.12	8' x 6'	N. USARFP2	52.97
CB 91	54.12	8' x 6'	N. USARFP2	52.97
CB 92	54.12	8' x 6'	N. USARFP2	52.97

Cultural and Recreational Facilities

Recreation

Redbank Community Center Park Updates

The Department of Parks, Recreation & Waterfront requests funds in the amount of \$60,000 to continue with park improvements at our Redbank Community Park adjacent to the Redbank Community Center. Improvements to the site will allow for a new Community Garden which is a collaborative effort with the South Portland based non-profit Community Garden Collective. A second component to the this phase of the project is a collaboration with Home Properties Inc. to update the open space next to the park and community center to allow for field sports such as soccer to be played by the neighborhood once this area is re-graded. Each of these two items will enhance the capacity for the community to pursue activities that allow them, without having to leave the neighborhood, to lead an active and healthy lifestyle.

Project Cost:	\$60,000
Funding Source:	Community Development Block Grant
Source of Cost Estimate:	SEBAGO Technics
Projected Useful Life:	25 + years

Redbank Village Community Garden Project

With Stormwater Treatment

STI Project No. 13246

Prepared by Sebago Technics, Inc.

2/11/2015

Sec.	No,	Units	Item	Unit Cost	Total	Notes
General						
	1	Lump Sum	Mobilization	\$ 2,770.00	\$ 2,770.00	5% of Costs
	1	Lump Sum	Work Zone Traffic Control	\$ 550.00	\$ 550.00	1% of Costs
	1	Lump Sum	Temporary Soil Erosion and Water Pollution Control	\$ 1,110.00	\$ 1,110.00	2% of Costs
Pavement/Earthwork						
	230	Cubic Yard	Clean Fill	\$ 20.00	\$ 4,600.00	
	140	Square Yard	Full Depth Parking and Roadway Construction	\$ 45.00	\$ 6,300.00	
	65	Square Yard	Sidewalk Construction	\$ 40.00	\$ 2,600.00	
	115	Linear Feet	Bituminous Curb	\$ 20.00	\$ 2,300.00	
	125	Square Yard	Reconstruct Gravel Path	\$ 10.00	\$ 1,250.00	
	200	Square Yard	Loam, Seed, Mulch	\$ 7.00	\$ 1,400.00	
Drainage						
	14	Linear Feet	12" HDPE Stormdrain	\$ 100.00	\$ 1,400.00	
	425	Linear Feet	6" Underdrain	\$ 35.00	\$ 14,875.00	
	1	Each	Type F Basin	\$ 2,500.00	\$ 2,500.00	
	1	Each	12"x18" Wye Connection	\$ 1,000.00	\$ 1,000.00	
	90	Cubic Yard	Filter Media	\$ 30.00	\$ 2,700.00	
	105	Cubic Yard	Crushed Stone	\$ 30.00	\$ 3,150.00	
	530	Square Yard	Filter Fabric	\$ 5.00	\$ 2,650.00	
Utilities						
	195	Linear Feet	1" Water Service	\$ 25.00	\$ 4,875.00	
	1	Lump Sum	Valving and meter pit	\$ 1,000.00	\$ 1,000.00	
	1	Each	Yard Hydrant	\$ 750.00	\$ 750.00	
	65	Linear Feet	Underground Conduit and Wire	\$ 15.00	\$ 975.00	
	1	Each	Electrical Cabinet	\$ 1,000.00	\$ 1,000.00	
			Sub-Total		\$ 59,755.00	
			15% Contingency		\$ 8,963.25	
			Total		\$ 68,718.25	

1. Terminal curb(s) paid per linear foot
2. Cleanouts shall be paid on a linear foot cost of installed pipe