

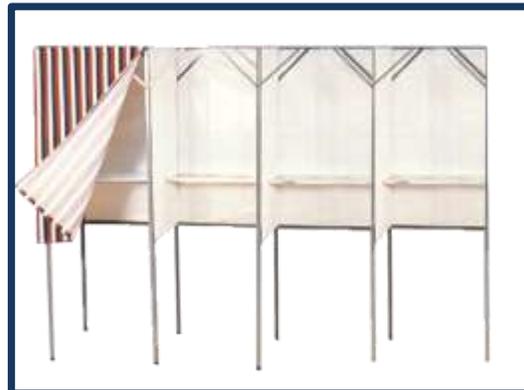
General Government
City Clerk
Voting Booth Replacement

The age of the City’s voting booths is not known, however, they have been around a very long time. About ten years ago the enclosures and the front panels were replaced due to mold and stench. When the Community Center was built, new voting booths were purchased for that location. This request is to replace the voting booths in the other three polling locations.

Maine law requires that polling locations be outfitted with one voting booth for every two hundred active voters. Based on that statistic the request would be:

- District One – Boys and Girls Club 23 booths
- District Two – American Legion Hall 23 booths
- District Five – Redbank Community Center 16 booths

The cost of 62 booths would be approximately \$10,175 including estimated freight charge and a 15% discount for purchasing more than 50 booths. The units include the booth enclosure, the front panel and a storage container for each unit.



Project Cost:	\$10,175
Funding Source:	Fund Balance
Source of Cost Estimate:	Douglas Manufacturing Company
Projected Useful Life:	20 ⁺ years

District Five - 16 Booths	Per Unit		10% Discount	15% Discount	Unit Wts.
1 DV-50	937.00	937.00	843.30	796.45	88
2 DA-50	870.00	1740.00	1566.00	1479.00	166
1 DA-10	308.00	308.00	277.20	261.80	43
		2985.00	2686.50	2537.25	297

District One - 23 Booths					
1 DV-50	937.00	937.00	843.30	796.45	88
3 DA-50	870.00	2610.00	2349.00	2218.50	249
1 DA-30	589.00	589.00	530.10	500.65	61
		4136.00	3722.40	3515.60	398

District Two - 23 Booths					
2 DV-50	937.00	1874.00	1686.60	1592.90	176
2 DA-50	870.00	1740.00	1566.00	1479.00	166
1 DA-30	589.00	589.00	530.10	500.65	61
		4203.00	3782.70	3572.55	403

	11324.00	10191.60	9625.40
Estimated Freight	550.00	550.00	550.00
	11874.00	10741.60	10175.40

Price per booth 194.66 176.09 166.81

Discount for buying 10 or more booths is 10%
Discount for buying 50 or more booths is 15%

DV-50 One Master Stall with four Annexes = 5 voting booths
DA-50 5 Annexes
DA-30 3 Annexes



State law requires one booth for every two hundred active voters

Active voters per District

One	4243 / 200	21.215
Two	4306 / 200	21.53
Three/Four	7427 / 200	37.135
Five	2934 / 200	14.67

New Booths were purchased for the Community Center when it was built

**Election Equipment Price List
Douglas Manufacturing Corporation**



TELEPHONE 402-826-5164
1-800-356-8098
FAX 402-826-5013
E-mail DougMfgCrp@aol.com
www.DemandDouglas.com

1530 Pine Street Effective 2/3/14
P.O. Box No. 187
Crete, Nebraska 68333

ELECTION EQUIPMENT

Item Description	Steel Item No.	Unit Wts. Shipping	Price	Aluminum Item No.	Unit Wts. Shipping	Price
MODEL B COLLAPSIBLE VOTING BOOTH						
(Complete in Storage Case)						
1 Stall (1 Master)				DV-10	51 Lbs.	\$375.00
2 Stall (1 Master - 1 Annex)				DV-20	61	515.00
3 Stall (1 Master - 2 Annexes)				DV-30	69	655.00
4 Stall (1 Master - 3 Annexes)				DV-40	79	796.00
5 Stall (1 Master - 4 Annexes)				DV-50	88	937.00
1 Annex Stall				DA-10	43	308.00
2 Annex Stalls				DA-20	55	448.00
3 Annex Stalls				DA-30	61	589.00
4 Annex Stalls				DA-40	70	730.00
5 Annex Stalls				DA-50	83	870.00
H Booth Annex (Case not included)				DAH	13	158.00
MODEL B BOOTH PARTS—cartoned						
Master Stall, frame only				DFM-10	11 Lbs.	\$129.00
Annex Stall, frame only				DFA-10	7	73.00
Storage Case—Steel	DSC	34 Lbs.	\$167.00			
Writing Shelf—Aluminum				DS	3	24.00
Master Stall Curtain	DCM	4	47.00			
Annex Stall Curtain	DCA	3	33.00			
Door Curtain	DCD	2	27.00			
H-Annex Curtain	DCHA	2	40.00			
H-Annex Shelf				DSHA	2	28.00
H-Annex Frame				DFH	7	73.00
H-Annex Door	DCDHA	2	30.00			
SINGLE STALL VOTING BOOTHS						
Uni-Pack Booth				DUP-10	19 Lbs.	\$259.00
All-Purpose Booth				DAPB	25	270.00
SINGLE STALL VOTING BOOTH PARTS						
UniPack Curtain	DUC	4 Lbs.	\$43.00			
UniPack Door Curtain	DUD	2	24.00			
All Purpose Booth Curtain	DAPBC	4	47.00			
All Purpose Booth Door Curtain	DAPBD	2	30.00			
BALLOT BOXES						
	11 1/4" W x 12 1/4" H x 18" L			D-AIS		99.00
Optical Scan Ballot Box	11" W x 8" H x 17" L			DOSB -1/2	12 Lbs.	\$77.00
Optical Scan Ballot Box	11" W x 15" H x 17" L			DOSB-1	16	91.00
Optical Scan Ballot Box	11" W x 15" H x 18 1/2" L			DOSB-2	18	98.00
Optical Scan Ballot Box	11" W x 15" H x 23 1/2" L			DOSB-3	19	109.00
Non-Stuffable	14" W x 18" H x 14" L			DNS-1	18	98.00
Collapsible	15 1/2" W x 17" H x 15" L					
Nested—Set of 4				DN-4	47	268.00
Nested—Set of 5				DN-5	53	313.00
Nested—individual Sizes						
Largest	13" W x 20" H x 13" L			DNB-1	16	91.00
2nd	12" W x 18 1/2" H x 12" L			DNB-2	14	80.00
3rd	11" W x 17" H x 11" L			DNB-3	10	66.00
4th	10" W x 15 1/2" H x 10" L			DNB-4	9	59.00
5th	9" W x 14" H x 9" L			DNB-5	8	52.00
TRANSFER CASES FOR BALLOT CARDS						
Optical Scan	10" W x 5 1/4" H x 18" L			DT-5	7 Lbs.	\$41.00
Special Sizes (Write for Prices)						
VOTER REGISTRATION CARD BOXES						
9 x 12 x 5 1/2				DVR-1	8 Lbs.	\$59.00
9 3/4 x 15 1/2 x 5 3/4				DVR-2	9	62.00
Special Sizes (Write for Prices)						
ELECTION DAY SIGNS						
"VOTE HERE" (with 5" cardholder)				DVHC	22 Lbs.	\$146.00
"VOTE HERE"				DVH	21	140.00
JURY WHEELS						
12" diameter x 9"				DJ	13 Lbs.	\$295.00

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General Government
Information Systems
Avaya Phone System Upgrade

In 2004, The City installed an Avaya IP phone system. This system is now 12 years old and is less reliable with the newer technology. Recently we have been having hardware failures with the equipment at the public safety building. This equipment reaches its end of life in May. The equipment at public safety needs to be replaced to prevent further outages in the building.

We will be replacing the equipment in public safety with a G450 redundant media gateway and making that site the core of our phone network. We will also be replacing the aging phone system at City Hall with a G430 media gateway for fault tolerance.

Project Cost:	\$40,000
Funding Source:	Operating Budget
Source of Cost Estimate:	New England Communications
Projected Useful Life:	7-10 Years

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General Government
Information Systems
Computer Reserve

In 1999, the City installed a new networked data and financial management system. Beginning in July of 1999, the City appropriated \$50,000 per year from the Municipal General Fund Budget to replace and upgrade computer hardware equipment and software.

This Computer Reserve is used to purchase new software licenses and to replace the PCs/laptops at a 5 year refresh interval, or as hardware failures occur. PCs/laptops exist in every municipal building, police squad cruisers, fire trucks, and rescue units.

For FY17, due to the amount of CIP requests, I am asking for only \$30,000 in computer reserve funds. Future year requests will be at the original \$50,000 amount.

Project Cost:	\$30,000
Funding Source:	Fund Balance
Source of Cost Estimate:	IT Staff
Projected Useful Life:	N/A

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General Government

Information Systems

Fiber Optic Infrastructure Phase II

In FY15, the City invested approximately \$150,000 to update and build out a municipal fiber optic infrastructure. This fiber infrastructure was to replace some leased fiber and to create redundant “spokes” in our network topology. The City, through a competitive bid process, formed a partnership with GWI to pull the fiber infrastructure. This partnership met all of the municipal fiber requirements and gives the City back 5% of any revenue that GWI receives for its high speed broadband.

This year we would like to continue on our fiber redundancy/expansion by connecting Memorial Middle School to the High School and Mahoney Middle School. This fiber run would travel through business districts identified as growth areas. The path would take us from Wescott Road, down Westbrook Street to Main Street. At Cash Corner, the route would either continue down Main Street to Lincoln Street, Lincoln Street to Broadway, and Broadway to Evans Street, or just travel Broadway to Evans Street. A cost analysis is currently being performed by GWI to determine the best route. Evans Street would connect to our existing splice point at 21 Nelson Road.

The City will be partnering with the School Department to share some of the cost. The School Department will pick up the cost of the fiber run from the Corner of Broadway and Evans Street to 21 Nelson Road. The School will be receiving the portion of the revenue sharing from all residential connections that originate from Evans Street to 21 Nelson Road. The School Department, through its Capital Improvement Program, will fund \$24,000 towards the total cost of \$84,000. The City’s portion is \$60,000.

The City will receive the same 5% back from any revenue that GWI receives from high speed broadband connections along the rest of the route.

Project Cost:	\$60,000
Funding Source:	TIF Reserves
Source of Cost Estimate:	GWI
Projected Useful Life:	20+ years

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General Government
Information Systems
Microsoft Office and Exchange Upgrade

The City of South Portland uses the Microsoft Office and Exchange platforms for its office productivity and email platform. The City is currently using a combination of Microsoft Office 2007 and Exchange 2010.

Microsoft Office 2007 reached its end of Mainstream support in 2012 and needs to be upgraded. The current version of Microsoft Office is 2016 and has a cost of \$80,000 for 302 user licenses.

Microsoft Exchange 2010 reached its End of Mainstream support at the beginning of 2015 and needs to be upgraded. The current version of Microsoft Exchange is 2016 and has a cost of \$27,000 for 424 mailbox licenses.

Project Cost:	\$110,000
Funding Source:	\$32,196 Prior Years CIP Balances \$77,804 Fund Balance
Source of Cost Estimate:	Gov Connection
Projected Useful Life:	5-7 years

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General Government

Land Bank Account

On August 2, 2010, the City Council passed an ordinance establishing the City of South Portland Land Bank. The purpose was to further the acquisition and creation of land and land uses.

Sec. 18-76. Land Bank Fund.

The City shall meet the financial obligations of the Land Bank by drawing upon a municipal land bank fund to be set up as a separate revolving or sinking account within the City. Deposits into the fund shall include:

1. Any funds appropriated to be deposited into the fund by vote of the City Council.
2. Voluntary contributions of money or other liquid assets to the fund.
3. Interest from deposits and investments of the fund.
4. Net proceeds from disposal of real property interests pursuant to Code of Ordinances Section 2-171 as follows:
 - (a) Sixty percent (60%) of the net proceeds from the sale of unimproved real property, unless waived by the City Council for good cause shown.
 - (b) Thirty percent (30%) of the net proceeds from the sale of improved real property, unless waived by the City Council for good cause shown.
5. Any grant funds received on behalf of the Land Bank.
6. Subject to the annual budget process, an annual contribution of \$35,000 from the City's Capital Improvement Plan, provided that any such annual contribution that causes the land bank fund balance to exceed one million dollars (\$1,000,000) shall be reduced as necessary so as not to cause the land bank fund balance to exceed one million dollars (\$1,000,000).

The current balance in the Land Bank Fund is \$693,603.97

Project Cost:	\$35,000
Funding Source:	Fund Balance
Source of Cost Estimate:	City Council Ordinance
Projected Useful Life:	N/A

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