



Department of Planning & Development  
City of South Portland  
829 Sawyer Street  
South Portland, Maine 04106  
(207) 767-7603  
codeenforcement@southportland.gov

**PERMIT APPLICATION FOR MOVING OF BUILDINGS**

**For Office Use:**

Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Application #: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Permit #: \_\_\_\_\_

**FEE (NON-REFUNDABLE) - \$50.00**

Contractor Name/Mailing Address/Phone/Email (day):  
\_\_\_\_\_  
\_\_\_\_\_

Date proposed for moving of building: \_\_\_\_\_

**South Portland Code of Ordinances, Chapter 23, Article 9, MOVING OF BUILDINGS**

Permit required; duties of Director of Public Works; bond; owner's, mover's responsibility.

(a) No person shall obstruct any street or any part thereof by placing therein any house, barn, shop, store or other building, and no person shall remove or draw through or upon any street, any house, barn, stable, shop, store or other building which is more than seven (7) feet in width or more than ten (10) feet in length, without first obtaining a permit from the Director of Public Works.

(b) The Director of Public Works shall designate the time of day such building may be moved, the streets over which such building may be moved and the length of time such street may be obstructed thereby, and he may require the filing of a bond, with sufficient securities, approved by the City Manager, conditioned to indemnify the city for any and all damages sustained by moving such building.

(c) The owner of the building or the person moving same shall be held responsible for damages to overhead wires, streetlights, streetlight brackets, signs and trees caused by moving such building, and if any such building shall remain in any street or place beyond the time allowed by such permit, the Director may cause such building to be taken down or removed from the street at the expense of the owner thereof.

**NOTE: PLEASE SEND THE COMPLETED CURB CUT/ DRIVEWAY ENTRANCE PERMIT APPLICATION TO:**  
[codeenforcement@southportland.gov](mailto:codeenforcement@southportland.gov)

Applicant's Name (please print): \_\_\_\_\_ Applicant's Email: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use:**

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_  
(Public Works Director)

DENIED \_\_\_\_\_ DATE \_\_\_\_\_