



**Executive Department**

**Scott T. Morelli  
City Manager**

March 18, 2024

South Portland City Council  
25 Cottage Road  
South Portland, ME 04106

RE: Proposed Fiscal Year 2025 Budget (July 1, 2024 – June 30, 2025)

Mayor Pride and City Councilors:

In accordance with Article V, §502 of the City Charter, I hereby submit to the City Council the City Manager’s Proposed Fiscal Year 2025 (FY25) budget.

This budget includes General Fund appropriations for municipal operations, school operations (based on the Superintendent’s proposed budget), and the Cumberland County tax obligation. Additionally, this budget includes the Sewer User Fund (Enterprise) and Special Revenue Funds budgets. The sums of these form the proposed operating budget for the City of South Portland for FY25, which totals \$133,764,683, an increase of \$6,216,001, or 4.9%, over the FY24 budget.

**Table I  
Total Budget Comparison  
FY2024 and FY2025**

	<b>FY24</b>	<b>FY25</b>	<b>Dollar</b>	<b>Percent</b>
	<b><u>Adopted</u></b>	<b><u>Proposed</u></b>	<b><u>Change</u></b>	<b><u>Change</u></b>
Municipal General Fund	\$ 50,114,735	\$ 53,345,168	\$ 3,230,433	6.4%
School Department	\$ 66,130,311	\$ 69,431,062	\$ 3,300,751	5.0%
Enterprise Fund (Sewer)	\$ 7,792,178	\$ 7,942,799	\$ 150,621	1.9%
Special Revenue Funds	<u>\$ 3,511,458</u>	<u>\$ 3,045,654</u>	<u>\$ (465,804)</u>	(13.3%)
<b>TOTAL</b>	<b>\$ 127,548,682</b>	<b>\$ 133,764,683</b>	<b>\$ 6,216,001</b>	<b>4.9%</b>

## **FY25 Budget Objectives**

The FY25 budget was crafted with three high-level objectives in mind: 1) to live within guidance given by City Council at a January 2024 workshop, 2) to address the City Council's goals for 2024, and 3) to continue investments in our employees by providing them with a competitive wage increase to both attract and retain high quality civil servants.

### **Objective 1: Submit a Budget that Falls within the Guidance Given by City Council**

In January, City Council advised City and School officials to present reasonable budgets that minimized impacts on the tax rate, especially on the City side. Some Councilors, but not a majority, indicated an increase of no more than 5% would be acceptable. The overall increase to the tax rate as a result of the Municipal, County, and School budgets is slightly above this, at 6.1%. This results in an \$0.86 tax rate increase – from \$14.14 to \$15.00.

However, it is vital to note that, in large part, to make up for an error in the FY24 budget process that set the tax rate far lower than what Council approved, the increase in the City's portion of the tax rate reflects that additional amount. Without it, the City's tax rate increase would be 1.1%, and the overall tax rate increase would be 2%.

### **Objective 2: Address the City Council's Goals for 2024**

The City Council's goals for 2024 were factored into the decision-making process for this year's budget. While some goals are able to be addressed, financial constraints prevent more progress in the FY25 budget.

Below is a listing of each goal and a summary of how the FY25 operating budget addresses them.

#### **❖ GOAL 1: Climate Resilience/Sustainability**

While there are many non-budget items that staff are working on to help address this goal, the FY25 budget does contain several items that focus on climate resilience/sustainability.

In the Council budget, partial funding (\$40,000) has been included to hire a consultant to assist with identifying all possible options for coastline protection (man-made and nature-based), narrow down to what is legally allowed, obtain public feedback on the feasible options, and then present to Council rough costs and potential funding sources for each. (NOTE: This likely will be a multi-year effort).

The Sustainability budget continues funding for a GPCOG Resilience Fellow, along with initiatives such as the South Portland Electric Tool Library (SPETL).

#### **❖ GOAL 2: Expand Affordable and Moderate Income Housing**

Although in a prior budget the City Council allocated \$300,000 to an Affordable Housing Trust Fund (and recently allocated those funds to a Housing Authority project), this budget was unable to accommodate a request to replenish that fund with another \$500,000.

The proposed budget increases the amount allocated to the City’s Senior Property Tax Relief program to assist qualifying seniors in paying their taxes and helping them stay in their homes.

❖ **GOAL 3: Strengthen/Prioritize a Culture of Public Service**

Councilors have expressed concern with the timeliness of responses and processing of permits in the Planning and Code Enforcement departments. This budget allocates \$50,000 to fund a consultant to review the processes in these departments and make recommendations for improvements.

**Objective 3: Invest in Employees**

This budget provides a three percent (3%) cost of living adjustment (COLA) for some union and all non-union personnel, and comes on the heels of larger COLAs the past two budgets. Increases in COLAs for Police and Fire personnel are larger due to labor agreements that aimed at increasing pay to ensure we were competitive with peer communities.

Attracting and retaining employees is one of our biggest challenges and also a significant challenge for municipalities statewide. This modest COLA, along with other changes such as the implementation of a four-day work week, will continue to help in our efforts to have the best possible staff.

The FY25 budget also implements Phase I of the recent update to the City’s pay plan by increasing pay for those employees who have been deemed to be significantly out of market, and reclassifying those who have been working in a lower grade (hence lower pay) than they should have been.

The budget also invests modest amounts for tuition reimbursement programs for the Police and Fire unions, as well as for non-union personnel. Training budgets increased overall to better enable staff to receive professional development opportunities.

Finally, this budget funds new employee orientation programs, an annual employee recognition program, and the annual employee holiday event. Funds are also included in certain departments for their own specific recognition programs.

**FY25 Budget Process**

Fixed cost increases, additional departmental requests, and wage and benefit increases resulted in an initial Municipal budget request that would have increased its share of the tax rate by approx. \$1.16 – a 25.1% increase (8.2% effective increase<sup>1</sup>). This meant staff needed to find nearly \$3.5 million in savings just to present a budget that increased taxes by 6.1% (4.1% effective increase).

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<sup>1</sup> It is important to note that the percent change in the individual tax rates for Municipal, School, and County are not equivalent to their actual impact on the overall tax rate. For example, although the \$0.61 increase in the Municipal share of the tax rate is 13.1%, it is only 4.3% of the overall tax rate. This is referred to as the “effective” tax rate increase herein, and shown in the “Impact to Tax Rate” column in Table VIII. Again, for simplicity’s sake, the Municipal budget absorbs all of the FY24 tax error rather than spreading it to the School and County tax rates. Thus, the increase in the Municipal share of the tax rate is overstated.

Fortunately, the City continues to experience growth, resulting in an estimated \$82 million in new value for the upcoming tax year. This helped to increase revenue by \$575,000, enough to shave \$0.07 off the City’s share of the tax rate (and \$0.21 off the effective tax rate), and reduced the amount of savings needed to just under \$3 million.

Significant savings was found by cutting 12 of 14 requests for new positions, and only funding the two new positions for approximately half of the fiscal year. All told, a total of \$2.1 million in cuts were made, leaving less than \$1 million in savings still to be found.

Staff looked more closely at sources of funding and were able to find new or enhanced funding to help close this gap. Some of the major sources of revised revenues include:

- Use of some remaining ARPA funds (+\$327,268)
- Utilization of Police Asset Forfeiture Funds (+\$148,500)
- Use of Fund Balance (\$410,000)

When combined with the aforementioned cuts, these new/enhanced revenue adjustments totaled over \$3.4 million. These cuts were already extensive and I did not feel comfortable cutting more from the budget or increasing other revenue projections. As a result, the City share of the budget yields an effective increase of 4.3% on the tax rate.

**FY2025 - PROPOSED BUDGET**

**General Fund**

The General Fund is the largest portion of the budget with a total appropriation request of \$122,776,230. The General Fund includes the property tax supported services for Municipal operations, the School Department, and taxes levied by Cumberland County. It is up 5.6% over FY24.

**Table II  
Total General Fund  
Comparison FY 2024 and FY 2025**

	<b>FY24</b>	<b>FY25</b>	<b>Dollar</b>	<b>Percent</b>
	<b><u>Adopted</u></b>	<b><u>Proposed</u></b>	<b><u>Change</u></b>	<b><u>Change</u></b>
Municipal	\$ 46,270,546	\$ 49,927,273	\$ 3,656,727	7.9%
School	\$ 66,130,311	\$ 69,431,062	\$ 3,300,751	5.0%
County	\$ 3,844,189	\$ 3,417,895	(\$ 426,294)	(11.1%)
<b>TOTAL</b>	<b>\$ 116,245,046</b>	<b>\$ 122,776,230</b>	<b>\$ 6,531,184</b>	<b>5.6%</b>

**Municipal Departments**

Below you will find a highlight of departmental budgets, including significant cuts (of \$2,500 or more) and rationales for significant dollar or percentage increases within the line-item categories

of these budgets. Note that the implementation of Phase I of the most recent pay study is included in various department wage lines.

*Benefits/Insurance - Acct # 10160 (+11.4%)*

- Reduced benefits for 12 positions eliminated/not funded (-\$355,000)
- Includes added costs for two new position funded in budget (+\$38,000)
- Increased funding for employer share of new paid leave law (+\$136,000)

*City Council - Acct # 10150 (+24.5%)*

- Removed funding for Council District Meetings (-\$5,000)
- Removed funding for the Board/Committee Recognition event (-\$17,500)
- Increased Senior Property Tax Reimbursement funding (+\$25,000)
- Added funding for ASL interpreters at Council meetings when requested (+\$5,000)
- Added funding for a consultant to review the timeliness of reviews/permit issuances in the Planning and Codes departments (+\$50,000)
- Continued funding for Human Rights Commission

*City Clerk - Acct # 10152 (+11.3%)*

- No cuts
- Funding for two elections in FY25 – November 2024 Presidential Election and June 2025 Primary
- Moved all City postage from Facilities (+\$24,480)
- Added purchase of iPad Mini to assist with language translation at front desk
- Maintained funding to allow new and existing staff to become Certified Maine Clerks

*Code Enforcement - Acct #10266 (+13.3%)*

- Removed request for new Asst. Code Enforcement Officer position, requested to keep up with busy office demands (-\$81,887)
- Removed request for share of new Hamlin Administrative Coordinator position (-\$18,155)
- Added funding to retain the leases of four electric vehicles (+\$11,550)

*Contingency/Abatement/Reserve - Acct # 1309 (+1%)*

- Restored Contingency budget to FY23 level (+\$10,000)

*Corporation Counsel - Acct # 10153 (-4.7%)*

- No cuts
- Transferred Clean Air Advisory legal costs to new Health Department
- May need to revisit depending on how Council chooses to replace Corporation Counsel

*Debt Service – Acct #12090 (+13.4%)*

- Increased to fund various lease purchases of vehicles and equipment in Capital Improvement Plan (CIP) budget (+\$350,000)

*Dispatch - Acct # 10265 (+20.7%)*

- Significant increase due to contractual share of cost of personnel/operations (+\$280,401)
- Budget includes additional expenditures for implementing recommendations from the Clean Air Advisory Committee's report (previously included in the Council budget)

*Economic Development – Acct # 10178 (new GF department so not comparable)*

- NOTE: This department was formerly in a special revenue fund and charged to TIF funds; for FY25 it moved to the General Fund with offsetting TIF revenue
- Removed funding for interns (-\$10,400)
- Reduced advertising and eliminated sponsorships (-\$3,350)
- Reduced marketing to purchase less “schwag” with new logo (-\$5,000)
- Removed funding for new Orton Heart & Soul process (-\$10,000)
- Removed request for share of new Hamlin Administrative Coordinator position (-\$6,052)

*Executive - Acct # 10151 (+11.7%)*

- Removed funding for Polco Survey Software (-\$9,000)
- Added funding for a Department Head retreat (+\$10,000)
- Added funding for new website annual fee (+\$13,004)

*Facilities and Energy - Acct # 10159 (+4.3%)*

- No cuts
- Moved postage budget (all City) to City Clerk (-\$24,480)
- Increased funding for preventative maintenance and emergency repairs (+\$38,000)

*Finance and Assessing- Acct # 10154 (+6.8%)*

- Reduced wages due to staff turnover (-\$10,315)
- Continued funding for a shared customer service position with City Clerk's office implemented in mid-FY24 to add more capacity in Finance Office
- Supported the department recommendation to reduce tax bill mailings from four to one per year
- Increased funding for consulting of market analysis and valuation data, Power BI (+\$14,000)
- Reduced funding for consultants for appeals (-\$2,000)
- Reduced GIS mapping (-\$2,500)

*Fire - Acct # 10264 (+9%)*

- Eliminated funding for four new Firefighters positions and one new EMS Career Officer position, and associated expenses in clothing, gear, etc (-\$316,063)
- Eliminated funding for foam disposal/replacement (PFAs) (-\$108,000)
- Reduced funding for radio replacements, although overall increase to refurbish several older units (-\$5,500)
- Eliminated funding for thermal camera replacement (-\$4,000)
- Increased funding for overtime related to wage increases (+\$28,407)
- Added funding to outfit apparatus with new mobile data terminals (+\$27,500)

- Added funding for equipment on new pumper (+\$5,500)
- Added funding in vehicle maintenance for necessary repairs to a foam pump (+\$12,000)

*Health – Acct # 10283 (No funding in FY24)*

- Eliminated funding request (from Code Enforcement) for separate Local Health Officer position (-\$34,658)

*Human Resources - Acct # 10158 (+6.7%)*

- Reduced Employee Tuition Reimbursement program (-\$2,000)
- Reduced funding for new HR advertising software (fund ½ year) (-\$3,000)
- Eliminated funding for employee referral bonus program (-\$4,000)
- Restored funding for Employee Recognition Event (+\$7,000)
- Continued funding for the Leadership Academy and Diversity, Equity, and Inclusion staff trainings

*Information Technology (IT) - Acct # 10155 (+14.1%)*

- Removed Change Management software (-\$10,000)
- Reduced funding for Mimecast due to switch from MS Outlook to Google for email and many applications (-\$43,000)
- Added funding to hire new Applications Tech halfway through year (+\$34,958)
- Restored funding to FY23 levels for computer replacement (+17,000)
- Increased training for IT staff (+13,000)

*Library - Acct # 10476 (+2.6%)*

- No cuts

*Parks & Recreation - Acct # 10477 (+8.8%)*

- Eliminated request for new Customer Service Attendant position (-\$42,118)
- Removed Contract Services for BMP Maintenance (-\$50,000)
- Increased training budget to better invest in professional development of staff (+\$6,000)
- Increased temporary help line to better attract/retain staff to help maintain City parks and open space

*Planning - Acct # 10156 (4%)*

- Removed Affordable Housing Committee request for additional funding to Housing Trust (-\$500,000)
- Removed request for share of new Hamlin Administrative Coordinator position (-\$30,528)
- Removed funding for Traffic Impact Fee study (-\$75,000)
- Removed Public Arts Committee request for mural funding (-\$28,000)
- Removed Historic Preservation Committee request for consultant funding (-\$12,500)

*Police - Acct # 10263 (+13.5%)*

- Eliminated three new Patrol Officer positions, requested to beef up staffing although department still unable to completely fill existing positions (-\$174,820)

- Eliminated new Administrative Assistant position (-\$55,115)
- Reduced radio maintenance based on actual (-\$3,000)
- Reduced gas based on actual (-\$14,660)
- Increased for software to automate parking ticket administration (+\$13,500)
- Increased training to reflect actual due to staff turnover (+\$58,000)
- Increased funding for wellness/retention, though \$10,000 less than requested (+\$30,000)
- Funded four new patrol vehicles (two by using asset forfeiture funds)

*Public Works - Acct # 1037 (+7.5%)*

- Eliminated request for new food waste drop-off locations (-\$5,800)
- Added funding for new Public Works Operations Manager position, beginning December 1<sup>st</sup> (+\$45,190)
- Included several minor capital purchases, including a curber, containers for the transfer station, etc, with offsetting revenue
- Included funding for controlling vegetation growth around City arterial roads (waiver granted by LMAC) (+\$30,000)

*Social Services - Acct # 1068 (-38.5%)*

- No cuts
- Reduction in certain areas due to declining demand with unhoused being moved out of hotels

*Sustainability - Acct # 10157 (+.7%)*

- Eliminated Intern (-\$5,000)
- Removed request for share of new Hamlin Administrative Coordinator position (-\$6,052)
- Eliminated funding to restore Recollect App (cut in FY24) (-\$8,000)
- Eliminated funding for new Building Tune Up program (-\$50,000)
- Reduced neighborhood outreach (-\$6,000)
- Eliminated neighborhood program kits (-\$24,000)
- Eliminated lawn equipment buyback program (-\$10,000)

*Various*

- Included a 3% cost of living adjustment for all non-union and some union employees
- Implements Phase I of revised pay plan adjustments (+\$100,000)

*Waterfront - Acct # 1058 (+95%)*

- Increase in request from Harbor Commission (+\$58,000)

**Use of General Fund Balance**

In FY24, the City's available fund balance increased by \$607,000, to \$15.8 million, representing 13.4% of the General Fund budget. Council policy requires a minimum of 9% with a goal of 12%, allowing amounts in excess of the goal to be used for one-time expenditures, such as capital. Thus, the available fund balance (the amount in excess of the 12% goal) is \$1,684,954.

The FY25 budget utilizes \$410,000 of available fund balance as a funding source, which is a reduction of \$90,000 from FY24. Another \$350,000 is used to fund a capital lease for various equipment and vehicles in the FY25 CIP. Typically, we use most of the available fund balance for the CIP. However, I am recommending a combination of remaining ARPA funds and the capital lease in order to preserve fund balance for future CIP years, where we do not expect a large surplus for FY24. This also enables us to obtain more needed capital items than we otherwise would be able to. Utilizing this amount brings our overall fund balance to 12.8% of the FY24 budget, and right at 12% of the proposed FY25 budget. This is at the top end of the Council policy.

**American Recovery Plan – Federal Stimulus**

The City has been allocated \$10,498,362 in funding as a result of the American Rescue Plan Act (ARPA). To date, \$8.9 million has been spent or allocated to be spent, leaving \$1.6 million unallocated.

The FY25 operating budget and capital improvement plan rely on just over \$1.5 million of ARPA funding. The list below itemizes the uses of ARPA funds in the operating budget and the CIP utilizes the rest. All ARPA dollars must be encumbered prior to December 31, 2024, which means there are no additional ARPA dollars available for future budgets.

**Table III  
ARPA Funded Items  
FY25 Budget**

DEPT	ITEM	AMT
<b><i>Recurring Expenses</i></b>		
Executive/Finance	1/2 Comm Officer & Purch Agent	\$ 117,134
<b><i>One-Time Purchases</i></b>		
Parks/Rec	Mill Creek Fountain Motor	10,000
Finance	ClearGov Software	13,000
Council	Resliency Consultant	40,000
Parks/Rec	Ash Borer Treatments for trees	30,000
<b>Total</b>		<b>\$ 210,134</b>

**Municipal Needs from Property Taxes**

With expenditures of \$49,927,273 and non-property tax revenues of \$20,489,238 (including the use of fund balance), the total need from property taxes to support Municipal services in FY25 is \$29,438,035, an increase of \$3,869,993 or 8.4%. (NOTE: In FY24, the City moved the Bus Service budget into its own Special Revenue Fund. The tax support for bus services for FY25 is \$801,058 and is included in Municipal. The Economic Development budget has also been moved from a Special Revenue Fund into the General Fund with an offsetting revenue amount charged to the Tax Increment Finance (TIF) fund.)

**Table IV**  
**City Need from Taxes**  
**Comparison FY 2024 and FY 2025**

	FY24 <u>Adopted</u>	FY25 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
City Expenditures	\$ 46,270,546	\$ 49,927,273	\$ 3,656,727	7.9%
Less Use of Fund Balance	\$ 500,000	\$ 760,000	\$ 260,000	52.0%
Less Non-Property Tax Rev	\$ 20,202,444	\$ 19,729,238	\$ 473,206	(2.3%)
Muni Needs from Taxes	\$ 25,568,102	\$ 29,438,035	\$ 3,869,993	8.4%

**School Department – Superintendent’s Draft Proposed**

The School Department budget, based on the Superintendent’s proposal, increases \$3,300,751, or 5%. The School Board is currently in the process of reviewing the Superintendent’s proposed budget and should be able to provide the City Council with their final recommendation in time for the April 2, 2024 budget hearing. A reminder that City Council does not have line-item control over the School budget. The Council can only approve the bottom-line dollar amount for this budget.

**School Needs from Property Taxes**

The total need from property taxes for FY25 to support the School Department is \$52,950,243, up \$2,670,879 or 5.3%.

**Table V**  
**School Department Need from Taxes**  
**Comparison FY 2024 and FY 2025**

	FY24 <u>Adopted</u>	FY25 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
School Expenditures	\$ 65,830,311	\$ 69,431,062	\$ 3,600,751	5.5%
Use of Fund Balance	\$ 1,600,000	\$ 1,100,000	\$ (500,000)	31.3%
Non-Property Tax Revenue	\$ 14,250,947	\$ 15,380,819	\$ 1,129,872	7.9%
School Need from Taxes	\$ 50,279,364	\$ 52,950,243	\$ 2,670,879	5.3%

**Cumberland County**

Cumberland County’s property tax assessment for FY25 is \$3,417,895 a decrease of \$426,294 or -11.1%. The County decrease is not a result of their assessment to the City decreasing. Rather, it is because the County transitioned from a calendar to fiscal year budget, which required Cumberland County communities to pay for a six month “transitional” budget. South Portland’s allocated the \$1.5 million cost over FY23 (at \$1 million) and FY24 (at \$505,122). In FY25, the County tax reverts to an annual amount, so even though the FY25 County assessment increased by \$78,828, when combined with the reduction in the transitional budget amount, it results in a decrease from FY24.

**Table VI  
County Needs from Taxes  
Comparison FY 2024 and FY 2025**

	FY24 <u>Adopted</u>	FY25 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
County Assessment	\$ 3,339,067	\$ 3,417,895	\$ 78,828	2.4%
County Transitional	\$ 505,122	\$ 0	\$ (505,122)	(100.0%)
County Need from Taxes	\$ 3,844,189	\$ 3,417,895	\$ (426,294)	(11.1%)

**Total Needs from Property Taxes**

As noted previously, for FY25 we estimate new value that will result in approx. \$575,000 in new tax revenue. While this is welcome as it mitigates what would be a higher tax rate increase, it is not enough to keep pace with expenses.

After factoring out revenues such as state aid, licenses and fees, use of fund balance, etc., the total need from property taxes to support Municipal, School, and County services is \$86,607,231, an increase of \$6,109,038 or 7.6%.

**Table VII  
General Fund Total Needs from Taxes  
Comparison FY 2024 and FY 2025**

	FY24 <u>Adopted</u>	FY25 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Municipal	\$ 26,374,640	\$ 30,239,093	\$ 3,864,453	14.7%
School	\$ 50,279,364	\$ 52,950,243	\$ 2,670,879	5.3%
County	\$ 3,844,189	\$ 3,417,895	(\$ 426,294)	(11.1%)
TOTAL	\$ 80,498,193	\$ 86,607,231	\$ 6,109,038	7.6%

In order to raise this amount of property tax, the tax rate will need to increase 6.1%.

**Table VIII  
Tax Rate Increase Shares  
Municipal, School, County**

	FY24 <u>Adopted</u>	FY25 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>	Impact to <u>Tax Rate</u>
Municipal	\$ 4.63	\$ 5.24	\$ 0.61	13.1%	4.3%
School	\$ 8.83	\$ 9.17	\$ 0.34	3.8%	2.4%
County	\$ 0.68	\$ 0.59	\$ (0.09)	-13.0%	-0.6%
Total	\$ 14.14	\$ 15.00	\$ 0.86	6.1%	6.1%

The average value of an owner-occupied home in South Portland is \$366,000 (per our Assessor). For this taxpayer, a 6.1% tax rate increase translates to an additional \$313 per year (\$292 if they qualify for the Homestead Exemption).

### Consumer Price Index (CPI)

According to the U.S. Department of Labor, the CPI is defined as “a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.” The CPI for 2023 was 3.5%, down significantly from 2022 when it was 7.0%, but still nearly double what we had seen in the late 2010s and early 2020s. The 6.1% tax rate increase proposed for FY25 is higher than the CPI, however, when factoring out the FY24 budget error where a higher tax rate was approved than was implemented, then the increase is only 2%, which is below CPI.

### Tax Rate Comparisons

South Portland’s current tax rate and median tax bill compare very favorably to our neighboring communities of Cape Elizabeth, Portland, Scarborough, and Westbrook. In fact, our tax rate ranks as the lowest, or \$2.19 *less than* the median of these peers, and our median tax bill also ranks as third lowest, about \$547 *less than* our peers.

**Table IX**  
**2023-24 Tax Rate Comparisons**  
**South Portland v Abutting Communities**

<b>Community</b>	<b>2023-24 Tax Rate</b>	<b>Median Home Value*</b>	<b>Median Tax Bill</b>
Cape Elizabeth	\$ 22.34	\$ 514,900	\$ 11,503
Portland	\$ 14.41	\$ 341,700	\$ 4,924
Scarborough	\$ 15.97	\$ 397,700	\$ 6,351
Westbrook	\$ 16.68	\$ 253,900	\$ 4,235
<b>MEDIAN</b>	<b>\$ 16.33</b>	<b>\$ 369,700</b>	<b>\$ 5,638</b>
<b>So. Portland</b>	<b>\$ 14.14</b>	<b>\$ 360,000</b>	<b>\$ 5,090</b>
<b>DIFFERENCE</b>	<b>\$ (2.19)</b>	<b>\$ (9,700)</b>	<b>\$ (547)</b>

*\*Based on 2022 Census and may not reflect actual assessed values*

South Portland is the fourth largest community in Maine, population-wise. Our tax rate and median tax bill also compare incredibly favorably to the top ten largest communities in Maine. This peer group consists of Auburn, Bangor, Biddeford, Brunswick, Lewiston, Portland, Saco, Sanford, and Scarborough. Our tax rate ranks as the second lowest, or \$1.83 *less than* the median of these peers, and our median tax bill also ranks as fifth lowest, about \$1 *less than* our peers.

**Table X**  
**2023-24 Tax Rate Comparisons**  
**Top Ten Largest Maine Communities (Pop.)**

<b>Community</b>	<b>2023-24 Tax Rate</b>	<b>Median Home Value*</b>	<b>Median Tax Bill</b>
Bangor	\$ 19.15	\$ 189,900	\$ 3,637
Portland	\$ 14.41	\$ 341,700	\$ 4,924
Lewiston	\$ 29.91	\$ 189,500	\$ 5,668
Biddeford	\$ 13.12	\$ 321,900	\$ 4,223
Scarborough	\$ 15.97	\$ 397,700	\$ 6,351
Sanford	\$ 15.14	\$ 238,000	\$ 3,603
Brunswick	\$ 23.29	\$ 304,800	\$ 7,099
Saco	\$ 14.75	\$ 345,200	\$ 5,092
Auburn	\$ 22.75	\$ 227,300	\$ 5,171
<b>MEDIAN</b>	<b>\$ 15.97</b>	<b>\$ 304,800</b>	<b>\$ 5,092</b>
<b>So. Portland</b>	<b>\$ 14.14</b>	<b>\$ 360,000</b>	<b>\$ 5,090</b>
<b>DIFFERENCE</b>	<b>\$ (1.83)</b>	<b>\$ 55,200</b>	<b>\$ (1)</b>

Finally, according to the State of Maine’s [2022 Equalized Value Tax Rate Calculation](#) (the most recent), South Portland’s “full value”<sup>2</sup> tax rate (\$15.56) is 3.9% above the average of all of Cumberland County (\$14.97) and is \$0.09 *less than* the statewide average (\$15.65).

In summary, objectively, this data tells us we are generally a lower taxed community than our peers and when compared to communities of similar size. We are slightly above the average tax rate for all communities in Cumberland County, while our tax rate is below the state average.

*LD 1 Growth Factor*

In 2005, the Maine Legislature passed LD 1, part of which imposed a property tax levy limit on how much municipalities can raise from property taxes for the municipal share of the budget from year to year. For FY25, that limit is 4.91%, as calculated below:

Personal Income Growth Factor	4.69%
Property Tax Growth Factor	<u>.22%</u>
LD 1 Growth Limit Factor	4.91%

Historically, the City has been below the LD 1 limit and State statute allows for the compounding of unused capacity from year to year. South Portland currently has \$6,390,925 in additional capacity as a result. This budget meets the LD 1 growth threshold. This is evidence that the City has been budgeting responsibly by not exceeding the state cap and, in fact, coming in below it.

<sup>2</sup> The “full value” tax rate represents an estimate of what a tax rate would be if a municipality’s assessed valuations were at 100%. Many municipalities assess below 100% for a variety of reasons. When a municipality drops too far below 100%, the State requires a revaluation and also can reduce the amount of State revenue given to a community. Ultimately, this comparison helps to make a limited comparison of what a property in one municipality would pay for taxes to a property of equal value in another municipality.

While all of these metrics do not suggest South Portland should increase its tax rate any further than necessary, all of this data does suggest our tax rate is reasonable and certainly not out of line within the state, county, or amongst our peers, nor it is unreasonable when compared to inflation.

### **FY26 Outlook/Cautions**

Councilors should note several cautions with the FY26 budget, as there are several large expenses looming, primarily related to the renegotiation of contracts with our various unions. In addition:

- We are using \$760,000 of fund balance to keep this year's tax rate down and fund debt service for several capital purchases. We will need to use a similar amount next year, otherwise, the tax rate will need to increase or cuts will need to be made.
- We are using \$117,134 in other one-time revenue sources to cover some recurring expenses. We will need to use a similar amount next year, otherwise, the tax rate will need to increase or cuts will need to be made.
- We remain in contract negotiations with the Fire Department privates, as they have been unwilling to accept the offers provided to and accepted by all other unions. This means future budget impacts from this largest City department are unknown.
- We are in the process of updating our pay study to help ensure we are competitive with our wages. While this budget implements Phase I, it is likely future updates will require additional funding.
- Regardless of whether the City Council chooses to utilize Mahoney as a consolidated City Hall or not, the City faces over \$70 million in deferred maintenance and future needs renovations to several City buildings, including Central Fire, Police, Library, the Hamlin School, and City Hall. In addition, other less costly but still important repairs/renovations are needed at the Community Center and Wainwright. There will need to be a significant amount of debt service undertaken in the near future in order to proceed with this work.

Council should be aware of these factors when considering the FY25 budget as any new funding added in the upcoming budget will place more strain on future budgets.

### **Sewer User Fund (Enterprise)**

For FY25, the Sewer User Fund budget is up \$150,621, from \$7,792,178 to \$7,942,799, an increase of 1.9%.

The proposed residential sewer user rate will increase from \$6.95 to \$7.16 per hundred cubic feet of water (HCF), \$0.21 cents or a 3.0% increase over FY24 (one HCF equals 748 gallons). This results in an impact of \$16.80 per year to the average South Portland home, bringing their average annual bill to \$572.80. South Portland still maintains one of the region's lowest sewer rates.

### **Special Revenue Funds**

Special Revenue Funds include the Golf Course, Street Openings, South Portland Cable Television (SPCTV), and the Bus Service. Economic Development has been moved into the General Fund,

although still funded by TIF. The Golf Course and Street Openings rely on fees charged to users to fund their operations, while SPCTV relies on revenue from the City’s cable franchise agreement with Spectrum to cover its costs. The Bus Service is funded by a mix of federal grants and local property taxes.

**Table XI**  
**Special Revenue Fund Budgets**  
**FY 2024 v FY 2025**

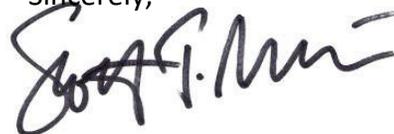
	FY24	FY25	Dollar	Percent
	<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
Golf Course	\$ 164,304	\$ 190,942	\$ 26,638	16.2%
Street Openings	\$ 99,315	\$ 88,862	\$ (10,453)	(10.5%)
SPCTV	\$ 301,439	\$ 318,552	\$ 17,113	5.7%
Bus Service	\$ 2,456,582	\$ 2,447,298	\$ (9,284)	(0.4%)
<b>TOTAL</b>	<b>\$ 3,021,640</b>	<b>\$ 3,045,654</b>	<b>\$ 24,014</b>	<b>(0.0%)</b>

There are no significant changes to any of the above operating budgets. It should be noted that SPCTV receives 70% of the cable franchise revenues, with the other 30% helping to offset costs in the General Fund, including for payroll, finance, office space, and management services provided by the City to SPCTV. This budget continues to rely on SPCTV’s fund balance to help balance their budget. At some point in the near future, SPCTV will run out of fund balance and will need more share of the franchise fee and likely support from tax dollars to maintain the *status quo*.

**Conclusion**

I would like to thank the many staff who helped get us here. In particular, I would like to thank our new Finance Director Ellen Sanborn and our new Deputy Finance Director Rhonda Glidden for the months of work it took to prepare this budget. I would also like to thank the department heads for their significant efforts as well.

Sincerely,



Scott Morelli  
 City Manager

- cc. South Portland School Board
- Timothy Matheney, Superintendent of Schools
- South Portland Department Heads
- South Portland Human Rights Commission

**CITY OF SOUTH PORTLAND, MAINE**  
**COMPARATIVE BUDGET PLAN FY2025**  
**July 1, 2023-June 30, 2024**  
**July 1, 2024-June 30, 2025**  
**City Manager Recommendation**

	FY24	FY25	\$ +/( )	%
<b>CITY GENERAL FUND REVENUES</b>				
Property Taxes	\$ 29,412,291	\$ 32,855,930	\$ 3,443,639	11.7%
Other Local Taxes	3,257,506	3,164,743	(92,763)	-2.8%
Licenses & Permits	1,088,600	1,083,600	(5,000)	-0.5%
Intergovernmental Revenue	9,991,315	9,751,872	(239,443)	-2.4%
Charges for Services	3,015,055	3,196,752	181,697	6.0%
Fines and Penalties	153,990	146,660	(7,330)	-4.8%
Use of Money and Property	1,040,940	1,228,812	187,872	18.0%
Other Sources	1,655,038	1,156,799	(498,239)	-30.1%
Fund Balance Use (Contribution)	500,000	760,000	260,000	52.0%
<b>Total General Fund Revenues</b>	<b>50,114,735</b>	<b>53,345,168</b>	<b>3,230,433</b>	<b>6.4%</b>
<b>GENERAL FUND EXPENDITURES</b>				
10150 City Council	261,870	326,078	64,208	24.5%
10152 City Clerk	334,705	372,462	37,757	11.3%
10151 City Manager Executive	504,676	563,531	58,855	11.7%
10154 Finance	1,006,825	1,072,768	65,943	6.5%
Assessing	416,211	446,981	30,770	7.4%
<b>Total Finance and Assessing</b>	<b>1,423,036</b>	<b>1,519,749</b>	<b>96,713</b>	<b>6.8%</b>
10153 Legal	213,094	203,130	(9,964)	-4.7%
10155 IT	875,997	999,406	123,409	14.1%
10156 Planning	422,692	439,486	16,794	4.0%
10157 Sustainability	276,432	278,395	1,963	0.7%
10158 Human Resources & Civil Svc	497,754	530,901	33,147	6.7%
10159 Facilities	1,220,957	1,275,441	54,484	4.5%
Energy	172,297	177,588	5,291	3.1%
10178 Economic Development	0	355,419	355,419	100.0%
10266 Code Enforcement	537,176	608,442	71,266	13.3%
10263 Police	5,878,630	6,671,226	792,596	13.5%
10264 Fire	6,461,155	7,042,865	581,710	9.0%
10265 Public Safety Communications	1,354,845	1,635,246	280,401	20.7%
10283 Health	0	37,740	37,740	100.0%
10372 Public Works Administration	270,480	283,522	13,042	4.8%
Streets and Sidewalks	3,362,223	3,348,960	(13,263)	-0.4%
Rubbish Removal	1,657,874	1,792,793	134,919	8.1%
Vehicle Maintenance	323,185	603,156	279,971	86.6%
Transfer Facility	329,621	359,524	29,903	9.1%
<b>Total Public Works</b>	<b>5,943,383</b>	<b>6,387,955</b>	<b>444,572</b>	<b>7.5%</b>
10476 Library	890,713	914,274	23,561	2.6%

**CITY OF SOUTH PORTLAND, MAINE**  
**COMPARATIVE BUDGET PLAN FY2025**  
**July 1, 2023-June 30, 2024**  
**July 1, 2024-June 30, 2025**  
**City Manager Recommendation**

	FY24	FY25	\$ +/- ( )	%
10477 Parks and Recreation Administration	182,956	200,539	17,583	9.6%
Parks	1,425,650	1,496,617	70,967	5.0%
Pool	398,108	425,655	27,547	6.9%
Recreation	1,797,470	2,016,335	218,865	12.2%
Total Parks and Recreation	3,804,184	4,139,146	334,962	8.8%
10581 Waterfront	61,057	119,057	58,000	95.0%
10682 Social Services	3,080,740	1,894,545	(1,186,195)	-38.5%
12090 Debt Service	2,239,860	2,541,018	301,158	13.4%
10160 Pension	2,280,442	2,473,610	193,168	8.5%
10160 Disability	30,000	32,000	2,000	6.7%
FICA	1,308,134	1,455,149	147,015	11.2%
Group Life	15,000	15,000	0	0.0%
Workers Compensation	535,820	669,663	133,843	25.0%
Health Insurance	4,568,138	4,979,149	411,011	9.0%
Wellness	14,000	14,000	0	0.0%
Unemployment	10,000	10,000	0	0.0%
ME Family Leave Tax	0	135,799	135,799	100.0%
Accrued Time	300,000	300,000	0	0.0%
Medical Services	45,000	45,000	0	0.0%
Insurance Reserves	12,500	12,500	0	0.0%
Total Employee Benefits	6,838,592	7,668,260	829,668	12.1%
13094 Contingent & Reserves	358,292	361,860	3,568	1.0%
10600 Liability Insurance	337,967	390,443	52,476	15.5%
Total General Fund Expenditures	46,270,546	49,927,273	3,656,727	7.9%
15098 County Tax	3,844,189	3,417,895	(426,294)	-11.1%
<b>Total General Fund and Assessments</b>	<b>\$ 50,114,735</b>	<b>\$ 53,345,168</b>	<b>\$ 3,230,433</b>	<b>6.4%</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**COMPARATIVE BUDGET PLAN FY2025**  
**July 1, 2023-June 30, 2024**  
**July 1, 2024-June 30, 2025**  
**City Manager Recommendation**

	FY24	FY25	\$ +/(-)	%
<b>ENTERPRISE FUND REVENUES</b>				
Property Taxes, Current Year	\$ -	\$ -	\$ -	0.0%
Licenses & Permits	81,842	57,900	(23,942)	-29.3%
Intergovernmental	190,000	260,000	70,000	36.8%
Use of Money and Property	7,467,334	7,514,334	47,000	0.6%
Other Sources	-	-	0	0.0%
Fund Balance Use (Contribution)	53,002	110,565	57,563	108.6%
<b>Total Enterprise Fund Revenues</b>	<b>7,792,178</b>	<b>7,942,799</b>	<b>150,621</b>	<b>1.9%</b>
<b>ENTERPRISE FUND EXPENDITURES</b>				
5060 Sewer Administration	196,623	204,751	8,128	4.1%
Treatment Plant	1,323,320	1,436,277	112,957	8.5%
Pump Stations	719,827	738,164	18,337	2.5%
Billing	230,339	236,916	6,577	2.9%
Reserve	1,595,770	1,651,739	55,969	3.5%
Maintenance	1,045,338	1,062,590	17,252	1.7%
Engineering	293,855	288,416	(5,439)	-1.9%
Debt Service	94,970	94,747	(223)	-0.2%
Compliance	113,330	117,646	4,316	3.8%
Sludge Disposal	1,048,620	925,454	(123,166)	-11.7%
Insurance and Benefits	1,130,186	1,186,099	55,913	4.9%
<b>Total Sewer</b>	<b>7,792,178</b>	<b>7,942,799</b>	<b>150,621</b>	<b>1.9%</b>
<b>Total Enterprise Fund Expenditures</b>	<b>7,792,178</b>	<b>7,942,799</b>	<b>150,621</b>	<b>1.9%</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**COMPARATIVE BUDGET PLAN FY2025**  
**July 1, 2023-June 30, 2024**  
**July 1, 2024-June 30, 2025**  
**City Manager Recommendation**

	FY24	FY25	\$ +/( )	%
<b>SPECIAL REVENUE FUND REVENUES</b>				
Property Taxes, Current Year	\$ 806,538	\$ 801,058	\$ (5,480)	-0.7%
Other Local Taxes	489,818	-	(489,818)	-100.0%
Licenses & Permits	92,815	78,862	(13,953)	-15.0%
Intergovernmental	1,410,044	1,381,240	(28,804)	-2.0%
Charges for Services	398,800	438,000	39,200	9.8%
Use of Money and Property	213,000	278,000	65,000	30.5%
Fund Balance Use (Contribution)	100,443	68,494	(31,949)	-31.8%
<b>Total Special Revenue Fund Revenues</b>	<b>3,511,458</b>	<b>3,045,654</b>	<b>(465,804)</b>	<b>-13.3%</b>
<b>SPECIAL REVENUE FUND EXPENDITURES</b>				
2071 Golf Course	164,304	190,942	26,638	16.2%
2082 Street Openings	99,315	88,862	(10,453)	-10.5%
2088 SPCTV	301,439	318,552	17,113	5.7%
2550 Economic Development	489,818	0	(489,818)	-100.0%
8058 Bus Service	2,456,582	2,447,298	(9,284)	-0.4%
<b>Total Special Revenue Fund Expenditures</b>	<b>3,511,458</b>	<b>3,045,654</b>	<b>(465,804)</b>	<b>-13.3%</b>
<b>TOTAL CITY EXPENDITURES</b>	<b>\$ 61,418,371</b>	<b>\$ 64,333,621</b>	<b>\$ 3,381,054</b>	<b>5.5%</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**COMPARATIVE BUDGET PLAN FY2025**  
**July 1, 2023-June 30, 2024**  
**July 1, 2024-June 30, 2025**  
**City Manager Recommendation**

	FY24	FY25	\$ +/( )	%
<b>SCHOOL DEPARTMENT REVENUES - Superintendent's Proposed</b>				
Property Taxes	\$ 50,279,364	\$ 52,950,243	\$ 2,670,879	5.3%
TIF Revenue	320,796	400,000	79,204	24.7%
Local Revenue	289,000	315,000	26,000	9.0%
State Subsidy	13,641,151	14,665,819	1,024,668	7.5%
Surplus Use	1,600,000	1,100,000	(500,000)	-31.3%
<b>Total School Revenues</b>	<b>66,130,311</b>	<b>69,431,062</b>	<b>3,300,751</b>	<b>5.0%</b>
<b>SCHOOL DEPARTMENT EXPENDITURES</b>				
Public Schools	65,830,311	69,431,062	3,600,751	5.5%
Food Service	300,000		(300,000)	-100.0%
<b>Total School Expenditures</b>	<b>66,130,311</b>	<b>69,431,062</b>	<b>3,300,751</b>	<b>5.0%</b>
<b>TOTAL CITY AND SCHOOL EXPENDITURES</b>	<b>\$ 127,548,682</b>	<b>\$ 133,764,683</b>	<b>\$ 6,216,001</b>	<b>4.9%</b>

**TAX RATE COMPUTATION--FY2024**  
**City Manager Recommendation**  
**3/18/2024**

	General Fund	Enterprise & Special Rev Funds	TOTAL CITY	County Tax	City & County	School Dept	GRAND TOTAL
Total Expenditures	\$ 49,927,273	\$ 10,988,453	\$ 60,915,726	\$ 3,417,895	\$ 64,333,621	\$ 69,431,062	\$ 133,764,683
Less: Revenues	(19,729,238)	(10,366,454)	(30,095,692)	0	(30,095,692)	(15,380,819)	(45,476,511)
Surplus (use)/contribution	(760,000)	179,059	(580,941)	0	(580,941)	(1,100,000)	(1,680,941)
Tax Levy	\$ 29,438,035	\$ 801,058	\$ 30,239,093	\$ 3,417,895	\$ 33,656,988	\$ 52,950,243	\$ 86,607,231
% of Tax Levy	34.0%	0.9%	34.9%	3.9%	100.0%	61.1%	100.0%
Valuation	5,775,000,000						
Tax Rate:							
FY25	\$ 5.10	\$ 0.14	\$ 5.24	\$ 0.59	\$ 5.83	\$ 9.17	\$ 15.00
FY24	\$ 4.49	\$ 0.14	\$ 4.63	\$ 0.68	\$ 5.31	\$ 8.83	\$ 14.14
\$ Increase	\$ 0.61	\$ (0.00)	\$ 0.61	\$ (0.09)	\$ 0.52	\$ 0.34	\$ 0.86
% Increase	13.5%	100.0%	13.1%	-13.0%	9.8%	3.8%	6.1%
<b>FY24 Tax Rate should have been</b>	<b>5.03</b>	<b>0.15</b>	<b>5.18</b>	<b>0.68</b>	<b>5.86</b>	<b>8.83</b>	<b>14.69</b>
\$ Increase	\$ 0.07	\$ (0.01)	\$ 0.06	\$ (0.09)	\$ (0.03)	\$ 0.34	\$ 0.31
% Increase	1.3%	-7.5%	1.1%	-13.0%	-0.5%	3.7%	2.0%

**CITY OF SOUTH PORTLAND, MAINE**  
**FY25 Operating Revenue**  
**City Manager Recommendation**  
**3/18/2024**

OBJ	ACCOUNT DESCRIPTION	FY23 Actual	FY24 Budget	FY24 Projection	FY24 CM Recomm	\$ +/-	% +/-
<b>GENERAL FUND</b>							
<b>Other Taxes</b>							
402001	AUTOMOBILE EXCISE TAX	6,183,405	6,200,000	6,500,000	6,500,000	300,000	4.8%
402002	BOAT EXCISE TAX	28,620	26,000	25,000	25,000	(1,000)	-3.8%
402003	AIRCRAFT EXCISE TAX	-	-	-	-	-	0.0%
433001	ECOMAINE PILOT	71,429	71,450	71,428	71,428	(22)	0.0%
433003	S P HOUSING AUTHORITY PILOTS	249,505	260,056	261,413	268,315	8,259	3.2%
<b>Total Other Taxes</b>		<b>6,532,959</b>	<b>6,557,506</b>	<b>6,857,841</b>	<b>6,864,743</b>	<b>307,237</b>	<b>4.7%</b>
<b>Licenses and Permits</b>							
431001	CITY SHARE DOG LICENCES	1,583	1,600	1,600	1,600	-	0.0%
431002	MARRIAGE LICENSES	8,286	6,500	6,500	6,500	-	0.0%
431003	CITY SHARE HUNT/FISH LIC	453	500	500	500	-	0.0%
431004	BUSINESS LICENSES	206,918	180,000	180,000	180,000	-	0.0%
431005	SUBDIVISIONS	13,300	5,000	1,500	1,500	(3,500)	-70.0%
431006	SITE PLANS	34,173	10,000	10,000	10,000	-	0.0%
431007	ZONE CHANGES	7,000	6,000	8,000	4,000	(2,000)	-33.3%
431008	SPECIAL EXCEPTIONS	2,600	3,000	1,000	1,000	(2,000)	-66.7%
431013	BUILDING FEES & PERMITS	690,235	698,000	685,000	698,000	-	0.0%
431014	PLUMBING PERMITS	20,385	12,000	12,000	12,000	-	0.0%
431015	ELECTRICAL PERMITS	26,622	35,000	35,000	35,000	-	0.0%
431025	DE MINIMUS PLANNING CHANGES	5,550	6,500	4,800	5,000	(1,500)	-23.1%
431029	NONCONFORMING LOT OF RECORD	4,500	2,000	1,500	2,000	-	0.0%
431030	ACCESSORY DWELLING UNIT	1,400	-	-	-	-	0.0%
431031	MARIJUANA ESTABLISHMENT	3,256	1,000	-	-	(1,000)	-100.0%
431032	OTHER PLAN REVENUE	9,092	8,500	8,500	8,500	-	0.0%
431033	PRE APPLICATION FEES	7,000	6,000	6,000	6,000	-	0.0%
432001	LICENSE TABS	94,334	95,000	90,000	90,000	(5,000)	-5.3%
432006	MASTER BOX FEE	25,089	10,000	20,000	20,000	10,000	100.0%
432009	TRSF STATION PERMIT FEES	4,805	2,000	2,000	2,000	-	0.0%
<b>Total Licenses and Permits</b>		<b>1,166,581</b>	<b>1,088,600</b>	<b>1,073,900</b>	<b>1,083,600</b>	<b>(5,000)</b>	<b>-0.5%</b>
<b>Intergovernmental</b>							
410001	STATE REVENUE SHARING	3,781,382	3,671,317	3,863,829	3,758,230	86,913	2.4%
411001	GENERAL ASSISTANCE	357,470	1,934,240	881,620	1,093,750	(840,490)	-43.5%
412005	MDOT LRAP	-	220,000	254,496	250,000	30,000	13.6%
412003	HOMESTEAD EXEMPTION REIMB	1,460,923	1,412,000	1,512,000	1,500,000	88,000	6.2%
412004	MDEA REVENUE	113,573	83,151	76,461	78,755	(4,396)	-5.3%
412004	MDEA REVENUE (benefits)	-	43,728	45,074	47,494	3,766	8.6%
412012	VET EXEMPT REIMB	10,430	10,500	8,000	8,000	(2,500)	-23.8%
412021	BETE EXPEMPTION REIMB	2,565,478	2,600,000	2,300,000	3,000,000	400,000	15.4%
431026	ANIMAL CONTROL - CAPE ELIZ	6,125	15,379	13,648	14,643	(736)	-4.8%
432062	STATE SNOWMOBILE FEES	1,132	1,000	1,000	1,000	-	0.0%
<b>Total Intergovernmental</b>		<b>8,296,513</b>	<b>9,991,315</b>	<b>8,956,128</b>	<b>9,751,872</b>	<b>(239,443)</b>	<b>-2.4%</b>

CITY OF SOUTH PORTLAND, MAINE  
 FY25 Operating Revenue  
 City Manager Recommendation  
 3/18/2024

OBJ	ACCOUNT DESCRIPTION	FY23 Actual	FY24 Budget	FY24 Projection	FY24 CM Recomm	\$ +/-	% +/-
<b>Charges for Services</b>							
432002	AMBULANCE FEES	1,401,695	1,453,000	1,453,000	1,453,000	-	0.0%
432007	TRANSFER FACILITY	149,506	145,000	145,000	145,000	-	0.0%
432008	PHOTOCOPIER	1,404	2,080	2,642	2,652	572	27.5%
432010	DAILY FEES	113,081	95,000	95,200	120,000	25,000	26.3%
432012	PROGRAM FEES	90,696	65,000	55,000	95,000	30,000	46.2%
432013	POOL RENTAL	10,680	4,500	7,500	7,500	3,000	66.7%
432014	EQUIPMENT	415	275	250	400	125	45.5%
432023	YOUTH PROGRAMS FEES	128,161	135,000	160,000	160,000	25,000	18.5%
432025	VACATION CAMPS	18,296	15,000	17,500	17,000	2,000	13.3%
432026	SUMMER SPORTS CAMP	55,861	65,000	65,000	70,000	5,000	7.7%
432027	SUMMER REC CAMPS	275,812	385,000	420,000	410,000	25,000	6.5%
432028	ADULT LEAGUES	71,003	70,000	60,000	70,000	-	0.0%
432029	BOAT RAMP FEES	16,027	19,000	12,500	15,000	(4,000)	-21.1%
432030	PORTLAND ST PIER	33,227	25,000	25,000	25,000	-	0.0%
432044	FIRE INSPECTIONS	2,200	1,200	1,200	1,200	-	0.0%
432045	COMMUNITY CENTER	13,388	10,000	11,000	10,000	-	0.0%
432049	SENIOR PROGRAMS	17,010	20,000	25,000	20,000	-	0.0%
432050	ADULT PROGRAMS	48,527	80,000	90,000	100,000	20,000	25.0%
432051	AFTER SCHOOL PROGRAMS	437,925	425,000	475,000	475,000	50,000	11.8%
<b>Total Charges for Services</b>		<b>2,884,914</b>	<b>3,015,055</b>	<b>3,120,792</b>	<b>3,196,752</b>	<b>181,697</b>	<b>6.0%</b>
<b>Fines and Penalties</b>							
403001	INTEREST & PENALTIES	83,902	80,000	65,000	65,000	(15,000)	-18.8%
431009	COURT FEES & FINES	8,446	8,500	8,500	8,500	-	0.0%
431010	FALSE ALARMS	27,458	25,000	25,000	25,000	-	0.0%
431011	PARKING TICKETS	14,176	23,500	30,000	30,000	6,500	27.7%
431012	ANIMAL CONTROL	4,889	4,500	6,000	5,000	500	11.1%
431016	FINES & FEES	12,632	12,490	13,160	13,160	670	5.4%
<b>Total Fines and Penalties</b>		<b>151,503</b>	<b>153,990</b>	<b>147,660</b>	<b>146,660</b>	<b>(7,330)</b>	<b>-4.8%</b>
<b>Use of Money and Property</b>							
430001	INVESTMENT INCOME	512,537	550,000	750,000	750,000	200,000	36.4%
431017	SHORT TERM RENTAL FEE	12,720	13,000	13,000	13,000	-	0.0%
431023	CABLE TV FRANCHISE FEE	104,050	135,000	100,000	100,000	(35,000)	-25.9%
432019	RENT & LEASES	204,050	302,940	317,227	325,812	22,872	7.6%
432077	Parks & Rec Facility Rentals	43,107	40,000	50,000	40,000	-	0.0%
<b>Total Use of Money and Property</b>		<b>876,464</b>	<b>1,040,940</b>	<b>1,230,227</b>	<b>1,228,812</b>	<b>187,872</b>	<b>18.0%</b>

**CITY OF SOUTH PORTLAND, MAINE**  
**FY25 Operating Revenue**  
**City Manager Recommendation**  
**3/18/2024**

OBJ	ACCOUNT DESCRIPTION	FY23 Actual	FY24 Budget	FY24 Projection	FY24 CM Recomm	\$ +/-	% +/-
<b>Other Sources</b>							
490100	Intercity School Charges	30,000	123,808	109,283	106,368	(17,440)	-14.1%
490200	Intercity Ent Fund Charges	-	182,428	182,428	177,186	(5,242)	-2.9%
490300	Intercity TIF charges	-	94,901	81,884	77,213	(17,688)	-18.6%
490400	Intercity Grant Charges	-	1,079,634	96,353	90,724	(988,910)	-91.6%
434006	Events/Sponsorships	2,286	3,000	2,500	3,000	-	0.0%
434006	Donations	-	-	-	-	-	0.0%
435001	MISCELLANEOUS REVENUE	75,377	40,220	65,278	53,188	12,968	32.2%
435014	RECYCLING	22,147	9,000	9,000	8,000	(1,000)	-11.1%
435002	SALE OF SURPLUS PROPERTY	11,110	-	-	-	-	0.0%
800001	TRANSFERS IN	3,500	3,500	3,500	3,500	-	0.0%
<b>Total Other Sources</b>		<b>144,420</b>	<b>1,536,491</b>	<b>550,226</b>	<b>519,179</b>	<b>(1,017,312)</b>	<b>-66.2%</b>
<b>Total General Fund Revenue</b>		<b>20,053,354</b>	<b>23,383,897</b>	<b>21,936,774</b>	<b>22,791,618</b>	<b>(592,279)</b>	<b>-2.5%</b>

**Enterprise Funds**

**Wastewater Resource Protection**

431021	INDUSTRY COMPLIANCE	56,278	81,842	57,700	57,700	(24,142)	-29.5%
431022	INDUSTRIAL APPLICATION PERMITS	400	-	200	200	200	0.0%
432036	CAPE ELIZABETH OPERATIONS	225,466	190,000	260,000	260,000	70,000	36.8%
432034	USER FEES	4,844,072	5,714,035	5,714,035	5,714,035	-	0.0%
432035	INDUSTRIAL FEES	1,660,383	1,725,299	1,881,000	1,725,299	-	0.0%
403002	SEWER LIEN FEES	281	-	500	-	-	0.0%
435001	MISCELLANEOUS REVENUE	9	-	5,760	-	-	0.0%
435002	SALE OF SURPLUS PROPERTY	1,772	-	1,046	-	-	0.0%
430001	INVESTMENT INCOME	9,002	28,000	85,000	75,000	47,000	167.9%
<b>Total Wastewater Resource Prot</b>		<b>6,797,663</b>	<b>7,739,176</b>	<b>8,005,241</b>	<b>7,832,234</b>	<b>93,058</b>	<b>1.2%</b>
<b>Total Enterprise Funds</b>		<b>6,797,663</b>	<b>7,739,176</b>	<b>8,005,241</b>	<b>7,832,234</b>	<b>93,058</b>	<b>1.2%</b>

CITY OF SOUTH PORTLAND, MAINE  
FY25 Operating Revenue  
City Manager Recommendation  
3/18/2024

OBJ	ACCOUNT DESCRIPTION	FY23 Actual	FY24 Budget	FY24 Projection	FY24 CM Recomm	\$ +/-	% +/-
<b>Special Revenue Funds</b>							
<b>Golf Course</b>							
432011	MEMBERSHIPS	2,269	300	2,000	2,000	1,700	566.7%
432014	EQUIPMENT	8	-	-	-	-	0.0%
432020	GOLF COURSE FEES	221,302	180,000	230,000	200,000	20,000	11.1%
432022	CART/CLUB RENTALS	4,141	5,500	6,500	6,000	500	9.1%
432001	INVESTMENT INCOME	2,987	4,000	12,000	10,000	6,000	150.0%
<b>Total Golf Course</b>		<b>230,707</b>	<b>189,800</b>	<b>250,500</b>	<b>218,000</b>	<b>28,200</b>	<b>14.9%</b>
<b>SPCTV</b>							
430001	INVESTMENT INCOME	7,016	7,500	18,000	18,000	10,500	140.0%
431023	Cable Franchise Fees	204,864	165,000	165,000	200,000	35,000	21.2%
432088	SPTV FILMING BILLINGS	853	3,000	65,939	5,000	2,000	66.7%
<b>Total SPCTV</b>		<b>212,733</b>	<b>175,500</b>	<b>248,939</b>	<b>223,000</b>	<b>47,500</b>	<b>27.1%</b>
<b>Street Openings</b>							
430001	INVESTMENT INCOME	3,362	6,500	12,000	10,000	3,500	53.8%
431018	STREET OPENINGS REVENUE	100,543	92,815	74,655	78,862	(13,953)	-15.0%
<b>Total Street Openings</b>		<b>103,905</b>	<b>99,315</b>	<b>86,655</b>	<b>88,862</b>	<b>(10,453)</b>	<b>-10.5%</b>
<b>Bus Service</b>							
412005	MAINE DEPT OF TRANSPORTATION	31,240	31,240	55,000	31,240	-	0.0%
441001	GRANT INCOME Fed5307	826,002	1,253,804	1,091,231	1,300,000	46,196	3.7%
441002	GRANT INCOME Fed CARES	156,592	125,000	-	50,000	(75,000)	-60.0%
432016	FAREBOX	165,414	210,000	210,000	225,000	15,000	7.1%
432017	ADVERTISING	43,689	30,000	40,000	40,000	10,000	33.3%
<b>Total Bus Service</b>		<b>1,222,937</b>	<b>1,650,044</b>	<b>1,396,231</b>	<b>1,646,240</b>	<b>(3,804)</b>	<b>-0.2%</b>
<b>Total Special Revenue Funds</b>		<b>547,345</b>	<b>464,615</b>	<b>586,094</b>	<b>529,862</b>	<b>65,247</b>	<b>14.0%</b>
<b>Total City Revenue</b>		<b>\$ 27,398,362</b>	<b>\$ 31,587,688</b>	<b>\$ 30,528,109</b>	<b>\$ 31,153,714</b>	<b>\$ (433,974)</b>	<b>-1.4%</b>

# FY2025 CITY BUDGET SUMMARY

by category

City Manager Recommendation

	FY24 Approp.	FY25 Proposed	\$ +/-	% +/-	% Of Total
Personnel--General Fund	21,608,055	23,431,948	1,823,893	8.4%	
--Ent & Spec Rev Funds	4,107,690	3,921,822	(185,868)	-4.5%	
<b>Total</b>	<b>25,715,745</b>	<b>27,353,770</b>	<b>1,638,025</b>	<b>6.4%</b>	<b>42.5%</b>
Contractual--General Fund	14,305,342	16,360,566	2,055,224	14.4%	
--Ent & Spec Rev Funds	4,314,213	4,096,873	(217,340)	-5.0%	
<b>Total</b>	<b>18,619,555</b>	<b>20,457,439</b>	<b>1,837,884</b>	<b>9.9%</b>	<b>31.8%</b>
Supplies--General Fund	2,940,769	2,833,260	(107,509)	-3.7%	
--Ent & Spec Rev Funds	967,413	1,039,851	72,438	7.5%	
<b>Total</b>	<b>3,908,182</b>	<b>3,873,111</b>	<b>(35,071)</b>	<b>-0.9%</b>	<b>6.0%</b>
Misc/Memb--General Fund	7,439,492	6,370,594	(1,068,898)	-14.4%	
--Ent & Spec Rev Funds	123,443	146,758	23,315	18.9%	
<b>Total</b>	<b>7,562,935</b>	<b>6,517,352</b>	<b>(1,045,583)</b>	<b>-13.8%</b>	<b>10.1%</b>
Capital/Xfers--General Fund	1,581,217	1,807,782	226,565	14.3%	
--Ent & Spec Rev Funds	1,697,263	1,689,758	(7,505)	-0.4%	
<b>Total</b>	<b>3,278,480</b>	<b>3,497,540</b>	<b>219,060</b>	<b>6.7%</b>	<b>5.4%</b>
Debt Svc--Total GF	2,239,860	2,541,018	301,158	13.4%	3.9%
--Ent & Spec Rev Funds	93,614	93,391	(223)	-0.2%	
<b>Total General Fund</b>	<b>50,114,735</b>	<b>53,345,168</b>	<b>3,230,433</b>	<b>6.4%</b>	
<b>Total Enterprise &amp; Spec Rev Funds</b>	<b>11,303,636</b>	<b>10,988,453</b>	<b>(315,183)</b>	<b>-2.8%</b>	
<b>Total</b>	<b>61,418,371</b>	<b>64,333,621</b>	<b>2,915,250</b>	<b>4.7%</b>	<b>100.0%</b>

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>50</b>	<b>CITY COUNCIL</b>							
10150061	611500	SALARY	21,000	21,000	21,000	21,000	-	0.0%
10150062	620500	PRINTING & BINDING	2,500	2,500	2,500	2,500	-	0.0%
10150062	621000	ADVERTISING	2,000	-	2,000	2,000	-	0.0%
10150062	628800	CONTRACTED SERVICES	5,350	950	77,850	60,350	55,000	1028.0%
10150062	628802	CONTRACT SERVICES-ENGINEERING	10,000	-	-	-	(10,000)	-100.0%
10150062	629000	TRAINING AND TRAVEL	4,000	-	4,000	4,000	-	0.0%
10150063	630500	OFFICE SUPPLIES	500	500	500	500	-	0.0%
10150063	633500	FOOD	1,250	1,250	1,250	1,250	-	0.0%
10150063	639800	Minor Equipment	-	-	-	-	-	0.0%
10150064	641000	RENT	10,044	-	10,044	10,044	-	0.0%
10150064	642000	DUES & MEMBERSHIPS	96,726	3,138	101,234	101,234	4,508	4.7%
10150064	643000	CONTRIBUTIONS	6,000	2,000	8,200	8,200	2,200	36.7%
10150064	643040	Clean Air Advisory Committee	-	-	-	-	-	0.0%
10150064	643050	HUMAN RIGHTS COMMISSION	27,500	11,000	15,000	15,000	(12,500)	-45.5%
10150068	681000	PROPERTY TAX REIMBURSEMENT	75,000	80,000	100,000	100,000	25,000	33.3%
<b>TOTAL</b>	<b>CITY COUNCIL</b>		261,870	122,338	343,578	326,078	64,208	24.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
CITY COUNCIL

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10150061 611500 - SALARY					
1/15-24		1.00	21,000.00	21,000.00	*
10150062 620500 - PRINTING & BINDING					
Reports and council documents, presentation materials		1.00	2,500.00	2,500.00	*
10150062 621000 - ADVERTISING					
Special meetings, Council communication		1.00	2,000.00	2,000.00	*
10150062 628800 - CONTRACTED SERVICES					
Council awards		1.00	350.00	350.00	*
Council/Mayor photographs		1.00	500.00	500.00	
Council Annual Goal Setting Workshop Same as FY24		1.00	4,500.00	4,500.00	
Board & committee recognition event		.00	17,500.00	.00	
CM cut					
Council district meetings		.00	5,000.00	.00	
CM cut					
Consulting Services		1.00	50,000.00	50,000.00	
Review Permitting/Planning processes					
Consulting for Coastal Resilience		.00	75,000.00	.00	
CM cut - moved to ARPA @ \$40,000					
ALS interpreters for meetings		1.00	5,000.00	5,000.00	
CM add					
10150062 629000 - TRAINING AND TRAVEL					
Training and Travel for Council Members		1.00	4,000.00	4,000.00	*
Increase due to increased use					
10150063 630500 - OFFICE SUPPLIES					
1-3-22		1.00	500.00	500.00	*
2/13/23					
10150063 633500 - FOOD					
Meals/refreshments for budget (and other) workshops, new councilor orientation, executive session, etc.		1.00	1,250.00	1,250.00	*

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
CITY COUNCIL						
10150064	641000 - RENT					10,044.00 *
	Avesta Lease for Opportunity Alliance program.		1.00	10,044.00		10,044.00
10150064	642000 - DUES & MEMBERSHIPS					101,234.00 *
	Maine Municipal Association		1.00	36,225.00		36,225.00
	Est 5% increase					
	Maine Service Centers Coalition		1.00	3,180.00		3,180.00
	\$.12/capita					
	\$.12 x 26,498					
	Same as FY24					
	Mayor's Coalition		1.00	3,400.00		3,400.00
	Same as FY24					
	GPCOG Dues		1.00	58,429.00		58,429.00
	Assumes 5% increase					
10150064	643000 - CONTRIBUTIONS					8,200.00 *
	Historical Society		1.00	2,200.00		2,200.00
	Contribution to online database and website maintenance					
	Requested contribution					
	1-2-24					
	LifeFlight Foundation		1.00	2,000.00		2,000.00
	Request for funding					
	12-7-24					
	Food Cupboard		1.00	4,000.00		4,000.00
	Same as FY24					
10150064	643050 - HUMAN RIGHTS COMMISSION					15,000.00 *
	HRC activities		1.00	15,000.00		15,000.00
	Per S. Weaver					
10150068	681000 - PROPERTY TAX REIMBURSEMENT					100,000.00 *
	Senior Tax Relief Program		1.00	100,000.00		100,000.00
TOTAL CITY COUNCIL						326,078.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>51 EXECUTIVE</b>							
10151061	611000	HOURLY	128,419	124,964	134,141	134,141	5,722	4.5%
10151061	611500	SALARY	343,961	341,180	366,239	369,796	25,835	7.5%
10151061	612500	OVERTIME	-	63	-	-	-	0.0%
10151062	620500	PRINTING & BINDING	400	400	400	400	-	0.0%
10151062	622000	TELEPHONE	3,140	2,300	3,980	3,980	840	26.8%
10151062	623000	TRAVEL & TRAINING	12,500	-	13,500	13,500	1,000	8.0%
10151062	624500	SUBSCRIPTIONS	3,276	80	26,756	17,756	14,480	442.0%
10151062	627000	EQUIPMENT MAINTENANCE	420	-	420	420	-	0.0%
10151062	628800	CONTRACTED SERVICES	3,000	-	13,500	13,500	10,500	350.0%
10151063	630500	OFFICE SUPPLIES	3,350	1,800	4,150	3,150	(200)	-6.0%
10151063	631000	PRINTING SUPPLIES	1,800	1,700	1,800	1,800	-	0.0%
10151063	633500	FOOD	500	-	500	500	-	0.0%
10151064	642000	DUES & MEMBERSHIPS	3,910	-	4,588	4,588	678	17.3%
10151065	650500	OFFICE EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>EXECUTIVE</b>		504,676	472,487	569,974	563,531	58,855	11.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: EXECUTIVE	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10151061 611000 - HOURLY				134,141.00	*
1-15-24		1.00	134,141.00	134,141.00	
10151061 611500 - SALARY				369,796.00	*
3-12-24		1.00	369,796.00	369,796.00	
10151062 620500 - PRINTING & BINDING				400.00	*
Envelopes and misc. printing		1.00	400.00	400.00	
10151062 622000 - TELEPHONE				3,980.00	*
Long distance/Local Charges	0	1.00	2,000.00	2,000.00	
Cell phones	0	12.00	95.00	1,140.00	
Cell phone stipends for Exec Asst and Comms Director (\$35/mo)		24.00	35.00	840.00	
10151062 623000 - TRAVEL & TRAINING				13,500.00	*
Training for Executive staff		1.00	13,500.00	13,500.00	
City Manager (contractual): \$5,000					
Asst. CM: \$3,500					
Comms. Director: \$2,250					
Oth. Exec Staff: \$2,750					
10151062 624500 - SUBSCRIPTIONS				17,756.00	*
MMA officials directory		2.00	40.00	80.00	
PPH weekly paper		1.00	750.00	750.00	
Bangor Daily News Subscription		1.00	250.00	250.00	
Survey Monkey Annual Subscription		1.00	900.00	900.00	
Mail Chimp (email marketing)		1.00	1,032.00	1,032.00	
Later.com (social media scheduling)		1.00	200.00	200.00	
Canva (graphic design)		1.00	300.00	300.00	
Annual website fee (CivicPlus)		1.00	13,004.00	13,004.00	
Social media campaign paid boosts		1.00	200.00	200.00	
Polco survey software/NCS survey access		.00	9,000.00	.00	
CM cut					
Knack Pro - Manages Capital Budgeting and Incident Reporting.		1.00	790.00	790.00	
Zappier - Application to automate tasks between applications.		1.00	250.00	250.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
EXECUTIVE						
10151062	627000 - EQUIPMENT MAINTENANCE				420.00	*
	Photocopier maintenance		12.00	35.00	420.00	
10151062	628800 - CONTRACTED SERVICES				13,500.00	*
	Tax bill newsletter		12,000.00	.25	3,000.00	
	2 per year					
	Translation services		1.00	500.00	500.00	
	Department head training/retreat		1.00	10,000.00	10,000.00	
10151063	630500 - OFFICE SUPPLIES				3,150.00	*
	CM cut \$200		1.00	2,650.00	2,650.00	
	Office "swag" (\$1000) and other		1.00	500.00	500.00	
	physical materials (\$300)					
	CM cut \$800					
10151063	631000 - PRINTING SUPPLIES				1,800.00	*
	Printing supplies		1.00	1,800.00	1,800.00	
	Paper, photocopy paper, toner, poster su					
10151063	633500 - FOOD				500.00	*
			2.00	250.00	500.00	
10151064	642000 - DUES & MEMBERSHIPS				4,588.00	*
	ICMA - City Manager and Assistant City		2.00	1,500.00	3,000.00	
	Manager					
	Assume slight increase					
	Maine Town, City/County Management		2.00	350.00	700.00	
	Association (MTCMA) Membership Dues -					
	City Mgr & Asst CM					
	Assume slight increase					
	Various Dues for Comms Director		1.00	888.00	888.00	
	3CMA - \$400					
	ME PR Council - \$75					
	NAGC - \$160					
	ELGL - \$53					
	Contest Entry - 3CMA Awards (2) - \$200					
TOTAL EXECUTIVE				563,531.00		



NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
CITY CLERK

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10152061 611000 - HOURLY				165,234.00	*
3-12-24		1.00	165,234.00	165,234.00	
10152061 611500 - SALARY				99,012.00	*
1-15-24		1.00	99,012.00	99,012.00	
10152061 612000 - TEMPORARY HELP				16,000.00	*
5 wardens & 5 Ward Clerks - Nov 25 election	0	10.00	250.00	2,500.00	
5 Wardens/ 5 Ward Clerks @ \$15/hr (16 ho Election Workers	0	30.00	250.00	7,500.00	
X election workers per polling place @ 14.15/hr					
Deputy Registrars	0	10.00	200.00	2,000.00	
D1, D2, D5 = 2 Registrars					
D3/4 - 4 Registrars					
= 10 total					
@ \$14.15 (13 hrs)					
8 Absentee Processing Clerks & 2 Absentee Clerks (2 weeks prior to Election Day)		10.00	400.00	4,000.00	
Extra assistance for the 2024 Presidenti Election					
10152061 612500 - OVERTIME				8,000.00	*
Asst Clerk/Deputy Clerk - vacation and election coverage		1.00	5,000.00	5,000.00	
Licensing Administrator - vacation and election		1.00	2,000.00	2,000.00	
Sick time coverage		1.00	1,000.00	1,000.00	
10152062 620500 - PRINTING & BINDING				1,275.00	*
Business Envelopes - City Clerk		1.00	600.00	600.00	
Gaylord - Archival boxes for vital records storage		25.00	13.00	325.00	
Voter Registration Cards - Green & White		1,400.00	.25	350.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
CITY CLERK						
10152062	621000 - ADVERTISING				4,500.00	*
	Municipal Ballot (Nov 2024 & June 2025) & notices for Public Hearings required in newspaper (Charter Amendments)		2.00	2,000.00	4,000.00	
	Ballot ad in newspaper before each elect Budget Hearing Ad Required by Charter		1.00	500.00	500.00	
10152062	621500 - POSTAGE				24,480.00	*
	Postage - all municipal mail including overnight delivery, tax bills, notices and general mail		1.00	20,000.00	20,000.00	
	3% increase in 2024, est 3% increase in PO Box Fee		1.00	1,960.00	1,960.00	
	Postage machine lease		4.00	430.00	1,720.00	
	Postage meter repairs		1.00	300.00	300.00	
	Misc shipping		1.00	500.00	500.00	
10152062	622000 - TELEPHONE				996.00	*
	Trinet System	0	12.00	11.00	132.00	
	One Communications	0	12.00	40.00	480.00	
	Cell Phone	0	12.00	32.00	384.00	
10152062	623500 - AUTO MILEAGE				500.00	*
	Transportation to/from conferences and trainings		1.00	500.00	500.00	
10152062	626000 - EQUIPMENT RENTAL				7,510.00	*
	Enclosed Van Rental - Nov '24 & June '25		2.00	245.00	490.00	
	Transporation of election equipment for set-up/break down on election day		3.00	500.00	1,500.00	
	SOS - Rental of 3 additional voting machines		3.00	500.00	1,500.00	
	Rental of 3 additional voting machines for Nov '24 Presidential Election - ESS		3.00	1,840.00	5,520.00	
	Renting an additional 3 voting tabulator handle absentee processing for President Election					
10152062	627000 - EQUIPMENT MAINTENANCE				1,500.00	*
	Charges for copier overages		1.00	1,000.00	1,000.00	
	Maintenance & Repairs to Office Equipment		1.00	500.00	500.00	
	Copier - API 9717 - annual maintenance f					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
CITY CLERK						
10152062	628800 - CONTRACTED SERVICES					36,730.00 *
	ES&S - Coding of 4 AVS voting machines for Nov 2024 election This is the ExpressVote/Accessible votin for ADA compliance		4.00	370.00		1,480.00
	ES&S - Coding of DS200 memory sticks for municipal elections (Nov 2024 & June 2025)		2.00	1,400.00		2,800.00
	HostCompliance - Annual Fee (Short-Term Rental Enforcement) This is funded with STR fees (Revenue)		1.00	13,000.00		13,000.00
	BOARDDOCS - Annual Maintenance Cost Agenda Management Software Updated from \$11,000 (FY22) to \$10,300 (see invoice)		1.00	10,300.00		10,300.00
	ES&S - Municipal Ballots for November 2024 & June 2025 (Absentee & Election Day) 100% turnout - Nov 24 = 20,000 25% turnout - June 25 = 5,000		25,000.00	.25		6,250.00
	OnBoard Software for board/committee tracking & application module ClerkBase software for tracking board/co appointments (\$1200), with attendance tr (\$650), and online application module (\$ Annual expense.		1.00	2,800.00		2,800.00
	IVS Ballot - Online Absentee ADA Ballot for November 2024 municipal general election ADA Ballot for Absentee \$100 per ballot style		1.00	100.00		100.00
10152062	629000 - TRAINING					2,325.00 *
	CCMCA Meetings		15.00	35.00		525.00
	NEACTC Annual Meeting		1.00	100.00		100.00
	MTCCA workshops & Networking Day		15.00	100.00		1,500.00
	2 new hires in FY25					
	SOS Elections Conference		1.00	200.00		200.00
10152063	630500 - OFFICE SUPPLIES					2,550.00 *
	General office supplies		1.00	2,000.00		2,000.00
	Mini iPad for Translation/Interpretation at Counter For better customer service assisting no speaking customers		1.00	550.00		550.00

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
CITY CLERK					
10152063	631000 - PRINTING SUPPLIES				500.00 *
	Paper and ink cartridges		1.00	500.00	500.00
10152064	641000 - RENT				800.00 *
	American Legion Hall rental for November 2024		1.00	400.00	400.00
	Boys & Girls Club rental for November 2024		1.00	400.00	400.00
10152064	642000 - DUES & MEMBERSHIPS				550.00 *
	CCMCA Memberships		5.00	25.00	125.00
	5 x \$25				
	MTCCA Memberships		5.00	30.00	150.00
	NEACTC Membership		1.00	50.00	50.00
	IIMC Membership (for CMC Certification)		1.00	225.00	225.00
<b>TOTAL CITY CLERK</b>				<b>372,462.00</b>	

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
	<b>53</b>	<b>LEGAL</b>						
10153062	622000	TELEPHONE	324	603	360	360	36	11.1%
10153062	627000	EQUIPMENT MAINTENANCE	720	900	720	720	-	0.0%
10153062	628801	CONTRACTED SERVICES - LEGAL	211,250	247,886	211,250	201,250	(10,000)	-4.7%
10153062	629400	RECORDING FEES	200	300	200	200	-	0.0%
10153063	630500	OFFICE SUPPLIES	600	500	600	600	-	0.0%
<b>TOTAL</b>	<b>LEGAL</b>		213,094	250,189	213,130	203,130	(9,964)	-4.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: LEGAL	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10153062 622000 - TELEPHONE GWI		12.00	30.00	360.00 *	360.00
10153062 627000 - EQUIPMENT MAINTENANCE Toshiba S5516ACT		12.00	60.00	720.00 *	720.00
10153062 628801 - CONTRACTED SERVICES - LEGAL Contracted Legal Services - same as FY24		1.00	201,250.00	201,250.00 *	201,250.00
10153062 629400 - RECORDING FEES Fees for filing/recording documents		1.00	200.00	200.00 *	200.00
10153063 630500 - OFFICE SUPPLIES Miscellaneous supplies		1.00	600.00	600.00 *	600.00
<b>TOTAL LEGAL</b>				<b>203,130.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>540 FINANCE</b>								
10154061	611000	HOURLY	451,365	435,737	412,835	415,266	(36,099)	-8.0%
10154061	611500	SALARY	408,901	409,091	520,193	505,768	96,867	23.7%
10154061	612000	TEMPORARY HELP	2,900	2,900	1,800	1,800	(1,100)	-37.9%
10154061	612500	OVERTIME	5,000	5,000	15,000	15,000	10,000	200.0%
10154062	620500	PRINTING & BINDING	11,000	9,540	10,080	10,080	(920)	-8.4%
10154062	621000	ADVERTISING	2,500	2,500	2,000	2,000	(500)	-20.0%
10154062	621500	POSTAGE	20,800	20,800	6,294	6,294	(14,506)	-69.7%
10154062	622000	TELEPHONE	1,200	1,200	2,400	2,400	1,200	100.0%
10154062	623500	AUTO MILEAGE	-	1,200	-	-	-	0.0%
10154062	624500	SUBSCRIPTIONS	50	975	1,190	1,190	1,140	2280.0%
10154062	626500	MOTOR VEHICLE MAINTENANCE	-	200	-	-	-	0.0%
10154062	627000	EQUIPMENT MAINTENANCE	6,194	13,595	13,070	13,070	6,876	111.0%
10154062	628800	CONTRACTED SERVICES	61,100	35,144	62,175	62,175	1,075	1.8%
10154062	629000	TRAINING	13,800	14,000	15,390	13,890	90	0.7%
10154062	629400	RECORDING FEES	7,200	7,200	7,000	7,000	(200)	-2.8%
10154063	630500	OFFICE SUPPLIES	13,100	13,100	12,900	12,900	(200)	-1.5%
10154063	639800	Minor Equipment	-	-	2,000	2,000	2,000	100.0%
10154064	642000	DUES & MEMBERSHIPS	1,715	6,735	1,935	1,935	220	12.8%
<b>TOTAL</b>	<b>Finance</b>		1,006,825	978,917	1,086,262	1,072,768	65,943	6.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FINANCE						
0000						
000						
10154061	611000 - HOURLY					
	Finance staff wages		1.00	415,266.00	415,266.00	*
	3-12-24				415,266.00	
10154061	611500 - SALARY					
	Finance		1.00	505,768.00	505,768.00	*
	3-12-24				505,768.00	
10154061	612000 - TEMPORARY HELP					
	Training and coverage		1.00	1,800.00	1,800.00	*
	\$21/hour				1,800.00	
	12-26-23					
10154061	612500 - OVERTIME					
			1.00	15,000.00	15,000.00	*
					15,000.00	
10154062	620500 - PRINTING & BINDING					
	Tax bills		1.00	4,200.00	4,200.00	*
	Print and prep bills (11,200) change to mailing with 4 payment coupons				4,200.00	
	Misc printing		1.00	1,500.00	1,500.00	
	Business cards, signs, misc items					
	Office Depot		12.00	45.00	540.00	
	Printer maint					
	Canon IR1435iF					
	Finance Printer					
	Office Depot		12.00	50.00	600.00	
	HP Laser M608					
	Treasury office (Veh Reg)					
	Office Depot		12.00	150.00	1,800.00	
	HP Laser M605dn					
	AP printer					
	Office Depot		12.00	120.00	1,440.00	
	HP M605dn					
	Treasury office					
10154062	621000 - ADVERTISING					
	Bid Ads		1.00	2,000.00	2,000.00	*
					2,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FINANCE						
10154062	621500 - POSTAGE					6,294.00 *
	Mailing tax bills		1.00	5,994.00		5,994.00
	One mailing, postage increase 8% in Jan					
	11,100 pieces est					
	MISC mailing costs		1.00	300.00		300.00
10154062	622000 - TELEPHONE					2,400.00 *
	Cellphone Stipends		12.00	200.00		2,400.00
	Dir, Dep FD, Dep Tax coll, PA - \$50/mth					
10154062	624500 - SUBSCRIPTIONS					1,190.00 *
	Excise Reference at Maine.gov		1.00	50.00		50.00
	Amazon Prime		12.00	15.00		180.00
	\$15/month					
	Adobe Pro		1.00	960.00		960.00
	Finance Dir					
	Purchasing Agent					
	Accountant					
	Accounting Clerk					
10154062	627000 - EQUIPMENT MAINTENANCE					13,070.00 *
	Folding Machine Maintenance		1.00	1,550.00		1,550.00
	Formax					
	Trio Vehicle Reg Software		12.00	960.00		11,520.00
	Annual maint/access					
	(planned to migrate to Tyler Veh Reg, bu delayed by Tyler)					
10154062	628800 - CONTRACTED SERVICES					62,175.00 *
	Annual Audit		1.00	80,000.00		80,000.00
	Contracted accounting services		1.00	10,000.00		10,000.00
	Training/assistance for staff					
	Financial statement drafting					
	School portion of audit fee		1.00	27,825.00		-27,825.00
	35%					
10154062	629000 - TRAINING					13,890.00 *
	Training workshops		1.00	2,500.00		2,500.00
	MMA Annual Convention, MEGFOA and MMA c1					
	registration, mileage					
	NEGFOA Spring training		2.00	450.00		900.00
	Waltham MA, 2 day					
	Fin Dir, Dep Fin Dir					
	NESGFOA Fall conference		2.00	1,500.00		3,000.00
	Mystic CT, 4 day					
	Fin Dir, Dep Fin Dir					
	CM cut \$1,500					
	GFOA webinars		1.00	1,500.00		1,500.00
	Annual GAAP update					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
FINANCE					
	Accounting staff training Tyler PACE training \$800/day		4.00	800.00	3,200.00
	Staff training on various applications NIGP Charlotte NC Registration \$925 Airfare\$500 Hotel \$1,065 Meals/ misc \$300		1.00	2,790.00	2,790.00
10154062	629400 - RECORDING FEES Registry of Deeds Tax lien filings and discharges		1.00	7,000.00	7,000.00 *
10154063	630500 - OFFICE SUPPLIES Office supplies Supplies and replacement of small office equipment, computer equipment, scanners, Check stock		1.00	8,500.00	12,900.00 *
	Envelopes		1.00	1,600.00	1,600.00
	AP checks, tax bills, correspondence [no tax payment return envelopes, only o bill mailing]		1.00	1,300.00	1,300.00
	Tax forms 1099, w2		1.00	1,500.00	1,500.00
10154063	639800 - Minor Equipment New printers To replace obsolete dot matrix printers		5.00	400.00	2,000.00 *
10154064	642000 - DUES & MEMBERSHIPS GFOA Dues Fin Dir \$225 Dep Fin Dir \$150 Accountant \$150 MEGFOA Membership Fin Dir \$45 Dep Fin Dir 30 Accountant \$30 MMTCTA Membership Treasurer Customer Service Rep GFOA Certificate of Achievemen CPA license Dep Fin Dir Notary Public annual fee 6 employees (Treasury) National Institute of Governmental Purchasing ME Assoc of Payroll Professionals		1.00	525.00	1,935.00 *
			1.00	105.00	105.00
			2.00	30.00	60.00
			1.00	580.00	580.00
			1.00	35.00	35.00
			6.00	50.00	300.00
			1.00	290.00	290.00
			1.00	40.00	40.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>544</b>	<b>Assessing</b>						
10154461	611000	HOURLY	255,282	258,941	270,910	270,710	15,428	6.0%
10154461	611500	SALARY	124,200	124,010	129,366	129,366	5,166	4.2%
10154461	612500	OVERTIME	500	500	500	500	-	0.0%
10154462	620500	PRINTING & BINDING	-	1,460	1,960	1,960	1,960	100.0%
10154462	622000	TELEPHONE	2,400	2,400	2,400	2,400	-	0.0%
10154462	623500	AUTO MILEAGE	1,800	600	200	200	(1,600)	-88.9%
10154462	624500	SUBSCRIPTIONS	925	-	1,045	1,045	120	13.0%
10154462	626000	EQUIPMENT RENTAL	-	500	1,200	1,200	1,200	100.0%
10154462	626500	MOTOR VEHICLE MAINT	1,000	800	1,000	1,000	-	0.0%
10154462	627000	EQUIPMENT MAINTENANCE	20,184	12,783	12,800	12,800	(7,384)	-36.6%
10154462	628800	CONTRACTED SERVICES	4,500	30,456	25,000	20,500	16,000	355.6%
10154462	629000	TRAVEL & TRAINING	3,500	3,300	3,200	3,200	(300)	-8.6%
10154462	629400	RECORDING FEES	800	800	800	800	-	0.0%
10154463	630500	OFFICE SUPPLIES	800	800	1,000	1,000	200	25.0%
10154464	642000	DUES & MEMBERSHIPS	320	300	300	300	(20)	-6.3%
<b>TOTAL</b>	<b>Assessing</b>		<b>416,211</b>	<b>437,650</b>	<b>451,681</b>	<b>446,981</b>	<b>30,770</b>	
<b>TOTAL</b>	<b>FINANCE</b>		<b>1,423,036</b>	<b>1,416,567</b>	<b>1,537,943</b>	<b>1,519,749</b>	<b>96,713</b>	<b>6.8%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FINANCE		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0054	Assessing					
000						
10154461	611000 - HOURLY				270,710.00	*
	1-16-24		1.00	270,710.00	270,710.00	
10154461	611500 - SALARY				129,366.00	*
	1-16-24		1.00	129,366.00	129,366.00	
10154461	612500 - OVERTIME				500.00	*
			1.00	500.00	500.00	
10154462	620500 - PRINTING & BINDING				1,960.00	*
	Office Depot		12.00	30.00	360.00	
	HP Laser P4515tn					
	Admin Asst		1.00	1,600.00	1,600.00	
	Visual Edge					
	New lease					
10154462	622000 - TELEPHONE				2,400.00	*
	Cell phone stipends		12.00	200.00	2,400.00	
	Assessor and 3 Appraisers \$50/mth					
10154462	623500 - AUTO MILEAGE				200.00	*
	Assessing staff		1.00	200.00	200.00	
	Occasional use of personal vehicle (will EVs for use)					
10154462	624500 - SUBSCRIPTIONS				1,045.00	*
	CLI web		1.00	45.00	45.00	
	Adobe		1.00	240.00	240.00	
	for Admin Asst					
	Marshall & Swift		1.00	700.00	700.00	
	Assessing data reference					
	Registry of Deeds		1.00	60.00	60.00	
	online access					
10154462	626000 - EQUIPMENT RENTAL				1,200.00	*
	EV Car Lease		12.00	100.00	1,200.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FINANCE						
10154462	626500 - MOTOR VEHICLE MAINT					1,000.00 *
	Maintenance/tires		1.00	1,000.00		1,000.00
	EV lease cars					
10154462	627000 - EQUIPMENT MAINTENANCE					12,800.00 *
	Vision Assessing system (CAMA)		1.00	6,800.00		6,800.00
	Annual software maint					
	Vision Web Support		1.00	5,000.00		5,000.00
	Annual fee					
	Vision GIS		1.00	1,000.00		1,000.00
	Annual fee					
10154462	628800 - CONTRACTED SERVICES					20,500.00 *
	Consultants for appeals		1.00	4,000.00		4,000.00
	CM cut \$2,000					
	Cornell Associates		1.00	14,000.00		14,000.00
	Consulting on Power BI software					
	GIS mapping services		1.00	2,500.00		2,500.00
	CM cut \$2.500					
10154462	629000 - TRAVEL & TRAINING					3,200.00 *
	Training seminars		1.00	1,400.00		1,400.00
	MMA, MEAOA					
	registration, mileage, lodging					
	Annual Maine tax school for Assessors		1.00	1,800.00		1,800.00
	all Assessing staff					
	registration, lodging, mileage, meals					
	4 days, staff attends various days					
10154462	629400 - RECORDING FEES					800.00 *
	Registry of Deeds		1.00	800.00		800.00
	Annual online access fee, copies of reco					
10154463	630500 - OFFICE SUPPLIES					1,000.00 *
	Office Supplies		1.00	1,000.00		1,000.00
	Misc supplies and replacement of small o					
	equipment					
10154464	642000 - DUES & MEMBERSHIPS					300.00 *
	ME Assoc of Assessing		4.00	40.00		160.00
	Assessor and 3 Appraisers					
	ME Chapter of International Assoc of		4.00	35.00		140.00
	Assessing Officers					
	IAAO					
	Assessor and 3 Appraisers					

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR: FINANCE	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
TOTAL Assessing				446,981.00
TOTAL FINANCE		1,519,749.00		

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>55 INFORMATION TECHNOLOGY</b>								
10155061	611000	HOURLY	207,724	200,983	279,854	253,238	45,514	21.9%
10155061	611500	SALARY	119,335	117,566	122,909	122,909	3,574	3.0%
10155061	612500	OVERTIME	10,000	4,651	15,000	15,000	5,000	50.0%
10155061	615000	OTHER FEES	-	23,500	20,000	20,000	20,000	100.0%
10155062	622000	TELEPHONE	18,260	9,500	8,300	8,300	(9,960)	-54.5%
10155062	623500	AUTO MILEAGE	600	400	600	600	-	0.0%
10155062	624510	Software Subscriptions (SaaS)	-	-	208,000	208,000	208,000	100.0%
10155062	627000	EQUIPMENT MAINTENANCE	433,588	-	299,469	245,669	(187,919)	-43.3%
10155062	628800	CONTRACTED SERVICES	21,200	7,800	9,000	9,000	(12,200)	-57.5%
10155062	629000	TRAINING	5,000	5,000	18,000	18,000	13,000	260.0%
10155063	630500	OFFICE SUPPLIES	1,140	1,140	1,140	1,140	-	0.0%
10155063	630600	Technology Hardware	-	-	31,550	31,550	31,550	100.0%
10155063	638200	BOOKS	150	-	-	-	(150)	-100.0%
10155065	650300	COMPUTER SOFTWARE	10,000	-	-	-	(10,000)	-100.0%
10155065	650400	COMPUTER HARDWARE	49,000	-	66,000	66,000	17,000	34.7%
<b>TOTAL</b>	<b>INFORMATION TECHNOLOGY</b>		<b>875,997</b>	<b>370,540</b>	<b>1,079,822</b>	<b>999,406</b>	<b>123,409</b>	<b>14.1%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
INFORMATION TECHNOLOGY

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10155061 611000 - HOURLY				253,238.00 *	
		1.00	218,280.00	218,280.00	
3-12-24					
NEW position request		1.00	34,958.00	34,958.00	
half year					
CM cut					
10155061 611500 - SALARY				122,909.00 *	
		1.00	122,909.00	122,909.00	
1-15-24					
10155061 612500 - OVERTIME				15,000.00 *	
		1.00	15,000.00	15,000.00	
Call in and OT					
based on history of actual and wage incr					
els 1-15-24					
10155061 615000 - OTHER FEES				20,000.00 *	
		1.00	20,000.00	20,000.00	
Standby/On call					
based on recent actual					
1-15-24 els					
10155062 622000 - TELEPHONE				8,300.00 *	
	6906	12.00	225.00	2,700.00	
5 cell phones with data plans		12.00	300.00	3,600.00	
Staff internet for remote access		1.00	2,000.00	2,000.00	
Misc					
cell phone replacement/equipment					
New phone for additional position					
10155062 623500 - AUTO MILEAGE				600.00 *	
		1.00	600.00	600.00	
MILEAGE					
10155062 624510 - Software Subscriptions (SaaS)				208,000.00 *	
		1.00	208,000.00	208,000.00	
Tyler software SaaS					
10155062 627000 - EQUIPMENT MAINTENANCE				245,669.00 *	
	13321	1.00	35,300.00	35,300.00	
ESRI Enterprise Software and ARC GIS					
3 year contract ends Jan 2025					
est 3% increase					
Enterprise \$30,000					
ARC GIS \$5,300					
whats up Gold Software renewal		1.00	6,000.00	6,000.00	
network equipment monitoring					
Annual Mimecast Email Archiving,	20629	.00	43,800.00	.00	
eDiscovery, and Email protection					
(Ceque1 Data Svcs)					
CM cut - move to Google platform					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: INFORMATION TECHNOLOGY	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
Software to perform daily backup on all servers.					
Fortiguard UTM (Firewall, AV, Webfilter) Annual Maintenance	17085	1.00	14,500.00		14,500.00
Daily Threat Signature updates for both GoDaddy SSL Certificate Annual Renewal wildcard security certificate \$900 website \$1,100		1.00	1,800.00		1,800.00
Avaya PBX Annual Maintenance Schools share is 50%	5070	1.00	16,000.00		16,000.00
AV Annual Maintenance Sohpos (Carousel)	17085	1.00	12,000.00		12,000.00
Tapit Nova Phone System Reporting Tool Trisys Inc	21601	1.00	1,495.00		1,495.00
Delinea Password Reset Self Service Portal		1.00	1,200.00		1,200.00
GOOGLE SYSTEMS		1.00	5,400.00		5,400.00
VMWare V-Sphere SERVER SUPPORT Virtual Server Network		1.00	35,000.00		35,000.00
Echostor					
5 year contract renewal in 2023. License for 100+ virtual servers					
MICROSOFT SERVER LICENSES Annual cost		1.00	12,000.00		12,000.00
Dell Storage Hardware Support		1.00	9,100.00		9,100.00
Echostor Vendor Remote connection management system.		1.00	16,100.00		16,100.00
To Monitor and control all vendor connec city and school networks to prevent anon connections to the city network					
Beyond Trust City GWI Phone bill	17751	1.00	28,000.00		28,000.00
AdobePro for 150 city employees Contract Officer Agreed 150 users for ci have pro licenses		150.00	119.00		17,850.00
Civic gov 2nd year	25632	1.00	26,000.00		26,000.00
Adobe Sign		1.00	2,880.00		2,880.00
VEAM Disaster Recovery software		1.00	1,600.00		1,600.00
Carousel					
Cable TV for City Hall		12.00	22.00		264.00
SPCTV, CM office, EE lounge					
Cable TV/internet for Opportunity Alliance location		12.00	140.00		1,680.00
Remote application admin		1.00	1,500.00		1,500.00
PDQ.com					
Change mgmt software		.00	10,000.00		.00
CM cut					
Provides audit trail of system changes					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:					
INFORMATION TECHNOLOGY					
	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10155062 628800 - CONTRACTED SERVICES				9,000.00	*
IT Consulting Services	0	1.00	1,500.00	1,500.00	
GIS Software Support		1.00	5,000.00	5,000.00	
Software and GIS					
Disposal of tech waste		1.00	500.00	500.00	
Electrician svcs		1.00	2,000.00	2,000.00	
Data drops, moves, etc.					
10155062 629000 - TRAINING				18,000.00	*
Training		1.00	8,000.00	8,000.00	
General training classes and certs					
PACE training (Tyler)					
Administrator Certification Training		1.00	10,000.00	10,000.00	
for Google Workspace or Microsoft 365					
IT staff needs to be certified to admini					
email/workspace platforms					
\$2,500 each (includes new position)					
10155063 630500 - OFFICE SUPPLIES				1,140.00	*
Misc office supplies (keyboards, mice,		1.00	600.00	600.00	
etc)					
General toner		6.00	90.00	540.00	
10155063 630600 - Technology Hardware				31,550.00	*
UPS replacements		1.00	1,550.00	1,550.00	
Parts and supplies for repairs,		1.00	30,000.00	30,000.00	
monitors, keyboards, cables, etc					
10155065 650400 - COMPUTER HARDWARE				66,000.00	*
PC/Laptop Replacement		1.00	66,000.00	66,000.00	
5 Year replacement pland					
3/13 20k cut					
TOTAL INFORMATION TECHNOLOGY			999,406.00		

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>56</b>	<b>PLANNING</b>						
10156061	611000	HOURLY	56,696	55,553	88,336	58,078	1,382	2.4%
10156061	611500	SALARY	323,904	290,242	323,187	323,187	(717)	-0.2%
10156061	612000	TEMPORARY HELP	800	-	800	800	-	0.0%
10156061	612500	OVERTIME	650	-	650	650	-	0.0%
10156062	620500	PRINTING & BINDING	1,200	1,200	1,200	1,200	-	0.0%
10156062	621000	ADVERTISING	8,860	8,860	15,320	15,320	6,460	72.9%
10156062	622000	TELEPHONE	600	600	600	600	-	0.0%
10156062	623500	AUTO MILEAGE	200	-	200	200	-	0.0%
10156062	624500	SUBSCRIPTIONS	752	752	851	851	99	13.2%
1056062	627000	EQUIPMENT MAINT	-	-	-	1,945	1,945	100.0%
10156062	628800	CONTRACTED SERVICES	11,880	11,000	127,380	11,880	-	0.0%
10156062	628802	CONTRACT SERVICES-ENGINEERING	4,120	7,000	10,000	10,000	5,880	142.7%
10156062	629000	TRAINING	6,050	4,650	6,750	6,750	700	11.6%
10156063	630500	OFFICE SUPPLIES	1,950	1,600	2,840	2,840	890	45.6%
10156063	631000	PRINTING SUPPLIES	540	540	2,340	2,340	1,800	333.3%
10156064	642000	DUES & MEMBERSHIPS	2,845	1,270	2,845	2,845	-	0.0%
10156065	650300	COMPUTER SOFTWARE	595	-	1,945	-	(595)	-100.0%
10156065	650500	OFFICE EQUIPMENT	1,050	-	-	-	(1,050)	-100.0%
10156088	900001	Transfers Out	-	-	500,000	-	-	100.0%
<b>TOTAL</b>	<b>PLANNING</b>		422,692	383,267	1,085,244	439,486	16,794	4.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PLANNING

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10156061 611000 - HOURLY					
		1.00	58,078.00	58,078.00	*
1-15-24					
NEW position request		.00	30,528.00	.00	
Planning portion only, 50%					
CM cut					
10156061 611500 - SALARY					
		1.00	323,187.00	323,187.00	*
1-15-24					
10156061 612000 - TEMPORARY HELP					
SPTV Filming of Planning Board Meetings	0	1.00	800.00	800.00	*
10156061 612500 - OVERTIME					
		1.00	650.00	650.00	*
10156062 620500 - PRINTING & BINDING					
Stationery, maps, graphics, reports, and large copying jobs, such as master plans.		1.00	1,200.00	1,200.00	*
10156062 621000 - ADVERTISING					
Legal and public notice advertisements, such as for City-initiated zone changes. Typical legal ad is ~\$800 per notice, an run twice. 8 policy initiatives are plan run in FY25: 8x\$800x2 = \$12,800		1.00	12,800.00	12,800.00	*
Abutter mailing costs		12.00	210.00	2,520.00	
\$210 average mailing cost, with mailer i base postage plus typical abutters alloc					
10156062 622000 - TELEPHONE					
Director cell stipend		1.00	600.00	600.00	*
10156062 623500 - AUTO MILEAGE					
MILEAGE		1.00	200.00	200.00	*

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
PLANNING					
10156062	624500 - SUBSCRIPTIONS				851.00 *
	Planners Advisory Service		1.00	795.00	795.00
	Maine Town & City for the Planning Board members.		7.00	8.00	56.00
10156062	627000 - EQUIPMENT MAINTENANCE				1,945.00 *
	Adobe Suite for Director, 3 Planners, 1 Admin (moved from 650500)		5.00	270.00	1,350.00
	Microsoft Access (moved from 650500)		1.00	595.00	595.00
10156062	628800 - CONTRACTED SERVICES				11,880.00 *
	Non-engineering contracted services, including technical/professional support for policy updates (e.g. architectural review, design, historic preservation, housing, etc.)		1.00	7,000.00	7,000.00
	Housing Policy Development				
	GIS services for maintaining zoning map, updating shoreland				
	Media for policy initiatives outreach				
	Policy forums				
	Permit delay architectural review				
	Public Arts Committee request for a large art mural (\$15k), 5 bus shelters (\$2,500/ea), and outreach (\$500)		.00	28,000.00	.00
	CM cut				
	\$15,000 public art mural				
	\$12,500 5 bus shelter vinyl art wraps				
	\$500 general public outreach				
	Affordable Housing Committee Allocation for education events (e.g. ADUs and policy changes)		1.00	2,000.00	2,000.00
	\$2000 for housing education events				
	Comprehensive Plan Committee		16.00	180.00	2,880.00
	SPC-TV support for monthly meetings (plu special meetings) of CPC at \$180 per mee				
	Historic Preservation Committee request for historic inventory evaluation		.00	12,500.00	.00
	CM cut				
	\$12,500 for a drive-by architectural sur				
	reduce the scope of permit delay and his preservation review to necessary propert				
	Traffic Impact Fee Study and		.00	75,000.00	.00
	Implementation				
	CM cut				
	Preferable source of funds:				
	\$37,500 - General Fund				
	\$37,500 - TIF				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PLANNING		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10156062	628802 - CONTRACT SERVICES-ENGINEERING Traffic, and civil engineering support Traffic, signal, and engineering & site Preparing site work graphics for City pr Supporting MDOT permitting Circulation assessment of City initiativ Development review refinements and proce improvements (e.g. PG process, Stormwate		1.00	10,000.00	10,000.00	10,000.00 *
10156062	629000 - TRAINING webinars, and technical trainings (e.g. stormwater training, public meeting laws, legal updates relevant to land use planning, etc.). Average registration \$90, with 5 staff, trainings per year \$90 x 5 x 3 = \$1350 Planning Director attendance at the APA National Conference Registration \$1,000; Travel \$600; Hotel Food \$200. Attendance by Director and Planners at the NNECAPA Annual Conference; Registration \$250; Travel \$50; Hotel \$40		1.00	1,350.00	6,750.00	1,350.00 *
			1.00	2,600.00	2,600.00	
			4.00	700.00	2,800.00	
10156063	630500 - OFFICE SUPPLIES Office and field supplies for the Planning Division Up-to-date planning books to maintain professional education. Computer Equipment Mouse and keyboard replacement x2: \$120 Large monitor: \$300 (moved from 650500) Miscellaneous office equipment. \$350 (e.g. desk floor pads, white board, pointer) (moved from 650500)		1.00	1,800.00	2,840.00	1,800.00 *
			1.00	150.00	150.00	
			1.00	540.00	540.00	
			1.00	350.00	350.00	
10156063	631000 - PRINTING SUPPLIES Copier & printer paper and supplies PrintIQ Printer Maintenance and Ink Cartridge Replacement Service for the Planning Office's HP5550n printer and the Code Enforcement Officer's HP800DN printer.		1.00	1,800.00	2,340.00	1,800.00 *
			12.00	45.00	540.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10156064	642000 - DUES & MEMBERSHIPS				2,845.00	*
	Planning Director Membership for APA, NNECAPA, and Sustainable Communities, Small Town Division, and AICP certification		1.00	687.00	687.00	
	Planning Board Members' APA Membership		7.00	63.00	441.00	
	APA admin fee for Planning Board members	0	1.00	121.00	121.00	
	Planning Board Members' Northern New England Chapter dues that are required as part of their APA membership.		7.00	5.00	35.00	
	3 Community Planner membership dues for APA, NNECAPA, and AICP		3.00	499.00	1,497.00	
	APA - \$284					
	NNECAPA - \$80					
	AICP - \$135					
	Admin Assistant Notary registration		1.00	64.00	64.00	
TOTAL PLANNING					439,486.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>57 SUSTAINABILITY</b>								
10157061	611000	HOURLY	111,089	103,158	126,331	126,495	15,406	13.9%
10157061	611500	SALARY	96,798	96,798	101,197	101,197	4,399	4.5%
10157061	612000	TEMPORARY HELP	9,945	9,945	14,945	9,945	-	0.0%
10157062	620500	PRINTING & BINDING	8,000	-	12,000	10,000	2,000	25.0%
10157062	622000	TELEPHONE	600	-	888	888	288	48.0%
10157062	623500	AUTO MILEAGE	200	-	200	200	-	0.0%
10157062	628800	CONTRACTED SERVICES	42,000	32,000	81,800	22,800	(19,200)	-45.7%
10157062	629000	TRAINING	1,000	500	1,000	1,000	-	0.0%
10157063	630500	OFFICE SUPPLIES	3,500	1,802	3,500	2,000	(1,500)	-42.9%
10157063	633500	FOOD	500	514	500	500	-	0.0%
10157063	639900	MISC SUPPLIES	1,000	2,500	25,000	1,500	500	50.0%
10157064	642000	DUES & MEMBERSHIPS	1,800	1,870	1,870	1,870	70	3.9%
10157064	643300	Grant Award	-	-	10,000	-	-	100.0%
<b>TOTAL</b>	<b>SUSTAINABILITY</b>		276,432	249,087	379,231	278,395	1,963	0.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: SUSTAINABILITY VENDOR QUANTITY UNIT COST 2025 MANAGER

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000

10157061 611000 - HOURLY				126,495.00 *
	1.00	126,495.00		126,495.00
3-12-24				
NEW position request, Sust portion only,	.00	6,052.00		.00
10%				
CM cut				
10157061 611500 - SALARY				101,197.00 *
	1.00	101,197.00		101,197.00
2-8-24				
10157061 612000 - TEMPORARY HELP				9,945.00 *
SPETL/SWAP	1.00	9,945.00		9,945.00
3/1				
Sustainability Internship	.00	5,000.00		.00
CM cut				
Requesting to bring back an internship f				
capacity and workforce development				
10157062 620500 - PRINTING & BINDING				10,000.00 *
PRINTED MATERIALS FOR OUTREACH &	1.00	10,000.00		10,000.00
EDUCATION				
CM cut \$2,000				
1/16/24 - The Sustainability Department				
000 from FY24 budget due to budget short				
New programming in FY25 requires increas				
10157062 622000 - TELEPHONE				888.00 *
Sustainability Director Telephone	0	12.00	50.00	600.00
SPETL Phone		12.00	24.00	288.00
10157062 623500 - AUTO MILEAGE				200.00 *
MILEAGE	1.00	200.00		200.00
10157062 628800 - CONTRACTED SERVICES				22,800.00 *
Resilience Fellow through GPCOG	1.00	5,800.00		5,800.00
Translation/interpretation services	1.00	2,000.00		2,000.00
Project planning, consultants,	1.00	10,000.00		10,000.00
facilitation				
MISC needs				
Building tune-up program	.00	50,000.00		.00
CM cut				
New programming to replace benchmarking				
Sustainable neighborhood program	.00	6,000.00		.00
outreach				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: SUSTAINABILITY		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
	CM cut New programming to build community capac engage in climate action. Recollect software		.00	8,000.00	.00
	CM cut This was cut from PW budget in FY24; req to bring it back as a useful tool. Technical analysis, GIS		1.00	5,000.00	5,000.00
	CM add				
10157062	629000 - TRAINING USDN MEETING, FORUMS, TRAINING		1.00	1,000.00	1,000.00 *
10157063	630500 - OFFICE SUPPLIES General Office Supplies		1.00	500.00	2,000.00 *
	Office Equipment		1.00	1,500.00	1,500.00
	CM cut \$1,500				
10157063	633500 - FOOD FOOD FOR EVENTS		1.00	500.00	500.00 *
10157063	639900 - MISC SUPPLIES RECYCLING BINS, SIGNS, ETC.		1.00	1,500.00	1,500.00 *
	CM add \$500				
	Sustainable neighborhood program kits		.00	24,000.00	.00
	CM cut New programming to build community capac engage in climate action.				
10157064	642000 - DUES & MEMBERSHIPS URBAN SUSTAINABILITY DIRECTORS NETWORK -- DUES INCREASED		1.00	1,870.00	1,870.00 *
TOTAL SUSTAINABILITY				278,395.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>58 HUMAN RESOURCES</b>								
10158061	611000	HOURLY	210,598	217,957	213,118	215,489	4,891	2.3%
10158061	611500	SALARY	207,535	205,115	216,441	216,441	8,906	4.3%
10158061	612500	OVERTIME	1,000	1,000	1,000	1,000	-	0.0%
10158062	620500	PRINTING & BINDING	675	375	675	675	-	0.0%
10158062	621000	ADVERTISING	5,000	5,000	9,000	5,000	-	0.0%
10158062	622000	TELEPHONE	3,176	2,376	3,176	3,176	-	0.0%
10158062	623500	AUTO MILEAGE	1,600	1,200	1,200	1,200	(400)	-25.0%
10158062	624500	SUBSCRIPTIONS	1,450	1,450	1,450	1,450	-	0.0%
10158062	628800	CONTRACTED SERVICES	4,200	-	10,000	7,000	2,800	66.7%
10158062	628800	CONTRACTED SERVICES - Civil Svc	20,000	20,000	20,000	20,000	-	0.0%
10158062	628801	CONTRACTED SERVICES - LEGAL	25,000	42,000	32,000	32,000	7,000	28.0%
10158062	629000	TRAINING	12,500	56,430	12,500	12,500	-	0.0%
10158062	629900	EDUCATIONAL REIMBURSEMENT	-	-	5,000	3,000	3,000	#DIV/0!
10158063	630500	OFFICE SUPPLIES	1,300	1,000	1,250	1,250	(50)	-3.8%
10158063	631000	PRINTING SUPPLIES	170	135	170	170	-	0.0%
10158064	641158	EMPLOYEE RECOGNITION	-	-	7,000	7,000	7,000	#DIV/0!
10158064	641159	SAFETY	2,800	2,800	2,800	2,800	-	0.0%
10158064	642000	DUES & MEMBERSHIPS	750	750	750	750	-	0.0%
<b>TOTAL</b>	<b>HUMAN RESOURCES</b>		497,754	557,588	537,530	530,901	33,147	6.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10158061 611000 - HOURLY				215,489.00	*
3-12-24		1.00	215,489.00	215,489.00	
10158061 611500 - SALARY				216,441.00	*
1-15-24		1.00	216,441.00	216,441.00	
10158061 612500 - OVERTIME				1,000.00	*
		1.00	1,000.00	1,000.00	
10158062 620500 - PRINTING & BINDING				675.00	*
Forms, business cards, personnel policies, folders, envelopes Printing of Wage Rate Adjustment forms, envelopes, personnel policies, business c other		1.00	675.00	675.00	
10158062 621000 - ADVERTISING				5,000.00	*
national & regional postings, Craigslist, other- job fairs.; \$5000 plus \$4000 for employee referral bonus program Major recruitments costs. CM cut     NEW: Referral program to reco word of mouth and that such programs wor other entities, plus was on the list of requests from policy and benefit survey		1.00	5,000.00	5,000.00	
10158062 622000 - TELEPHONE				3,176.00	*
Business line, fax line, internet, phones for HR Director and Employee Relations Manager		12.00	198.00	2,376.00	
2 cell ph replacements		2.00	400.00	800.00	
IT scheduled replacements Genny cell charged to HR now					
10158062 623500 - AUTO MILEAGE				1,200.00	*
Mileage reimbursement for HR incl Safety Coord and Social Services staff who use personal vehicle for city business and to attend trainings pd at IRS rate historically has been lower than \$1600		1.00	1,200.00	1,200.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
HUMAN RESOURCES						
10158062	624500 - SUBSCRIPTIONS				1,450.00	*
	HR, Labor and Employment reference materials; DOL compliance posters		1.00	1,450.00	1,450.00	
	Bernstein Shur annual harassment video training					
10158062	628800 - CONTRACTED SERVICES				7,000.00	*
	Background checks; personnel svcs prior yrs \$4000		1.00	4,000.00	4,000.00	
	out of state backgournds cost about \$600 and we have a high # of requests from PR of state cks for volunteers					
	HR software for automated posting to job sites		1.00	3,000.00	3,000.00	
	CM cut \$3,000					
	Jazz HR cost is\$500/month					
10158062	628800 - CIVIL CONTRACTED SERVICES - Civil Svc				20,000.00	*
	Civil Service expenses		1.00	20,000.00	20,000.00	
	\$750 per psych eval for Fire and PD hire testing and/or Assessment Center for pro Fire and PD					
10158062	628801 - CONTRACTED SERVICES - LEGAL				32,000.00	*
	Contracted Legal Services for HR - Personnel, Employment, Labor Relations		1.00	32,000.00	32,000.00	
	Avg just under \$3000/month FY24 with arb pending, open IHSA complaint pending					
10158062	629000 - TRAINING				12,500.00	*
	HR and General Assistance workshops, seminars, staff development & safety training		1.00	8,000.00	8,000.00	
	2 Bias Awareness trainings per year at \$2500 each		1.00	2,500.00	2,500.00	
	Assumes state reimbursement for some OR budget above covers cost					
	1 attendee at Leadership Academy - regional effort led by CC/2x per year, current cost \$1150/ea but some reimbursement from state possible		1.00	2,000.00	2,000.00	
10158062	629900 - EDUCATIONAL REIMBURSEMENT				3,000.00	*
	Benefit for nonunion personnel from Personnel Policy		1.00	3,000.00	3,000.00	
	CM cut \$2,000					
	Add back benefit cut prior year; we had denied this year due to lack of funding					

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
HUMAN RESOURCES						
10158063	630500 - OFFICE SUPPLIES				1,250.00	*
	General office supplies, copy paper - \$850		1.00	1,250.00	1,250.00	
10158063	631000 - PRINTING SUPPLIES				170.00	*
	Ink cartridges for fax machine		1.00	170.00	170.00	
10158064	641158 - EMPLOYEE RECOGNITION				7,000.00	*
	Employee Recognition bfast		1.00	7,000.00	7,000.00	
	Employee New Hire orientation food and swag costs					
	Benefit event open enrollment food costs and vendor thank yous					
10158064	641159 - SAFETY				2,800.00	*
	Safety Program ergonomic and safety supplies		1.00	2,800.00	2,800.00	
10158064	642000 - DUES & MEMBERSHIPS				750.00	*
	Society for Human Resources Management (SHRM) \$230, National Public Employees Assoc. (NPELRA) \$300, Maine Labor and Employee Relations Assoc. (LERA Maine) \$60, Maine Local Government Human Resources Assoc. (MLGHRA) \$105, Human Resources Assoc. of Southern Maine (HRASM) \$65		1.00	750.00	750.00	
<b>TOTAL HUMAN RESOURCES</b>					<b>530,901.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>59</b>	<b>FACILITIES</b>						
10159061	611000	HOURLY	550,993	484,769	575,763	575,763	24,770	4.5%
10159061	611500	SALARY	107,939	106,731	112,838	112,838	4,899	4.5%
10159061	612000	TEMPORARY HELP	-	-	-	-	-	0.0%
10159061	612500	OVERTIME	6,000	20,000	20,000	20,000	14,000	233.3%
10159062	621500	POSTAGE (Moved to City Clerk)	17,800	21,000	-	-	(17,800)	-100.0%
10159062	622000	TELEPHONE	600	1,600	1,800	1,800	1,200	200.0%
10159062	622400	WATER & SEWER	9,236	1,600	10,600	10,600	1,364	14.8%
10159062	623500	AUTO MILEAGE	1,000	-	1,000	1,000	-	0.0%
10159062	624500	SUBSCRIPTIONS	-	-	480	480	480	100.0%
10159062	625000	CLEANING	69,800	68,000	68,000	68,000	(1,800)	-2.6%
10159062	626500	MOTOR VEHICLE MAINTENANCE	1,000	800	1,000	1,000	-	0.0%
10159062	627000	EQUIPMENT MAINTENANCE	168,202	183,325	186,540	186,540	18,338	10.9%
10159062	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10159062	628800	CONTRACTED SERVICES	120,997	142,800	140,800	140,800	19,803	16.4%
10159062	628802	ENGINEERING SERVICES	-	-	-	-	-	0.0%
10159063	630500	OFFICE SUPPLIES	500	1,000	2,000	2,000	1,500	300.0%
10159063	631500	HEATING FUEL	41,520	10,290	41,520	41,520	-	0.0%
10159063	632000	GAS & OIL	720	800	800	800	80	11.1%
10159063	634500	CLOTHING	1,200	2,000	2,500	2,500	1,300	108.3%
10159063	636500	CLEANING SUPPLIES	35,000	35,000	35,500	35,500	500	1.4%
10159063	638800	BUILDING MAINT SUPPLIES	88,000	72,500	72,500	72,500	(15,500)	-17.6%
10159063	639900	MISC SUPPLIES	-	-	-	-	-	0.0%
10159064	641100	Equipment Lease	-	-	1,800	1,800	1,800	100.0%
10159065	650500	OFFICE EQUIPMENT	450	-	-	-	(450)	-100.0%
10159065	658000	BUILDINGS	-	-	-	-	-	0.0%
10159065	658500	BUILDING IMPROVEMENTS	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>FACILITIES</b>		1,220,957	1,152,215	1,275,441	1,275,441	54,484	4.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0000				
000				
10159061 611000 - HOURLY		1.00	575,763.00	575,763.00 *
1-15-24				575,763.00
10159061 611500 - SALARY		1.00	112,838.00	112,838.00 *
1-15-24				112,838.00
10159061 612500 - OVERTIME		1.00	20,000.00	20,000.00 *
Based on history Any hours over 37.5				20,000.00
@code 224&200				
1-31-23				
10159062 622000 - TELEPHONE				1,800.00 *
Cell stipend		12.00	100.00	1,200.00
Director and Admin				
City Cell for Facil Mgr		12.00	50.00	600.00
10159062 622400 - WATER & SEWER				10,600.00 *
Service at City Hall & City Hall Annex		12.00	150.00	1,800.00
Mahoney Schl		1.00	8,800.00	8,800.00
Bldg xfer to City in Sept 2023				
Acct #155726-01				
Including sprinkler system				
10159062 623500 - AUTO MILEAGE		1.00	1,000.00	1,000.00 *
MILEAGE				1,000.00
10159062 624500 - SUBSCRIPTIONS				480.00 *
Adobe for Admin		12.00	20.00	240.00
Bluebeam for Director		12.00	20.00	240.00
10159062 625000 - CLEANING		1.00	68,000.00	68,000.00 *
Contracted cleaning services Library				68,000.00
10159062 626500 - MOTOR VEHICLE MAINTENANCE		1.00	1,000.00	1,000.00 *
Vehicle repairs				1,000.00
Truck and EV				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10159062 627000 - EQUIPMENT MAINTENANCE				186,540.00	*
Repair of custodial equipment		1.00	800.00	800.00	
Based on FY24 Actuals					
Generator Annual Maintenance	0	1.00	1,750.00	1,750.00	
Based on FY24 Actuals					
Fire Extinguisher Inspections	0	1.00	6,754.00	6,754.00	
Based on FY24 Actuals					
National Elevator		1.00	1,910.00	1,910.00	
Service contract					
TK Elevator		1.00	3,000.00	3,000.00	
Service contract					
State of Maine		1.00	1,440.00	1,440.00	
Elevator Inspections					
Eastern Fire		1.00	1,375.00	1,375.00	
Service Contract					
Mechanical Services		1.00	21,048.00	21,048.00	
Service Contract					
Siemens PM Redbank, SPCC, Mahoney		1.00	31,000.00	31,000.00	
Service Contract					
AirTemp		1.00	3,686.00	3,686.00	
Service Contract					
Demmons		1.00	20,850.00	20,850.00	
Service Contract					
Johnson & Jordon/irrigation		1.00	800.00	800.00	
Service Contracr					
Backflow inspections		1.00	2,675.00	2,675.00	
Service Contract					
Simplex		1.00	15,000.00	15,000.00	
Service Contracr					
Cintas		1.00	1,200.00	1,200.00	
Service contract					
Copier maint./ visual edge		1.00	1,500.00	1,500.00	
Service contract					
Minuteman		1.00	5,000.00	5,000.00	
Service Contract					
Advanced Protection		1.00	650.00	650.00	
Service Contract					
Power Products		1.00	1,200.00	1,200.00	
Service contract					
Cummins		1.00	3,300.00	3,300.00	
Service Contract					
Petroleum Mant.		1.00	4,112.00	4,112.00	
Service Contract					
Modern Pest		1.00	18,625.00	18,625.00	
Service contract					
Vue works		1.00	4,000.00	4,000.00	
Annual Contract					
Thomas Simpson		1.00	1,650.00	1,650.00	
Annual inspection					
Gym Equip. /flooring		1.00	15,000.00	15,000.00	
Annual PM					
Rental equip.		1.00	2,000.00	2,000.00	
Boom lifts etc.					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
Mahoney boiler chemical trtmt		1.00	1,875.00		1,875.00
Pine State elev		1.00	800.00		800.00
Pm cash corner/ Library					
Mahoney School HVAC		1.00	1,875.00		1,875.00
Bldg xfer to City in Sept 2023					
Minuteman Security - Mahoney School		1.00	1,000.00		1,000.00
Bldg xfer to City in Sept 2023					
Simplex/Johnson Controls - Mahoney School		1.00	2,625.00		2,625.00
Bldg xfer to City in Sept 2023					
SSI Sprinkler Svc - Mahoney School		1.00	1,000.00		1,000.00
Bldg xfer to City in Sept 2023					
Zoom Drain		1.00	3,000.00		3,000.00
PM PD & SPCC					
Portland Pump		1.00	500.00		500.00
Pm Gas Pumps					
Toba Tarp/ Pratt Abbott		1.00	1,500.00		1,500.00
Mop cleaning					
EWaste		1.00	600.00		600.00
Ewaste pickup					
Checkmate		1.00	600.00		600.00
Payroll					
Security System Monitoring		2.00	420.00		840.00
Advanced Detection Stsyems					
City Hall and Library					
10159062 628800 - CONTRACTED SERVICES					140,800.00 *
Demmons		1.00	10,000.00		10,000.00
This is based on 2024 actuals/emergency					
Electrical Repairs		1.00	15,000.00		15,000.00
This is based on 2024 actuals/emergency					
Plumbing Repairs		1.00	12,000.00		12,000.00
This is based on 2024 actuals/emergency					
Locksmith Services		1.00	5,000.00		5,000.00
This is based on 2024 actuals/emergency					
Simplex Grinnell/Johnson Controls		1.00	2,000.00		2,000.00
This is based on 2024 actuals/emergency					
Hot tub/ Pool Repairs		1.00	3,000.00		3,000.00
This is based on 2024 actuals/emergency					
Siemens		1.00	3,000.00		3,000.00
This is based on 2024 actuals/emergency					
Mechanical services		1.00	10,000.00		10,000.00
This is based on 2024 actuals/emergency					
Airtemp		1.00	4,000.00		4,000.00
This is based on 2024 actuals/emergency					
Sprinkler Systems Inc.		1.00	1,000.00		1,000.00
This is based on 2024 actuals/emergency					
Minuteman		1.00	4,000.00		4,000.00
This is based on 2024 actuals/emergency					
Pine State Elev.		1.00	1,500.00		1,500.00
This is based on 2024 actuals/emergency					
J&J		1.00	500.00		500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
This is based on 2024 actuals/emergency Overhead door repairs		1.00	10,000.00	10,000.00
This is based on 2024 actuals/emergency Portland Pump		1.00	4,000.00	4,000.00
This is based on 2024 actuals/emergency Cunningham/Major security		1.00	2,000.00	2,000.00
This is based on 2024 actuals/emergency TK Elevator City hall/ west end fire		1.00	3,800.00	3,800.00
This is based on 2024 actuals/emergency Sebago Tech		1.00	2,000.00	2,000.00
This is based on 2024 actuals/emergency Bizier		1.00	10,000.00	10,000.00
This is based on 2024 actuals/emergency Floor repairs		1.00	5,000.00	5,000.00
This is based on 2024 actuals/emergency Gorham Fence		1.00	1,000.00	1,000.00
This is based on 2024 actuals/emergency Design accustic		1.00	2,000.00	2,000.00
This is based on 2024 actuals/emergency Generator Service calls		1.00	4,000.00	4,000.00
This is based on 2024 actuals/emergency Pool repair		1.00	2,000.00	2,000.00
This is based on 2024 actuals/emergency Window/Door repairs		1.00	2,000.00	2,000.00
This is based on 2024 actuals/emergency Electrical Repairs - Mahoney School		1.00	2,000.00	2,000.00
Bldg xfer to City in Sept 2023 Plumbing repairs - Mahoney School		1.00	3,000.00	3,000.00
Bldg xfer to City in Sept 2023 Pest Mgmt - Mahoney School		1.00	3,100.00	3,100.00
Bldg xfer to City in Sept 2023 Waltham Pest				
Incline Stair Lift maint - Mahoney School		1.00	2,400.00	2,400.00
Bldg xfer to City in Sept 2023 Stanley Garaventa Lift				
Roof repairs - Mahoney School Bldg xfer to City in Sept 2023		1.00	1,500.00	1,500.00
G&E Roofing Vehicle wash repairs		1.00	10,000.00	10,000.00
10159063 630500 - OFFICE SUPPLIES				2,000.00 *
MISC. OFFICE SUPPLIES		1.00	1,000.00	1,000.00
Misc. Staff meeting expenses		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FACILITIES						
10159063	631500 - HEATING FUEL					41,520.00 *
	Natural Gas for City Hall Annex	0	1,800.00	1.40		2,520.00
	Natural Gas for City Hall	0	4,800.00	1.25		6,000.00
	Natural gas for Mahoney School bldg		1.00	33,000.00		33,000.00
	Bldg xfer to City in Sept 2023					
	Att #5064371500					
10159063	632000 - GAS & OIL					800.00 *
	Pick Up Truck		1.00	800.00		800.00
10159063	634500 - CLOTHING					2,500.00 *
	STAFF UNIFORMS		1.00	2,500.00		2,500.00
10159063	636500 - CLEANING SUPPLIES					35,500.00 *
	Home Depot Cleaning supply's		1.00	1,000.00		1,000.00
	based on 2023 actuals					
	JP Morgan		1.00	10,000.00		10,000.00
	Cleaning Supplys					
	Hardawre		1.00	1,000.00		1,000.00
	Misc. Cleaning supply					
	Maine Paper		1.00	10,000.00		10,000.00
	Cleaning Supplys					
	Odorite		1.00	3,000.00		3,000.00
	Cleaning Supplys					
	Portland Paper Products		1.00	10,000.00		10,000.00
	Cleaning supply					
	Grainger PPE		1.00	500.00		500.00
	Cleaning supplies					
10159063	638800 - BUILDING MAINT SUPPLIES					72,500.00 *
	Hardware		1.00	2,000.00		2,000.00
	Based on 2024					
	Home Depot		1.00	6,000.00		6,000.00
	Based on 2024					
	Lowe's		1.00	6,000.00		6,000.00
	Based on 2024					
	Batteries		1.00	2,000.00		2,000.00
	Based on 2024					
	Mad Horse		1.00	1,000.00		1,000.00
	Based on @024					
	JP Morgan		1.00	15,000.00		15,000.00
	Based on 2024					
	Gilman Electric		1.00	3,000.00		3,000.00
	Based on 2024					
	Maine Oxy		1.00	2,000.00		2,000.00
	Based on 2024					
	Johnson Paint		1.00	2,000.00		2,000.00
	Based on 2024					
	Grainger		1.00	2,500.00		2,500.00
	Based on 2024					
	Hammond Lumber		1.00	5,000.00		5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
Based on 2024 Global Equipment		1.00	10,000.00	10,000.00
Based on 2024 Graybar		1.00	4,000.00	4,000.00
Based on 2024 PPG associates		1.00	5,000.00	5,000.00
Based on 2024 Handyman		1.00	2,000.00	2,000.00
Based on 2024 FW Webb		1.00	2,500.00	2,500.00
Based on 2024 Portland Plastic pipe		1.00	2,500.00	2,500.00
Based on 2024				
10159064 641100 - Equipment Lease				1,800.00 *
EV lease		12.00	150.00	1,800.00
annual cost				
3 years beg 3-2024				

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>599 Facilities Energy</b>								
10159962	622500	ELECTRIC	(131,043)	(131,750)	49,498	49,498	180,541	-137.8%
10159962	628806	CONTRACTED SERVICES -ENERGY	50,000	50,000	56,750	56,750	6,750	13.5%
10159965	658500	BUILDING IMPROVEMENTS	21,340	21,340	21,340	21,340	-	0.0%
10159988	900001	TRANSFER OUT	232,000	232,000	50,000	50,000	(182,000)	-78.4%
	<b>Total</b>	<b>Energy</b>	172,297	171,590	177,588	177,588	5,291	3.1%
<b>TOTAL</b>	<b>FACILITIES AND ENERGY</b>		1,393,254	1,323,805	1,453,029	1,453,029	59,775	4.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FACILITIES VENDOR QUANTITY UNIT COST 2025 MANAGER

0059 Facilities Energy

000

10159962 622500 - ELECTRIC				49,498.00 *
CMP Cost FY25	1.00	1,830,015.00		1,830,015.00
Per CES estimate				
2-8-24				
Net Energy Billing credits (NEB) from solar	1.00	1,404,080.00		-1,404,080.00
per CES estimate, all city and school				
2-8-24				
Solar Cost FY25	1.00	827,269.00		827,269.00
energy payments to solar developers				
per CES estimate, all city and school				
2-8-24				
Energy charges for Golf Course	1.00	6,055.00		-6,055.00
2-8-24				
Energy charges for Schools	1.00	677,044.00		-677,044.00
2-8-24				
Energy charges for WRP	1.00	424,124.00		-424,124.00
2-8-24				
Energy charges for Street Lights (to DPW)	1.00	56,795.00		-56,795.00
2-8-24				
Energy charges for Traffic Lights (to DPW)	1.00	25,922.00		-25,922.00
2-8-24				
Energy charges for Bus	1.00	13,766.00		-13,766.00
2-8-24				
10159962 628806 - CONTRACTED SERVICES -ENERGY				56,750.00 *
CES Energy Forecasting	1.00	12,000.00		12,000.00
CES NEB Management	1.00	18,200.00		18,200.00
contract with CES				
Source One	1.00	26,000.00		26,000.00
ReVision O&M for Hamlin	1.00	550.00		550.00
10159965 658500 - BUILDING IMPROVEMENTS				21,340.00 *
Community Center Roof Replacment	1.00	21,340.00		21,340.00
payment to solar developer over 7 yrs				
year 3				

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET						
ACCOUNTS FOR:						
FACILITIES						
	VENDOR	QUANTITY	UNIT COST	2025	MANAGER	
10159988 900001 - TRANSFER OUT						50,000.00 *
Reserve Landfill East buyout		1.00	50,000.00			50,000.00
buyout in 2026						
TOTAL Facilities Energy						177,588.00
TOTAL FACILITIES			1,453,029.00			

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>160 INSURANCE &amp; EMPLOYEE BENEFITS</b>								
10160061	618000	MAINE STATE RETIREMENT	1,999,389	1,820,528	2,193,445	2,137,445	138,056	6.9%
10160061	618100	DEFERRED COMP	65,000	79,821	87,151	87,151	22,151	34.1%
10160061	618101	401A	216,053	249,003	285,743	249,014	32,961	15.3%
10160061	618200	LONG TERM DISABILITY	30,000	21,500	32,000	32,000	2,000	6.7%
10160061	618300	SOCIAL SECURITY	1,308,134	1,340,446	1,547,149	1,455,149	147,015	11.2%
10160061	618400	GROUP LIFE	15,000	11,874	15,000	15,000	-	0.0%
10160061	618500	WORKERS COMP	535,820	649,857	669,663	669,663	133,843	25.0%
10160061	618600	HEALTH INSURANCE	4,568,138	4,268,937	5,115,831	4,979,149	411,011	9.0%
10160061	618601	WELLNESS	14,000	12,000	14,000	14,000	-	0.0%
10160061	618700	UNEMPLOYMENT COMPENSATION	10,000	-	10,000	10,000	-	0.0%
10160061	618710	ME Family Leave Tax	-	-	137,596	135,799	135,799	100.0%
10160061	618800	ACCRUED VACATION/PAYROLL	300,000	-	400,000	300,000	-	0.0%
10160061	625500	MEDICAL SERVICES	45,000	43,000	45,000	45,000	-	0.0%
10160064	646100	PROPERTY & CASUALTY INS	337,967	350,927	390,443	390,443	52,476	15.5%
10160088	900001	TRANSFERS OUT	12,500	12,500	12,500	12,500	-	0.0%
<b>TOTAL</b>	<b>INSURANCE &amp; EMPLOYEE BENEFITS</b>		<b>9,457,001</b>	<b>8,860,393</b>	<b>10,955,521</b>	<b>10,532,313</b>	<b>1,075,312</b>	<b>11.4%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
INSURANCE & EMPLOYEE BENEFITS

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10160061 618000 - MAINE STATE RETIREMENT MPERS		1.00	2,335,105.00	2,137,445.00 *	
-AC 2023 9.9%				2,335,105.00	
-3c 2023 12.8%					
wage incr					
Chargebacks to other funds		1.00	240,271.00	-240,271.00	
		1.00	42,611.00	42,611.00	
new positions 3-12-24					
10160061 618100 - DEFERRED COMP 457		1.00	87,151.00	87,151.00 *	
10160061 618101 - 401A Defined Contribution 401A		1.00	260,208.00	249,014.00 *	
8% Max Match				260,208.00	
reduced for Bus moving to spec rev fund					
Forfeitures		1.00	15,000.00	-15,000.00	
2-7-24					
		1.00	3,806.00	3,806.00	
new position 3-14-24					
10160061 618200 - LONG TERM DISABILITY Long Term Disability		1.00	32,000.00	32,000.00 *	
10160061 618300 - SOCIAL SECURITY SoSec & Medic		1.00	1,455,149.00	1,455,149.00 *	
-Non-Fire Fighters 7.65%				1,455,149.00	
-Fire Fighters 1.45% (No SSI)					
3-12-24					
10160061 618400 - GROUP LIFE Group Life for MSRS Retirees		1.00	15,000.00	15,000.00 *	
10160061 618500 - WORKERS COMP Workers Compensation		1.00	883,331.00	669,663.00 *	
2-7-24				883,331.00	
Workers Comp charges to School Dpt and other depts		1.00	172,075.00	-172,075.00	
2-7-24					
Workers Comp misc claims payments, etc.		1.00	20,000.00	20,000.00	
2-7-24					
WRP		1.00	30,128.00	-30,128.00	
WRP comp charges					
Bus		1.00	31,465.00	-31,465.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
INSURANCE & EMPLOYEE BENEFITS

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
Bus comp charges					
10160061 618600 - HEALTH INSURANCE				4,979,149.00	*
Health Insurance		1.00	4,979,149.00	4,979,149.00	
-7% INCREASE 1/1/2023					
-PROJECTED 7% 1/1/2024					
-FSA \$45,000					
-Tom Green \$7,500					
- Less Chargebacks					
3-12-24					
10160061 618601 - WELLNESS				14,000.00	*
wellness costs		1.00	14,000.00	14,000.00	
-62 EE'S MAX \$285 EACH					
-ANNUALLY 80% RECEIVE PAYMENT					
10160061 618700 - UNEMPLOYMENT COMPENSATION				10,000.00	*
Unemployment		1.00	10,000.00	10,000.00	
discontinue reserve xfer, pay as operati					
expense					
10160061 618710 - ME Family Leave Tax				135,799.00	*
Maine Family Leave Tax		1.00	135,799.00	135,799.00	
ER portion = .5% of wages					
3-12-24					
10160061 618800 - ACCRUED VACATION/PAYROLL				300,000.00	*
Termination payouts		1.00	300,000.00	300,000.00	
10160061 625500 - MEDICAL SERVICES				45,000.00	*
Pre-Employment Physicals		1.00	15,000.00	15,000.00	
Avg cost = \$375					
Random drug testing		1.00	12,000.00	12,000.00	
based on prior years activity					
Misc lab work, psychological services		1.00	8,000.00	8,000.00	
1-11-22					
PD Mental Health screening		1.00	10,000.00	10,000.00	
50@\$200					
10160064 646100 - PROPERTY & CASUALTY INS				390,443.00	*
Property and Casualty Insurance		1.00	384,099.00	384,099.00	
Value increases for property in 2024					
Total premium = \$720,599					
allocations credited against exp for Sch					
Bus					
Volunteer Policy		1.00	687.00	687.00	
2-4-24					
Portland Pipeline/Bug Light		1.00	2,657.00	2,657.00	
2-4-24					
Adds		1.00	3,000.00	3,000.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET					
ACCOUNTS FOR:					
INSURANCE & EMPLOYEE BENEFITS		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
10160088	900001 - TRANSFERS OUT				
	Self-Insurance Liability Reserve	0	1.00	12,500.00	12,500.00 *
	1804				12,500.00
TOTAL INSURANCE & EMPLOYEE BENEFITS				10,532,313.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>263</b>	<b>POLICE</b>						
10263061	611000	HOURLY	4,488,577	4,174,712	5,041,736	4,811,801	323,224	7.2%
10263061	611100	SCHOOL CROSSING GUIDES	35,000	32,500	35,000	35,000	-	0.0%
10263061	611300	POLICE IN-SERVICE TRAINING	50,000	80,000	80,000	80,000	30,000	60.0%
10263061	611400	POLICE COURT APPEARANCES	20,000	25,000	25,000	25,000	5,000	25.0%
10263061	611500	SALARY	260,466	257,941	267,451	267,451	6,985	2.7%
10263061	612500	OVERTIME	375,000	400,000	375,000	375,000	-	0.0%
10263062	620500	PRINTING & BINDING	5,661	7,300	5,661	5,673	12	0.2%
10263062	622000	TELEPHONE	44,600	18,128	44,600	44,600	-	0.0%
10263062	622400	WATER & SEWER	1,560	2,100	1,560	1,560	-	0.0%
10263062	624500	SUBSCRIPTIONS	2,075	3,835	2,075	2,075	-	0.0%
10263062	625000	CLEANING	-	2,000	-	-	-	0.0%
10263062	626500	MOTOR VEHICLE MAINTENANCE	6,800	4,000	6,800	6,800	-	0.0%
10263062	627000	EQUIPMENT MAINTENANCE	40,635	40,364	40,635	40,635	-	0.0%
10263062	627100	RADIO MAINTENANCE	3,492	-	7,500	4,500	1,008	28.9%
10263062	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10263062	628000	CRIMINAL INVESTIGATION	5,000	-	9,200	9,200	4,200	84.0%
10263062	628800	CONTRACTED SERVICES	52,302	50,153	68,202	68,202	15,900	30.4%
10263062	629000	TRAINING	104,400	159,800	172,800	162,800	58,400	55.9%
10263063	630500	OFFICE SUPPLIES	8,500	3,800	8,500	8,500	-	0.0%
10263063	631500	HEATING FUEL	30,450	37,400	30,450	30,450	-	0.0%
10263063	632000	GAS & OIL	114,664	117,260	114,664	100,000	(14,664)	-12.8%
10263063	632500	TIRES	12,277	8,000	15,000	15,000	2,723	22.2%
10263063	632501	VEHICLE WASH	2,000	-	3,000	3,000	1,000	50.0%
10263063	634500	CLOTHING	72,200	43,770	72,200	72,200	-	0.0%
10263063	635000	MEDICAL & LAB SUPPLIES	3,000	4,000	4,000	4,000	1,000	33.3%
10263063	635800	PUBLIC SAFETY SUPPLIES	63,674	16,100	36,100	36,100	(27,574)	-43.3%
10263063	636000	SMALL TOOLS	11,000	-	11,000	11,000	-	0.0%
10263063	636500	CLEANING SUPPLIES	-	-	-	-	-	0.0%

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
10263063	637100	ANIMAL SUPPLIES	6,000	-	9,000	9,000	3,000	50.0%
10263063	638600	VEHICLE SUPPLIES	39,723	-	60,000	60,000	20,277	51.0%
10263063	639800	Minor Equipment	-	-	-	-	-	0.0%
10263064	642000	DUES & MEMBERSHIPS	7,795	7,265	7,795	7,795	-	0.0%
10263064	643000	CONTRIBUTIONS	11,779	-	11,779	11,779	-	0.0%
10263065	650400	COMPUTER HARDWARE	-	-	-	-	-	0.0%
10263065	651000	MOTOR VEHICLES	-	-	371,250	222,750	222,750	100.0%
10263065	652500	PUBLIC SAFETY EQUIPMENT	-	-	58,845	139,355	139,355	100.0%
10263065	652800	COMMUNICATIONS EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>POLICE</b>		5,878,630	5,495,428	6,996,803	6,671,226	792,596	13.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: POLICE

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10263061 611000 - HOURLY					
		1.00	4,811,801.00	4,811,801.00	*
NEW position request - officers		.00	174,820.00	.00	
CM cut					
NEW position request - Admin		.00	55,115.00	.00	
Includes \$1 stipend for CALEA cert					
CM cut					
10263061 611100 - SCHOOL CROSSING GUIDES					
		1.00	35,000.00	35,000.00	*
1-24-22					
CM cut 2/28/23					
10263061 611300 - POLICE IN-SERVICE TRAINING					
		1.00	80,000.00	80,000.00	*
Mandatory training requirements from state, CALEA, and agency policies.					
As staff levels increase through 2026.					
K9s, SWAT team increase.					
10263061 611400 - POLICE COURT APPEARANCES					
		1.00	25,000.00	25,000.00	*
In court appearances outside of regular hours.					
More Officers, more court activity. New tend to be more active.					
10263061 611500 - SALARY					
		1.00	267,451.00	267,451.00	*
1-15-24					
10263061 612500 - OVERTIME					
		1.00	375,000.00	375,000.00	*
Patrol shifts covered due to staffing shortage.					
1-19-24					
10263062 620500 - PRINTING & BINDING					
		0	1.00	2,000.00	5,673.00 *
Complaint forms		0	1.00	1,000.00	2,000.00
Computer paper		0	1.00	1,000.00	1,000.00
Stationary & Envelopes		1.00	750.00	750.00	
Property bags		1.00	100.00	100.00	
Warning cards		1.00	200.00	200.00	
Evidence cards		1.00	150.00	150.00	
Informational pamphlets		1.00	750.00	750.00	
Parking ticket paper	0	1.00	500.00	500.00	
Scheduling Calendars		1.00	50.00	50.00	
Property tags		1.00	100.00	100.00	
Law books		1.00	1,560.00	1,560.00	
1-17-24					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
POLICE						
			1.00	1,487.00		-1,487.00
10263062	622000 - TELEPHONE					44,600.00 *
	OFFICE PHONES	0	12.00	300.00		3,600.00
	Cellphones and Cruiser Modems/annual fee	0	12.00	2,350.00		28,200.00
	Secured Communications-Special agreement rate		12.00	350.00		4,200.00
	Fee to allow secure and encrypted communication to mobile devices 1-17-24					
	Internet		1.00	100.00		100.00
	Contractual Cellphone Stipends		13.00	500.00		6,500.00
	Police Annex Fiber Access moved from 65600		1.00	2,000.00		2,000.00
10263062	622400 - WATER & SEWER					1,560.00 *
	Water/Sewer fees		12.00	130.00		1,560.00
	Est 4% increase 1-18-24					
10263062	624500 - SUBSCRIPTIONS					2,075.00 *
	Ferdico Title 17A (criminal st		25.00	26.00		650.00
	Ferdico Title 29A (traffic law		25.00	26.00		650.00
	Law Enforcement Officer's Manual		5.00	55.00		275.00
	Investigative Publications		1.00	400.00		400.00
	Accreditation Standards	0	1.00	100.00		100.00
10263062	626500 - MOTOR VEHICLE MAINTENANCE					6,800.00 *
	Body repair and painting to vehicles not covered by insurance 1-23-22	0	1.00	4,800.00		4,800.00
			1.00	2,000.00		2,000.00
10263062	627000 - EQUIPMENT MAINTENANCE					40,635.00 *
	Misc repairs		1.00	13,000.00		13,000.00
	Photocopier Maintenance Ricoh = \$700		1.00	3,960.00		3,960.00
	Toshibas = \$760					
	overage = \$2,500					
	Computer Hardware Maintenance		1.00	2,500.00		2,500.00
	Radar Calibration		1.00	2,500.00		2,500.00
	Tele-Staff Scheduling Maintenance		1.00	5,000.00		5,000.00
	Shi International annual in March					
	State Open Fox Messenger License		1.00	1,300.00		1,300.00
	Power DMS FTO Subscription		1.00	5,000.00		5,000.00
	Power DMS PDMS Professional Subscription		1.00	3,700.00		3,700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
POLICE					
	PD share of Licenses, total FY23=\$8075				
	FY23 110 Lic Fire				
	90 Lic PD				
	4 Lic IT				
	In-Car Video Maintenance		1.00	2,000.00	2,000.00
	Indetifix license		1.00	1,475.00	1,475.00
	Crime sketch software				
	annual in July				
	Adobe license		1.00	200.00	200.00
10263062	627100 - RADIO MAINTENANCE				4,500.00 *
	Radio Repairs		1.00	4,500.00	4,500.00
	CM cut \$3,000				
10263062	628000 - CRIMINAL INVESTIGATION				9,200.00 *
	West Law Updates		12.00	350.00	4,200.00
	Other Crime investigation costs,		1.00	5,000.00	5,000.00
	including animal cruelty invests.				
	Major crime invests, animal invests.				
10263062	628800 - CONTRACTED SERVICES				68,202.00 *
	Animal Refuge League fee for services	0	1.00	37,892.00	37,892.00
	based on 2022-2023 contract.				
	ARL rate for 2022-2023 is \$1.43 per capi				
	population of 26,498 based on 2020 censu				
	Emergency Veterinary Care		1.00	2,500.00	2,500.00
	Disposal fees for animal carcasses		1.00	250.00	250.00
	Parking Ticket Software		1.00	13,400.00	13,400.00
	Annual License Fee				
	Annual contribution to the Trauma	0	1.00	1,400.00	1,400.00
	Intervention Program for services				
	provided to the community.				
	Tuition Reimbursement		2.00	2,500.00	5,000.00
	New Contract Language				
	Blood Tech Services		10.00	100.00	1,000.00
	Youth Activities and Youth Diversion		1.00	2,000.00	2,000.00
	Programs				
	All Traffic Solutions Maintenance (2		1.00	4,760.00	4,760.00
	StatTrak & 2 Speed Trailers)				
10263062	629000 - TRAINING				162,800.00 *
	District 2 in-service training		1.00	3,200.00	3,200.00
	Specialized training by FBI, IACP and		1.00	4,000.00	4,000.00
	other law enforcement entities				
	1-19-24				
	New officer training at MCJA	0	6.00	3,000.00	18,000.00
	Have 6-10 vacancies				
	In-service training at MCJA		1.00	3,300.00	3,300.00
	Annual IACP Conference and Training		1.00	2,100.00	2,100.00
	1-19-24 Rate increases.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
POLICE						
	Specialized Unit Training		1.00	56,500.00		56,500.00
	SWAT Training 10 Operators.					
	Polygraph Training	0	1.00	1,000.00		1,000.00
	SPTV Filming of Training Sessions	0	3.00	500.00		1,500.00
	Accreditation Conference		2.00	1,600.00		3,200.00
	Trained Officer Reimbursement (Bluepin Hire)		2.00	20,000.00		40,000.00
	Push to hire experienced officers with n contract.					
	Wellness Training Budget		1.00	15,000.00		15,000.00
	CM cut \$5,000					
	Recruitment Retention Budget		1.00	15,000.00		15,000.00
	CM cut \$5,000					
10263063	630500 - OFFICE SUPPLIES					8,500.00 *
	Office supplies for 53 sworn officers and 7 civilian employees		1.00	6,000.00		6,000.00
	Replacement computer supplies/equip - monitors, keyboard, cables, etc.		1.00	2,500.00		2,500.00
10263063	631500 - HEATING FUEL					30,450.00 *
	Heating oil for Police Station 1-23-22	0	10,200.00	2.75		28,050.00
	Heating oil for Police Garage	0	800.00	3.00		2,400.00
10263063	632000 - GAS & OIL					100,000.00 *
	Gasoline for police fleet vehicles		1.00	100,000.00		100,000.00
	CM cut \$14,660					
10263063	632500 - TIRES					15,000.00 *
	Replacement tires for marked and unmarked cruisers		1.00	15,000.00		15,000.00
	Cost of tires has increased.					
10263063	632501 - VEHICLE WASH					3,000.00 *
	PD Wash		1.00	3,000.00		3,000.00
	DPW wash bay down frequently and more t vehicle damaged in wash bay. More use o Dub.					
10263063	634500 - CLOTHING					72,200.00 *
	Contractual clothing allowance for Command and Supervisors		13.00	600.00		7,800.00
	Additional lieutenant position is eligib this stipend					
	Contractual clothing allowance for Patrol Officers		44.00	600.00		26,400.00
	Contractual increase in the stipend amou					
	Crossing Guides clothing and safety equipment		1.00	500.00		500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
POLICE						
	New officers issued uniforms and related accessories	0	8.00	2,000.00		16,000.00
	Replacement of damaged uniform and accessories	0	1.00	3,000.00		3,000.00
	Leather and nylon gear		1.00	3,000.00		3,000.00
	Animal Control Officer uniform and accessories		1.00	1,000.00		1,000.00
	Specialized Unit Uniforms	0	1.00	3,000.00		3,000.00
	Dress uniforms and accessories	0	8.00	350.00		2,800.00
	Body Armor	0	8.00	825.00		6,600.00
	Foul weather Gear		8.00	200.00		1,600.00
	Mechanic uniforms		1.00	500.00		500.00
10263063	635000 - MEDICAL & LAB SUPPLIES					4,000.00 *
	Various Medical Supplies		1.00	4,000.00		4,000.00
	Medical and Lab Supplies increasing.					
10263063	635800 - PUBLIC SAFETY SUPPLIES					36,100.00 *
	Animal Control supplies		1.00	3,000.00		3,000.00
	Animal Control Officer far more active t previous Officer.					
	Cruiser trunk supplies	0	1.00	1,500.00		1,500.00
	DVD's, CDRs and other digital media	0	1.00	400.00		400.00
	Evidence Technician supplies		1.00	3,000.00		3,000.00
	Evidence Tech uses our in house lab more					
	Identi-kit rental	0	1.00	500.00		500.00
	O.C. spray	0	1.00	600.00		600.00
	Recharging/Replacing fire exti	0	1.00	500.00		500.00
	Specialty Unit Equipment	0	1.00	3,200.00		3,200.00
	Animal Disposable Fees	0	1.00	100.00		100.00
	Supply of batteries	0	1.00	300.00		300.00
	Equipment Repair and Maintenance	0	1.00	2,000.00		2,000.00
	Ammunition, targets & cleaning		1.00	.00		.00
	Moved to Firearms Training					
	Crime lab supplies		1.00	3,000.00		3,000.00
	Replacement handheld radios		2.00	9,000.00		18,000.00
	moved from 652800					
	Cost increase for Portable Radios					
10263063	636000 - SMALL TOOLS					11,000.00 *
	MARC training equipment		1.00	3,000.00		3,000.00
			1.00	8,000.00		8,000.00

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
POLICE						
10263063	637100 - ANIMAL SUPPLIES				9,000.00	*
	Costs for Three Dogs		3.00	3,000.00	9,000.00	
	Adding third K9 will increase budget, as 92% of budget used for two K9s.					
10263063	638600 - VEHICLE SUPPLIES				60,000.00	*
	39 Police Vehicles		1.00	60,000.00	60,000.00	
	2 Motorcycles					
	All parts, supplies to maintain a safe f All repairs not covered by warranty.					
10263064	642000 - DUES & MEMBERSHIPS				7,795.00	*
	Maine Chiefs dues for Administrative Staff		5.00	200.00	1,000.00	
	Dues Increase					
	IACP dues for Administrative Staff		5.00	175.00	875.00	
	Dues Increase					
	FBI/NA dues for Administrative Staff		4.00	125.00	500.00	
	Dues Increase					
	Departmental membership for NESPIN		1.00	300.00	300.00	
	Animal Control Officer Association		1.00	50.00	50.00	
	International Association of Identification		1.00	75.00	75.00	
	Polygraph Association Membership	0	1.00	150.00	150.00	
	Annual Accreditation Fees(CALEA)		1.00	4,595.00	4,595.00	
	This annual fee is off set by a 10% redu 200) of the department's liability insur premium for being an accredited agency.					
	Annual State Accreditation fee(MLEAP)		1.00	250.00	250.00	
	This fee is to seek accreditation under State's new Maine Law Enforcement Accred Program.					
10263064	643000 - CONTRIBUTIONS				11,779.00	*
	Contribution to Regional Crime Lab facility		1.00	11,779.00	11,779.00	
	Multi-agency lab at Portland PD, agencie contribute annual amount to pay for capi for construction (debt svc) per agreemen in FY29.					
10263065	651000 - MOTOR VEHICLES				222,750.00	*
	Fit-up of new cruisers		3.00	15,000.00	45,000.00	
	5 Patrol Hybrids, 2 upfitted as K9 vehicles.					
	\$15,000 each for 5 = \$75,000 2 new K9 vehicles this year will cost mo upfit. This purchase should last at lea years.					
	CM cut 2 - use Asset Forfeiture funds					
	Gun Vaults for new cruisers		3.00	2,500.00	7,500.00	
	\$2,500 each for 5 = \$12,500					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR:				
POLICE	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
CM cut - use Asset Forfeiture funds Extended Warranty 5 yrs/100,000 miles \$2,750 ea for 5 = \$13,750		3.00	2,750.00	8,250.00
CM cut 2 - use Asset Forfeiture funds Replacement vehicles 3 Patrol Hybrids 2 K9 Hybrids2 K9 Hybrid Vehicles CM cut 2 - use Asset Forfeiture funds		3.00	54,000.00	162,000.00
10263065 652500 - PUBLIC SAFETY EQUIPMENT Firearms Training Unit Firearms Ammunition Instructor Training Range Supplies Range Rental Taser replacement Payment #3 of 5 moved from CIP Body worn cameras Payment #1 of 5 moved from CIP		1.00	58,845.00	139,355.00 *
		1.00	41,760.00	41,760.00
		1.00	38,750.00	38,750.00
<b>TOTAL POLICE</b>			<b>6,671,226.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>264</b>	<b>FIRE</b>						
10264061	611000	HOURLY	4,482,930	4,448,112	5,151,093	4,855,380	372,450	8.3%
10264061	611500	SALARY	552,590	544,788	517,711	517,711	(34,879)	-6.3%
10264061	612500	OVERTIME	460,960	630,074	489,367	489,367	28,407	6.2%
10264061	613000	CALL COMPANIES	80,000	90,000	90,000	90,000	10,000	12.5%
10264061	614000	EDUC/PHYS INCENTIVE	4,000	-	6,000	6,000	2,000	50.0%
10264062	620500	PRINTING & BINDING	1,000	2,800	1,000	1,000	-	0.0%
10264062	622000	TELEPHONE	26,800	17,690	25,700	25,700	(1,100)	-4.1%
10264062	622400	WATER & SEWER	212,640	159,768	217,200	217,200	4,560	2.1%
10264062	624500	SUBSCRIPTIONS	263	-	1,363	1,363	1,100	418.3%
10264062	625500	MEDICAL SERVICES	12,000	16,000	27,300	27,300	15,300	127.5%
10264062	626500	MOTOR VEHICLE MAINTENANCE	80,000	55,000	96,700	96,700	16,700	20.9%
10264062	627000	EQUIPMENT MAINTENANCE	26,100	33,629	38,425	38,425	12,325	47.2%
10264062	627100	RADIO MAINTENANCE	5,000	-	14,000	14,000	9,000	180.0%
10264062	627500	BUILDING MAINTENANCE	27,500	46,500	43,400	18,600	(8,900)	-32.4%
10264062	628800	CONTRACTED SERVICES	98,275	66,750	149,405	157,405	59,130	60.2%
10264062	629000	TRAINING	39,300	37,500	38,500	38,500	(800)	-2.0%
10264063	630500	OFFICE SUPPLIES	4,000	3,200	4,000	4,000	-	0.0%
10264063	631500	HEATING FUEL	41,820	48,930	41,820	41,820	-	0.0%
10264063	632000	GAS & OIL	62,505	57,595	57,977	57,977	(4,528)	-7.2%
10264063	632500	TIRES	7,000	-	7,000	7,000	-	0.0%
10264063	632501	VEHICLE WASH	350	300	-	-	(350)	-100.0%
10264063	633500	FOOD	1,500	800	6,000	6,000	4,500	300.0%
10264063	634500	CLOTHING	39,975	12,000	51,350	45,000	5,025	12.6%
10264063	634510	PROTECTIVE GEAR	42,500	-	85,200	71,200	28,700	67.5%
10264063	635000	MEDICAL & LAB SUPPLIES	67,000	47,500	70,000	70,000	3,000	4.5%
10264063	635800	PUBLIC SAFETY SUPPLIES	40,250	31,020	184,600	67,100	26,850	66.7%
10264063	636500	CLEANING SUPPLIES	8,000	-	8,100	8,100	100	1.3%
10264063	638600	VEHICLE SUPPLIES	14,600	5,000	44,500	44,500	29,900	204.8%

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
10264063	639900	MISC SUPPLIES	3,500	3,500	3,500	3,500	-	0.0%
10264064	641000	RENT	1,250	1,250	1,250	1,250	-	0.0%
10264064	642000	DUES & MEMBERSHIPS	2,225	4,844	2,225	2,225	-	0.0%
10264064	643000	CONTRIBUTIONS	1,600	2,000	1,600	1,600	-	0.0%
10264065	652800	COMMUNICATIONS EQUIPMENT	-	-	-	-	-	0.0%
10264065	659200	HOSE	13,722	8,460	16,942	16,942	3,220	23.5%
<b>TOTAL</b>	<b>FIRE</b>		6,461,155	6,375,010	7,493,228	7,042,865	581,710	9.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: FIRE VENDOR QUANTITY UNIT COST 2025 MANAGER

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ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
10264061 611000 - HOURLY		1.00	4,855,380.00	4,855,380.00 *
Includes holiday payout for Juneteenth a after Thanksgiving 7% cola 1-22--24				
NEW position request - FF CM cut		.00	226,513.00	.00
NEW position request - EMS Coord CM cut		.00	69,200.00	.00
10264061 611500 - SALARY		1.00	517,711.00	517,711.00 *
1-15*24				517,711.00
10264061 612500 - OVERTIME		5,290.00	45.00	489,367.00 *
FF Regular OT Overtime Regular OT coverage; additional staff sh result in reduction.				238,050.00
SWAT Team Paramedic Training Additional funds covered through HSGP		80.00	46.00	3,680.00
FF Training/Instructors Instructors Funds to allow hiring personnel to instr training including drill schools.		288.00	46.00	13,248.00
Chief's Coverage Covering Chief vacancies with hourly rat coverage stipend.		872.00	61.00	53,192.00
Officer Regular OT OT to cover Officers positions.		2,500.00	54.00	135,000.00
Officer Chief Coverage Qualified officers can cover chief shift subject to OT rate and stipend.		222.00	63.00	13,986.00
Chief Meetings Deputy Chiefs are allowed up to 5 hours meeting pay per month.		250.00	61.00	15,250.00
Officer Meetings Pay for attendance at department meeting		60.00	54.00	3,240.00
FF Meetings Pay for attendance at meetings or specia assignments.		110.00	46.00	5,060.00
Officer Training/Instructing Funds to allow hiring personnel to instr training including drill schools.		144.00	54.00	7,776.00
		1.00	885.00	885.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264061	613000 - CALL COMPANIES					90,000.00 *
	Call Company Wages		1.00	90,000.00		90,000.00
	To adjust for activity, and membership.					
10264061	614000 - EDUC/PHYS INCENTIVE					6,000.00 *
	Paramedic Certification One Time		3.00	2,000.00		6,000.00
	Incentive					
	2 Members are enrolled in EMT-P Programs					
	be eligible for 1 time incentives.					
10264062	620500 - PRINTING & BINDING					1,000.00 *
	Paper, Inspection Forms, Permits, Call		1.00	1,000.00		1,000.00
	Company Payroll & Training Forms					
	2/28 cm cut					
10264062	622000 - TELEPHONE					25,700.00 *
	Conversant/Avaya, Fax Machine, & Long	0	12.00	400.00		4,800.00
	Distance					
	Telephone Repairs		1.00	1,700.00		1,700.00
	Cellular Aircards (Hot Spots) For 1		2.00	500.00		1,000.00
	Hazmat Unit, & 1 for PageGate					
	Officer Cell Phone		5.00	600.00		3,000.00
	Cell phone for Fire Chief, Duty Chief, E					
	Fire Inspector, PIO					
	Cell Charges for iPads for 5 Engines, 3		18.00	500.00		9,000.00
	Ladders, 3 Ambulances, 5 Staff Cars, 1					
	Rescue & 1 Marine Unit					
	Cell Phone stipends for Staff Officers		5.00	300.00		1,500.00
	(4 Deputy Chiefs) and 1 FA Tech					
	Cell phone stipends.					
	Ambulance Cell Phones		3.00	400.00		1,200.00
	Cell Phones for 3 ambulances.					
	Netmotion		1.00	2,000.00		2,000.00
	Connectivity for MDT computers					
	EMS PCR Ipad		3.00	500.00		1,500.00
	Moving from EMS Supplies to Telephone Ac					
10264062	622400 - WATER & SEWER					217,200.00 *
	12 Months Municipal Fire Protection		12.00	17,000.00		204,000.00
	(Hydrant Rental)					
	Anticipated increase					
	12 Months Water & Sewer Usage For 6		12.00	1,100.00		13,200.00
	Fire Stations					
	Anticipated increase					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264062	624500 - SUBSCRIPTIONS				1,363.00	*
	Fire Chief Magazine		1.00	52.00	52.00	
	Fire Engineering Magazine		1.00	42.00	42.00	
	Firehouse Lawyer Newsletter		1.00	69.00	69.00	
	Firehouse Magazine		1.00	50.00	50.00	
	Journal Emergency Medicine		1.00	50.00	50.00	
	Coastal Maine Training		1.00	1,100.00	1,100.00	
	Subscription fee for use of Coastal Main (Yarmouth) Training Facility.					
10264062	625500 - MEDICAL SERVICES				27,300.00	*
	Annual/Hazardous Materials Physicals For All FT Personnel; return-to-work exams as needed.		30.00	550.00	16,500.00	
	OSHA requirement for HM team; This account has been overspend in both FY 22 & 23. New hire physicals to include CA screening		10.00	750.00	7,500.00	
	Anticipate hiring 10 FF in FY 25 (Retire positions); Current members will be screen grant funding, new hire physicals will need additional funds to continue the program CC physicals		6.00	550.00	3,300.00	
	For new members and those required by Ma					
10264062	626500 - MOTOR VEHICLE MAINTENANCE				96,700.00	*
	Annual Maintenance For Department Vehicles		1.00	80,000.00	80,000.00	
	Waste oil disposal		1.00	400.00	400.00	
	share of waste oil disposal fee at MSF.					
	Winterize and Commission Marine 48		1.00	400.00	400.00	
	Foam pump repairs		1.00	12,000.00	12,000.00	
	Funds needed to repair foam pump of U-01 has been out of service and needs to be Pump Tests		6.00	400.00	2,400.00	
	Annual pump tests on apparatus					
	Aerial Ladder Tests		3.00	500.00	1,500.00	
	Tests for apparatus					
10264062	627000 - EQUIPMENT MAINTENANCE				38,425.00	*
	Maintenance On Equipment Carried On Vehicles		1.00	5,000.00	5,000.00	
	Repairs To SCBA & Related Equipment; includes required flow-tests.		1.00	10,000.00	10,000.00	
	SCBA Compressor Maintenance At Western Avenue Station & 1/2 SCBA Compressor Maintenance At Central Station (Joint w/ Cape Elizabeth FD)		4.00	1,500.00	6,000.00	
	Annual Fire Alarm System Maintenance: Western Ave, Central, Cash Corner,		5.00	630.00	3,150.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
FIRE					
	Willard, & Thornton Heights Emergency Generators Semi-Annual Service (Willard, Central, Cash Corner, Western Ave)		4.00	450.00	1,800.00
	Fire Alarm Panel Inspections (Willard, Central, Cash Corner, Thornton Heights, Western Ave)		5.00	300.00	1,500.00
	Fire Extinguisher Inspections (Stations and Apparatus)		1.00	2,800.00	2,800.00
	New Expense				
	Copier Maintenance		3.00	200.00	600.00
	Ground ladder testing		1.00	4,000.00	4,000.00
	Testing of ladders carried on apparatus				
	Crane maintenance		1.00	2,100.00	2,100.00
	Share of crane maintenance at MSF.				
	Lift maintenance & Inspection		1.00	1,475.00	1,475.00
	Maintenance of mechanics lift at MSF and inspection.				
10264062	627100 - RADIO MAINTENANCE				14,000.00 *
	Portable Radio, & Pager Repairs (Not Covered By Contract)		1.00	10,000.00	10,000.00
	Was reduced in FY 24, most portable radi years old and in need of repair and prev maintenance.				
	Mobile Radio Repairs		1.00	2,000.00	2,000.00
	Repairs to mobile radios and DVRS units.				
	Base Radio repair		1.00	2,000.00	2,000.00
	Still maintain 1 VHF Base radio.				
10264062	627500 - BUILDING MAINTENANCE				18,600.00 *
	General Building Maintenance For 6 Buildings which Includes: Annual Routine Maintenance (To Including Masonry & Painting Repairs, Repair/Replace Overhead Doors). Emergency Repairs (To Including Windows & Roofs).		.00	15,000.00	.00
	CM cut				
	Generally building maintenance has gone budget before moving most funds to facil lots of minor maintenance is still compl in-house.				
	Electrical Upgrades and Repairs as needed		.00	1,500.00	.00
	CM cut				
	Pest Control (3 Fire Stations)		.00	1,100.00	.00
	CM cut				
	Elevator Inspections/Maintenance (2 Fire Stations)		.00	700.00	.00
	CM cut				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE	Heating System Annual Service (6 Buildings)		.00	600.00		.00
	Replacement Mattresses / Frames		5.00	500.00		2,500.00
	Annual replacement of 5 mattresses					
	Appliance replacement & Repairs		1.00	7,500.00		7,500.00
	4 stations have operating kitchens and 1 facilities which have various failures a replacement needs each year. 3 stations specialty fire gear washers and dryers t replacement and repair.					
	Misc Home Purchases (linens, towels, etc)		1.00	1,000.00		1,000.00
	Household items such as towels, bathmats pillowcases, etc.					
	Repair of PT equipment		1.00	3,000.00		3,000.00
	PT equipment at 3 stations needs routine maintenance and repairs.					
	Oil & water separator cleaning		2.00	2,300.00		4,600.00
	For 2 stations with oil & water separato					
10264062	628800 - CONTRACTED SERVICES					157,405.00 *
	Ambulance Collection Agency Fees		1.00	74,000.00		74,000.00
	Increased run volume and collecting.					
	Fire Alarm Cable Maintenance	0	1.00	5,000.00		5,000.00
	The city still has fire alarm cable on t telephone poles that is not used but nee removed over time (usually when damaged storm).					
	Trauma Intervention Program		1.00	2,000.00		2,000.00
	Increased rate					
	Software Contract For Power DMS		1.00	2,100.00		2,100.00
	Medical Director Stipend		1.00	12,000.00		12,000.00
	Increase toward market rate.					
	Lifepack Maintenance Agreement		1.00	4,500.00		4,500.00
	Maintenance for 6 Lifepack monitors					
	Software Contract For Vector CrewSense		115.00	77.00		8,855.00
	Payroll/Scheduling					
	Adding Call Company members to Schedulin and including maintenance fee					
	Software Contract For Vector Check It		1.00	4,900.00		4,900.00
	Inventory Software					
	Contract for Vector Target Solutions		1.00	11,800.00		11,800.00
	Training System					
	Anticipated rate increase; includes main fee.					
	Contract for maintaining 3 Ambulance Stretchers.		3.00	1,800.00		5,400.00
	Increased rates					
	Contract for Ambulance Power Lifts		3.00	1,750.00		5,250.00
	maintenance					
	Maintenance contract for power load syst					
	Software for First Due Fire Inspection		1.00	8,800.00		8,800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
	Program					
	First Due Responder		1.00	1,300.00		1,300.00
	Replacing IAR to integrate with Inspecti pre-planning software					
	Imagetrend bridge for Vector Scheduling		1.00	3,500.00		3,500.00
	To allow scheduling software to integrat EMS PCR and NFIRS reporting.					
	Signal pre-emitter maintenance		1.00	8,000.00		8,000.00
	CM add					
10264062	629000 - TRAINING					38,500.00 *
	Funding For Training For Fulltime and Call Company Firefighters		1.00	38,500.00		38,500.00
	Anticipate hiring several basic EMT who Advanced EMT class.					
10264063	630500 - OFFICE SUPPLIES					4,000.00 *
	General Office Supplies		1.00	4,000.00		4,000.00
10264063	631500 - HEATING FUEL					41,820.00 *
	Propane (Thornton Heights Station & Cash Corner Garage)	0	1.00	2,600.00		2,600.00
	Natural Gas (Willard Station)	0	3,200.00	1.30		4,160.00
	Cash Corner (Natural Gas)	0	8,000.00	1.20		9,600.00
	Natural Gas (Western Avenue Station)	0	8,000.00	1.20		9,600.00
	Natural Gas (Central Station)	0	11,800.00	1.20		14,160.00
	Natural Gas (5% allocation of MSF)		.05	34,000.00		1,700.00
10264063	632000 - GAS & OIL					57,977.00 *
	Diesel Fuel	14,000.00		3.00		42,000.00
	Gasoline	4,000.00		3.50		14,000.00
	Gasoline for Marine 48 (Boat)	150.00		5.50		825.00
	DEF	96.00		12.00		1,152.00
	DEF for diesel vehicles.					
10264063	632500 - TIRES					7,000.00 *
	TIRES		1.00	7,000.00		7,000.00
10264063	633500 - FOOD					6,000.00 *
	Food		1.00	1,500.00		1,500.00
	Employee Appreciation Night		1.00	4,500.00		4,500.00
	Formerly from Fire Donation Account					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264063	634500 - CLOTHING					45,000.00 *
	Clothing Required For Employees		76.00	500.00		38,000.00
	Uniforms, Shoes, & Misc Safety Equipment					
	76 employees that get \$500.00 per year, contract.					
	Uniforms for Mechanic and Fire Alarm employees		2.00	350.00		700.00
	Moved from Contracted					
	Other misc. purchases (such as dress uniforms, badges, etc. and call company items)		1.00	6,300.00		6,300.00
	CM cut \$6,350					
10264063	634510 - PROTECTIVE GEAR					71,200.00 *
	14 Sets Of Protective Turnout Gear For Full Time Employees: New Issue & Annual Replacement For Failed Gear		10.00	3,500.00		35,000.00
	Reflects price increase					
	CM cut for 4 new ees not funded					
	10 Fire Helmets		10.00	400.00		4,000.00
	10 Pair Of Fire Boots		10.00	250.00		2,500.00
	5 Sets Of Protective Turnout Gear For Call Company Employees: New Issue & Annual Replacement For Failed Gear		5.00	3,500.00		17,500.00
	Reflects price increase.					
	Hoods and gloves		24.00	100.00		2,400.00
	For replacement of protective hoods and EMS PPE		14.00	700.00		9,800.00
	Protective pants for EMS.					
10264063	635000 - MEDICAL & LAB SUPPLIES					70,000.00 *
	Medical Supplies To Stock EMS Units		1.00	67,000.00		67,000.00
	Has consistently been over budget; incre volume and costs.					
	Medications Not Supplied By Hospitals		1.00	3,000.00		3,000.00
	Pyxis and OTC meds					
	1 iPad and case to replace 1 of 3 iPads annually which are used for Patient Care Reports		1.00	.00		.00
	Moved to vehicle supplies.					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264063	635800 - PUBLIC SAFETY SUPPLIES				67,100.00	*
	Foam		.00	60.00	.00	
	CM cut					
	To replace 1200 gallons of AFFF foam wit synthetic due to PFAS.					
	Replacement Rope And Rigging Equipment for High Angle Operations		1.00	1,000.00	1,000.00	
	Replace Motorola Pagers For On Call Employees		5.00	750.00	3,750.00	
	Dual band pagers for digital radio syste replace older, analogue pagers					
	Replacement 800 mHz Portable Radios		2.00	5,500.00	11,000.00	
	Portable radios are 6 + years old, some replacement.					
	CM cut 1					
	SCBA Replacement Units To Purchase		4.00	6,450.00	25,800.00	
	4Units Per Year to Maintain NFPA Requirements					
	Reflects price increase.					
	Replacement SCBA Cylinders To Meet NFPA Requirements		15.00	1,100.00	16,500.00	
	Price increase.					
	Portable Radio Batteries		10.00	160.00	1,600.00	
	To replace non-working units					
	Portable Radio Cable		10.00	75.00	750.00	
	To replace damaged cables					
	Portable Radio Antenna		10.00	30.00	300.00	
	To replace damaged antennas.					
	Body Armor		5.00	1,280.00	6,400.00	
	TO begin cyclical replacement of body ar units/year) to ensure equipment stays wi useful life.					
	Thermal Imaging Cameras		.00	2,000.00	.00	
	CM cut					
	Camera costs have decreased significantl units are now affordable to be on regula replacement cycles (2/year).					
	Foam Disposal		.00	30.00	.00	
	CM cut					
	To dispose of 1200 gallons of AFFF. Esti \$30/gallon disposal fee					
10264063	636500 - CLEANING SUPPLIES				8,100.00	*
	Cleaning Supplies		1.00	3,500.00	3,500.00	
	Mops, brooms brushes Laundry and dish so					
	Turnout gear detergent		1.00	1,000.00	1,000.00	
	Detergent for 3 turnout gear washers.					
	Multi-purpose cleaners		1.00	3,000.00	3,000.00	
	Floor wax, surface cleaners, floor clean					
	vehicle soap		1.00	600.00	600.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264063	638600 - VEHICLE SUPPLIES					44,500.00 *
	Funding For Purchase & Installation Of Equipment Utilized On Emergency Response Equipment	0	1.00	5,000.00		5,000.00
	800 mHz Vehicle Radio for new pumper. For new pumper expected delivery in FY25		1.00	6,500.00		6,500.00
	Vehicle Communication Equipment To Conduct EMS Field Reporting, Fire Prevention Inspections and Mobile Data Terminals		5.00	5,500.00		27,500.00
	PRCC CAD software does not integrate well iOS and we need to move back to a PC bas for emergency vehicles. This cost repre "start-up" factor to include installatio components that will not be required for computer changes.					
	VHF Radio for new pumper		1.00	2,500.00		2,500.00
	For new pumper expected delivery in FY 2 Tools and equipment for new pumper.		1.00	3,000.00		3,000.00
	One time purchase for new pumper expecte delivery in FY25.					
10264063	639900 - MISC SUPPLIES					3,500.00 *
	Fire Education Supplies For Open House & Other Fire Prevention Activities		1.00	1,500.00		1,500.00
	Misc Purchases		1.00	2,000.00		2,000.00
10264064	641000 - RENT					1,250.00 *
	Rent For willard Station (Privately Owned Call Company Station)		1.00	1,250.00		1,250.00
10264064	642000 - DUES & MEMBERSHIPS					2,225.00 *
	National Fire Protection Association (NFPA)		1.00	1,500.00		1,500.00
	Maine State Fire Chiefs		5.00	90.00		450.00
	Interntional Association Of Fire Chiefs Membership		1.00	225.00		225.00
	Cumberland County Fire Chiefs Membership		1.00	50.00		50.00
10264064	643000 - CONTRIBUTIONS					1,600.00 *
	Call Companies \$40 Per Member	0	40.00	40.00		1,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
FIRE						
10264065	659200 - HOSE					16,942.00 *
	800 Feet Of 5" Hose w/ 5" Couplings To replace hose as it reaches end-of-lif years); price increase.		800.00	9.99		7,992.00
	500 Feet Of 2 1/2" Hose To replace hose as it reaches end-of-lif years); price increase.		500.00	6.90		3,450.00
	1000 Feet Of 1 3/4" Hose To replace hose as it reaches end-of-lif years); price increase.		1,000.00	5.50		5,500.00
TOTAL FIRE				7,042,865.00		

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>265 PUBLIC SAFETY DISPATCH</b>								
10265061	611000	HOURLY	168,109	155,202	160,482	160,482	(7,627)	-4.5%
10265061	612500	OVERTIME	75,000	125,000	90,000	90,000	15,000	20.0%
10265062	622000	TELEPHONE	200	700	200	200	-	0.0%
10265062	622400	WATER & SEWER	-	-	-	-	-	0.0%
10265062	627000	EQUIPMENT MAINTENANCE	900	900	900	900	-	0.0%
10265062	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10265062	628800	CONTRACTED SERVICES	-	-	-	-	-	0.0%
10265063	630500	OFFICE SUPPLIES	-	-	-	-	-	0.0%
10265063	634500	CLOTHING	600	-	600	600	-	0.0%
10265067	672000	Portland/S Portland PS Dispatc	1,100,036	1,161,770	1,373,064	1,373,064	273,028	24.8%
10265088	900001	TRANSFERS OUT	10,000	-	10,000	10,000	-	0.0%
<b>TOTAL</b>	<b>PUBLIC SAFETY DISPATCH</b>		1,354,845	1,443,572	1,635,246	1,635,246	280,401	20.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PUBLIC SAFETY DISPATCH

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10265061 611000 - HOURLY				160,482.00 *	
1-15-24		1.00	160,482.00	160,482.00	
10265061 612500 - OVERTIME				90,000.00 *	
1-15-24		1.00	90,000.00	90,000.00	
10265062 622000 - TELEPHONE				200.00 *	
Internet/phone GWI cost		1.00	200.00	200.00	
10265062 627000 - EQUIPMENT MAINTENANCE				900.00 *	
Dispatch Radio Tower Generator Preventative Maintenance		1.00	900.00	900.00	
10265063 634500 - CLOTHING				600.00 *	
Clothing allowance per CBA 2 employees @ \$300 each		1.00	600.00	600.00	
10265067 672000 - Portland/S Portland PS Dispatc				1,373,064.00 *	
Dispatch payment to Portland (PRCC) Includes debt svc 2-6-24		1.00	1,373,064.00	1,373,064.00	
10265088 900001 - TRANSFERS OUT				10,000.00 *	
Capital Reserve Transfer Required as part of PSAP agreement		1.00	10,000.00	10,000.00	
TOTAL PUBLIC SAFETY DISPATCH			1,635,246.00		

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>266 CODE ENFORCEMENT</b>								
10266061	611000	HOURLY	385,157	381,341	526,691	428,560	43,403	11.3%
10266061	611500	SALARY	110,378	110,370	122,586	115,386	5,008	4.5%
10266061	612000	TEMPORARY HELP	4,250	-	9,000	9,000	4,750	111.8%
10266061	612500	OVERTIME	1,000	500	1,000	1,000	-	0.0%
10266062	620500	PRINTING & BINDING	500	500	500	500	-	0.0%
10266062	622000	TELEPHONE	4,440	6,283	4,440	4,440	-	0.0%
10266062	622400	WATER & SEWER	390	328	390	390	-	0.0%
10266062	623500	AUTO MILEAGE	500	500	500	500	-	0.0%
10266062	624500	SUBSCRIPTIONS	250	250	250	250	-	0.0%
10266062	626000	EQUIPMENT LEASE	-	5,825	14,950	11,550	11,550	100.0%
10266062	626500	MOTOR VEHICLE MAINTENANCE	400	400	400	400	-	0.0%
10266062	627000	EQUIPMENT MAINTENANCE	2,000	2,000	2,000	2,000	-	0.0%
10266062	628800	CONTRACTED SERVICES	2,600	2,600	2,600	2,600	-	0.0%
10266062	628802	CONTRACT SERVICES-ENGINEERING	10,000	10,000	15,000	15,000	5,000	50.0%
10266062	629000	TRAINING	4,265	3,880	4,570	4,570	305	7.2%
10266063	630500	OFFICE SUPPLIES	4,400	2,400	4,400	4,400	-	0.0%
10266063	631500	HEATING FUEL	2,250	3,265	3,500	3,500	1,250	55.6%
10266063	632000	GAS & OIL	-	-	-	-	-	0.0%
10266063	632500	TIRES	800	1,000	800	800	-	0.0%
10266063	634500	CLOTHING	1,000	1,000	1,000	1,000	-	0.0%
10266063	635800	PUBLIC SAFETY SUPPLIES	400	400	400	400	-	0.0%
10266063	636000	SMALL TOOLS	300	340	300	300	-	0.0%
10266063	636500	CLEANING SUPPLIES	-	200	-	-	-	0.0%
10266063	638200	BOOKS	1,300	1,300	1,300	1,300	-	0.0%
10266064	642000	DUES & MEMBERSHIPS	596	860	596	596	-	0.0%
<b>TOTAL</b>	<b>CODE ENFORCEMENT</b>		537,176	535,542	717,173	608,442	71,266	13.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
CODE ENFORCEMENT VENDOR QUANTITY UNIT COST 2025 MANAGER

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10266061 611000 - HOURLY				428,560.00 *
		1.00	428,560.00	428,560.00
3-12-24				
NEW position request - Asst CEO		.00	81,887.00	.00
CM cut				
NEW position request - Admin, CE		.00	18,155.00	.00
portion only 30%				
CM cut				
10266061 611500 - SALARY				115,386.00 *
		1.00	115,386.00	115,386.00
1-15-24				
New CEO overlap time		.00	7,200.00	.00
CM cut				
10266061 612000 - TEMPORARY HELP				9,000.00 *
Temporary help for additional workload		1.00	9,000.00	9,000.00
and coverage for vacation/sick when				
adjusting schedules of remaining staff				
isn't sufficient.				
4 wks est				
10266061 612500 - OVERTIME				1,000.00 *
Board of Appeals Secretary or		1.00	400.00	400.00
time-and-a-half after 40 hours in total				
work week.				
+36% increase for the BOA Secretary for				
scheduled meeting decided by the departm				
OVERTIME		1.00	600.00	600.00
10266062 620500 - PRINTING & BINDING				500.00 *
MUNIS-integrated permit forms;	0	1.00	500.00	500.00
stationery; envelopes, business cards,				
permit applications				
10266062 622000 - TELEPHONE				4,440.00 *
Cell phone charges for the building,	0	12.00	240.00	2,880.00
Health, and Electrical Inspectors.				
Phone/Fax Line Charges and Share of	0	12.00	30.00	360.00
Internet Charges.				
Code Enforcement Director & Permitting	0	12.00	100.00	1,200.00
and Inspections Coordinator/ACEO smart				
phone stipend for phone, data, and				
hotspot.				
Two cell phone stipends at \$50.00 each				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
CODE	ENFORCEMENT				
10266062	622400 - WATER & SEWER		12.00	32.50	390.00 * 390.00
10266062	623500 - AUTO MILEAGE MILEAGE FOR EMPLOYEE CONFERENCES AND TRAINING		1.00	500.00	500.00 * 500.00
10266062	624500 - SUBSCRIPTIONS Press Herald Newspaper Increase in cost for the paper currently \$235.00	0	1.00	250.00	250.00 * 250.00
10266062	626000 - EQUIPMENT RENTAL EV car leases 1 for 12 months (expired 3-31-24, was no cost) 2 for 3 months (expire 3-31-25, current no-cost) 1 for 6 months		1.00	11,550.00	11,550.00 * 11,550.00
10266062	626500 - MOTOR VEHICLE MAINTENANCE Routine maintenance for vehicles \$400 Increased to pay for leases		1.00	400.00	400.00 * 400.00
10266062	627000 - EQUIPMENT MAINTENANCE Copier cost Actual request \$4,000 with 50% allocated EconDev		1.00	2,000.00	2,000.00 * 2,000.00
10266062	628800 - CONTRACTED SERVICES Other contracted services. ArcEngine annual maintenance fee to enable the Street Opening Staff Member to use the GIS mapping function in Vision.		1.00 1.00	2,500.00 100.00	2,600.00 * 2,500.00 100.00
10266062	628802 - CONTRACT SERVICES-ENGINEERING GIS system, signals consulting, noise compliance studies, odor studies, rodent control services, soil or water sampling, etc Added rodent control services for \$5,000		1.00	15,000.00	15,000.00 * 15,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
CODE	ENFORCEMENT					
10266062	629000	- TRAINING			4,570.00	*
		MBOIA QUARTERLY TRAININGS	4.00	175.00	700.00	
		5 attendees @ \$35 each = \$175 each quart				
		MMA CONFERENCES	2.00	150.00	300.00	
		Attendance by Director and one Admin				
		MBOIA CONFERENCE & LODGING	5.00	400.00	2,000.00	
		Attendance by Director, Deputy, 2 Buildi				
		Inspectors, Electrical Inspector				
		NEBOEA CONFERENCE & LODGING	2.00	565.00	1,130.00	
		2 INSPECTORS @ \$400 EACH				
		Lodging for 2 nights \$165 per night				
		MFCA/MBOIA ANNUAL CONFERENCE	1.00	200.00	200.00	
		Attendance by Director, one day registra				
		no lodging				
		HEALTH INSPECTOR TRAINING	1.00	240.00	240.00	
		ANNUAL TRAINING				
		RECERTIFICATION EVERY 5 YEARS FOR FOOD H				
		AND POOL CERTIFICATION, DUE AGAIN IN 202				
		ESTIMATED COST \$1,000				
10266063	630500	- OFFICE SUPPLIES			4,400.00	*
		Paper, pens, pencils, toner, misc.	0	1.00	2,400.00	2,400.00
		office supplies.				
		computer and monitor maint. and updates	1.00	2,000.00	2,000.00	
		2/21/23 moved from capital account				
10266063	631500	- HEATING FUEL			3,500.00	*
		Natural gas for ancient steam boiler in	1.00	3,500.00	3,500.00	
		basement				
		Increase to reflect projected actual usa				
10266063	632500	- TIRES			800.00	*
		Tires for Code vehicles.	0	4.00	200.00	800.00
10266063	634500	- CLOTHING			1,000.00	*
		Clothing and shoes needed by the Code	0	1.00	1,000.00	1,000.00
		Staff				
10266063	635800	- PUBLIC SAFETY SUPPLIES			400.00	*
		Safety & testing equipment for (4)	0	1.00	400.00	400.00
		Inspectors.				
		Safety glasses, hard hats, tool /equipme				
		cleaning,				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET						
ACCOUNTS FOR:						
CODE	ENFORCEMENT		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
10266063	636000	- SMALL TOOLS				300.00 *
		Small tools for Electrical Inspector & Health Inspector	0	1.00	300.00	300.00
10266063	638200	- BOOKS				1,300.00 *
		Purchase of building code, electrical code and other manuals. Every 3 years ICC Books need to be purch 2021 falls at the 3rd year mark.	0	1.00	1,300.00	1,300.00
10266064	642000	- DUES & MEMBERSHIPS				596.00 *
		Maine Building Official & Inspectors Assoc. membership for 2 Building Inspectors, Permitting and Inspections Coordinator/ACEO, Electrical Inspector and Code Enforcement Director. Additional members due to cross training code department	0	5.00	35.00	175.00
		International Code Council membership for the Building Inspector		1.00	136.00	136.00
		International Assoc. of Electrical Inspectors for the Electrical Inspector	0	1.00	135.00	135.00
		Electrician's license	0	1.00	150.00	150.00
TOTAL CODE ENFORCEMENT					608,442.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>283</b>	<b>HEALTH</b>							
10283061	611000	HOURLY	-	-	34,685	-	-	100.0%
10283062	622000	TELEPHONE	-	-	3,240	3,240	3,240	100.0%
10283062	628801	LEGAL	-	-	10,000	10,000	10,000	100.0%
10283062	628802	EQUIPMENT MAINTENANCE	-	-	10,000	10,000	10,000	100.0%
10283063	639800	MINOR EQUIPMENT	-	-	4,500	4,500	4,500	100.0%
10283065	658900	CONSTRUCTION	-	-	10,000	10,000	10,000	100.0%
<b>TOTAL</b>	<b>HEALTH</b>		-	-	72,425	37,740	37,740	100.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: HEALTH	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0000				
000				
10283062 622000 - TELEPHONE				
Yearly cellular charges for Front Street and Pearl Street air monitors due to their lack of internet accessibility. Also to include charges for the other locations throughout the City (8 in total). Moved from Executive (but new charges)		6.00	540.00	3,240.00 * 3,240.00
10283062 628801 - LEGAL SERVICES				
Air Quality Special Legal Counsel Moved from Executive		1.00	10,000.00	10,000.00 * 10,000.00
10283062 628802 - ENGINEERING SERVICES				
Technical assistance for air quality issues and used to maintain hardware/software and provide technical assistance as it relates to the City's air quality collection efforts. Moved from Executive dept		1.00	10,000.00	10,000.00 * 10,000.00
10283063 639800 - Minor Equipment				
wireless cellular modems for all six (6) purple air monitors to be installed inside of the sampler locations or in public spaces that are heated and would benefit from a Purple Air Monitor.		1.00	4,500.00	4,500.00 * 4,500.00
10283065 658900 - CONSTRUCTION				
Trenching and installing electrical conduit for Mechanic Street Pump Station air monitoring. Estimated cost provided by Water Resource Protection staff (Frank Moulton). Seeking assistance from MEDEP on 50% of funding (\$5,000).		1.00	10,000.00	10,000.00 * 10,000.00
<b>TOTAL HEALTH</b>			<b>37,740.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>372 PUBLIC WORKS</b>								
<b>20 ADMINISTRATION</b>								
10372061	611000	HOURLY	57,200	57,013	59,604	59,604	2,404	4.2%
10372061	611500	SALARY	191,382	193,801	198,840	198,840	7,458	3.9%
10372061	612500	OVERTIME	1,000	1,000	1,680	1,680	680	68.0%
10372062	620500	PRINTING & BINDING	500	400	500	500	-	0.0%
10372062	622000	TELEPHONE	8,698	8,975	8,998	8,998	300	3.4%
10372062	627000	EQUIPMENT MAINTENANCE	500	400	500	500	-	0.0%
10372062	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10372062	629000	TRAINING	5,000	5,700	6,500	6,500	1,500	30.0%
10372063	630500	OFFICE SUPPLIES	2,000	2,000	2,000	2,000	-	0.0%
10372063	632000	GAS & OIL	4,200	4,200	4,900	4,900	700	16.7%
<b>TOTAL</b>	<b>ADMINISTRATION</b>		270,480	273,489	283,522	283,522	13,042	4.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC WORKS

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0050 ADMINISTRATION					
000					
10372061 611000 - HOURLY				59,604.00	*
1-15-24		1.00	59,604.00	59,604.00	
10372061 611500 - SALARY				198,840.00	*
1-15-24		1.00	198,840.00	198,840.00	
10372061 612500 - OVERTIME				1,680.00	*
Overtime for Administrative Assistant		40.00	42.00	1,680.00	
10372062 620500 - PRINTING & BINDING				500.00	*
Printed materials: time cards, vehicle stickers, garage cards, door tags, etc. Envelopes, copier supplies and any printing, and binding services.		1.00	500.00	500.00	
10372062 622000 - TELEPHONE				8,998.00	*
4 CITY IPADS		4.00	492.00	1,968.00	
2 CITY ISSUED CELL PHONES - ESPE and SAVAGE		2.00	600.00	1,200.00	
3 CELL PHONE STIPENDS - HUTCHINS/MICHAUD/RODNEY		3.00	600.00	1,800.00	
PW ON CALL CELL PHONE		1.00	250.00	250.00	
21 UNION CELL PHONE STIPEND		21.00	180.00	3,780.00	
10372062 627000 - EQUIPMENT MAINTENANCE				500.00	*
Maintenance of office equipment (PC's, Keyboards, Monitors, etc.) and new minor office equipment as needed.		1.00	500.00	500.00	
10372062 629000 - TRAINING				6,500.00	*
Maine Local Roads Training		1.00	500.00	500.00	
Mechanics and Staff Training		1.00	2,500.00	2,500.00	
Public Works Conferences		1.00	1,500.00	1,500.00	
Food for trainings and storms		1.00	2,000.00	2,000.00	
10372063 630500 - OFFICE SUPPLIES				2,000.00	*
Office related materials: Paper, pens, filing supplies, etc.		1.00	2,000.00	2,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET						
ACCOUNTS FOR:						
PUBLIC WORKS						
	VENDOR	QUANTITY	UNIT COST	2025	MANAGER	
10372063 632000 - GAS & OIL						4,900.00 *
Fuel for Unit 51 and 52		1,400.00	3.50			4,900.00
TOTAL ADMINISTRATION						283,522.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>25 STREETS &amp; SIDEWALKS</b>								
10372561	611000	HOURLY	927,681	888,803	981,742	1,028,224	100,543	10.8%
10372561	611500	SALARY	42,696	42,151	44,067	44,067	1,371	3.2%
10372561	612000	TEMPORARY HELP	-	-	-	-	-	0.0%
10372561	612500	OVERTIME	205,000	230,000	252,000	252,000	47,000	22.9%
10372562	622600	TRAFFIC LIGHTS	19,356	22,000	25,922	25,922	6,566	33.9%
10372562	622700	STREET LIGHTS	69,918	52,000	56,795	56,795	(13,123)	-18.8%
10372562	626000	EQUIPMENT RENTAL	211,600	235,600	251,600	251,600	40,000	18.9%
10372562	627100	RADIO MAINTENANCE	1,000	500	500	500	(500)	-50.0%
10372562	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10372562	628800	CONTRACTED SERVICES	218,652	224,652	278,652	258,652	40,000	18.3%
10372563	631500	HEATING FUEL	-	9,200	9,200	9,200	9,200	100.0%
10372563	632000	GAS & OIL	105,000	73,700	108,250	108,250	3,250	3.1%
10372563	632501	VEHICLE WASH	19,200	10,000	-	-	(19,200)	-100.0%
10372563	634500	CLOTHING	11,340	11,340	11,360	11,360	20	0.2%
10372563	636000	SMALL TOOLS	1,800	1,800	1,800	1,800	-	0.0%
10372563	636500	CLEANING SUPPLIES	500	500	750	750	250	50.0%
10372563	638500	CONSTRUCTION SUPPLIES	278,500	268,500	291,000	291,000	12,500	4.5%
10372563	638700	WELDING SUPPLIES	-	800	-	-	-	0.0%
10372563	638800	BUILDING MAINTENANCE SUPPLIES	-	-	-	-	-	0.0%
10372563	639900	SIGN SHOP SUPPLIES	35,000	35,000	40,000	40,000	5,000	14.3%
10372564	642000	DUES & MEMBERSHIPS	840	840	840	840	-	0.0%
10372565	651000	MOTOR VEHICLES	9,000	9,000	-	-	(9,000)	-100.0%
10372565	651600	HIGHWAY MAINTENANCE	845,000	825,000	845,000	845,000	-	0.0%
10372565	651610	SIDEWALK MAINTENANCE	100,000	95,000	100,000	100,000	-	0.0%
10372565	656000	OTHER EQUIPMENT	-	-	23,000	23,000	23,000	100.0%
<b>TOTAL</b>	<b>STREETS &amp; SIDEWALKS</b>		3,102,083	3,036,386	3,322,478	3,348,960	246,877	8.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC WORKS

0055 STREETS & SIDEWALKS

000

VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10372561 611000 - HOURLY			1,028,224.00 *	
	1.00	981,742.00	981,742.00	
1-16-24				
NEW Operations Manager				
Dec 1 start (7 months)	1.00	46,482.00	46,482.00	
CM add				
10372561 611500 - SALARY			44,067.00 *	
Engineer charges from WRP	1.00	44,067.00	44,067.00	
10372561 612500 - OVERTIME			252,000.00 *	
Overtime - winter operations (DPW & Parks), Night Sweeping, Night Linestriping, Emergency weather events, Paving, etc.	1.00	252,000.00	252,000.00	
Increase in wages and based on estimated costs.				
10372562 622600 - TRAFFIC LIGHTS			25,922.00 *	
Electricity cost for Traffic Lights	1.00	25,922.00	25,922.00	
2-16-24				
els				
10372562 622700 - STREET LIGHTS			56,795.00 *	
Electricity cost for Street Lights	1.00	56,795.00	56,795.00	
2-16-24				
els				
10372562 626000 - EQUIPMENT RENTAL			251,600.00 *	
Truck rental for winter snow operations	200.00	116.00	23,200.00	
Contracted Loaders and Grader for winter snow operations	1.00	140,000.00	140,000.00	
Dozer rental for snow dump & compost pile	1.00	8,400.00	8,400.00	
Per Contract to secure loaders Dec 1st - End of March	40.00	2,000.00	80,000.00	
9 Loaders and 1 Grader at \$2000/per mont for 4 months = \$80,000				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC WORKS		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10372562	627100 - RADIO MAINTENANCE				500.00	*
	Maintenance of radios in fleet		1.00	500.00	500.00	
10372562	628800 - CONTRACTED SERVICES				258,652.00	*
	Line striping services for long line markings by contractor		1.00	75,000.00	75,000.00	
	Weed control		1.00	30,000.00	30,000.00	
	Initial Esplanade Application (April, May)					
	Finalsan Touch ups (June, July, August, September)					
	Extensive damage to infrastructure and remove the excess vegetation.					
	Police Details		1.00	2,500.00	2,500.00	
	Flagging Services		1.00	3,000.00	3,000.00	
	Traffic Signal Maintenance - Maintenance and Repair of Signals.		1.00	100,000.00	100,000.00	
	Traffic Signal Operations and Maintenance by Traffic Signal Engineer					
	Time clock Software		12.00	96.00	1,152.00	
	Transfer Station Software		1.00	5,000.00	5,000.00	
	Street Light Maintenance		1.00	30,000.00	30,000.00	
	Maintenance and Repair of Pre-emitters (Used by FD, PD, and Transportation)		.00	20,000.00	.00	
	CM cut - move \$8k to FD					
	PACTS UPWP Local Match	800	1.00	10,000.00	10,000.00	
	GIS SERVICES		1.00	2,000.00	2,000.00	
10372563	631500 - HEATING FUEL				9,200.00	*
	Natural Gas (23% allocation of MSF)		.23	40,000.00	9,200.00	
10372563	632000 - GAS & OIL				108,250.00	*
	Unleaded Gasoline		6,500.00	3.50	22,750.00	
	Diesel Fuel		21,375.00	4.00	85,500.00	
10372563	634500 - CLOTHING				11,360.00	*
	Union Clothing Allowance		18.00	520.00	9,360.00	
	Foul weather Gear/PPE/Vest for Staff		1.00	2,000.00	2,000.00	
10372563	636000 - SMALL TOOLS				1,800.00	*
	Shovels, rakes, minor small tools etc.		1.00	1,800.00	1,800.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC WORKS		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10372563	636500 - CLEANING SUPPLIES				750.00	*
	Cleaning supplies for PW vehicles		1.00	750.00	750.00	
10372563	638500 - CONSTRUCTION SUPPLIES				291,000.00	*
	Calcium Flakes		50.00	10.00	500.00	
	Ice Ban De-icer		10,000.00	1.50	15,000.00	
	Rock Salt		2,500.00	75.00	187,500.00	
	Sand for Winter Operations		2,000.00	14.00	28,000.00	
	Cold Patch, Hot Mix, Gravel, Loam, Sand, Seed, Erosion Mix, Supplies for Construction Projects and Equipment. Other various items		1.00	60,000.00	60,000.00	
10372563	639900 - SIGN SHOP SUPPLIES				40,000.00	*
	Street sign materials, sign posts, blanks, road paint, glass bead, vinyl, parts and supplies for sign shop, etc.		1.00	40,000.00	40,000.00	
10372564	642000 - DUES & MEMBERSHIPS				840.00	*
	Apwa Membership for Director and Superintendent, Foreman, and Lead Mechanic. Arborist License		4.00	210.00	840.00	
10372565	651600 - HIGHWAY MAINTENANCE				845,000.00	*
	Paving of local roads by contractor and in house staff.		1.00	845,000.00	845,000.00	
10372565	651610 - SIDEWALK MAINTENANCE				100,000.00	*
	Supplies and repairs of sidewalks in house and by contractor		1.00	100,000.00	100,000.00	
10372565	656000 - OTHER EQUIPMENT				23,000.00	*
	Equipment Purchases - Curbing Machine and molds, Trailer, etc. Using Sale of Equipment Funds		1.00	23,000.00	23,000.00	
<b>TOTAL STREETS &amp; SIDEWALKS</b>					<b>3,348,960.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>26 RUBBISH DISPOSAL</b>								
10372662	621000	ADVERTISING	3,900	3,000	3,900	3,900	-	0.0%
10372662	628100	SOLID WASTE DISPOSAL	1,517,874	1,515,984	1,612,333	1,604,643	86,769	5.7%
10372662	628101	RECYCLING WASTE DISPOSAL	111,100	105,600	159,250	159,250	48,150	43.3%
10372663	635500	HOUSEHOLD SUPPLIES	25,000	25,000	25,000	25,000	-	0.0%
10372665	656000	OTHER EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>RUBBISH DISPOSAL</b>		<b>1,657,874</b>	<b>1,649,584</b>	<b>1,800,483</b>	<b>1,792,793</b>	<b>134,919</b>	<b>8.1%</b>

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PUBLIC WORKS

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
<b>0056 RUBBISH DISPOSAL</b>				
<b>000</b>				
10372662 621000 - ADVERTISING				3,900.00 *
Advertising costs during snowstorms		4.00	225.00	900.00
Advertising and promotion of the recycling program		1.00	3,000.00	3,000.00
10372662 628100 - SOLID WASTE DISPOSAL				1,604,643.00 *
Tipping Fee EcoMaine - MSW		6,000.00	97.50	585,000.00
Tipping fee increased from \$87.50 to \$97 weekly curbside collection of solid waste/recyclable material.		1.00	983,941.00	983,941.00
Per contract for 7/1/2024-6/30/2025 weekly dumpster pick up		25.00	528.00	13,200.00
We have 25 dumpsters picked up monthly. hopefully be removing some dumpsters as not meet Ordinance				
(4) Food Waste Collection Sites - 2x Week Pick up and Transportation to EcoMaine		100.00	200.00	20,000.00
E WASTE PROGRAM		1.00	2,502.00	2,502.00
Mahoney School		.00	1,890.00	.00
CM cut				
Two New Food Waster Drop Off Sites		.00	5,800.00	.00
CM cut				
Sustainability is requesting 2 additiona				
10372662 628101 - RECYCLING WASTE DISPOSAL				159,250.00 *
Contaminated Tonnage fee		100.00	97.50	9,750.00
Est 100 @ \$97.50 EcoMaine fee				
Tipping Fee EcoMaine - Recycling		2,300.00	65.00	149,500.00
Tipping fee increased to \$65				
10372663 635500 - HOUSEHOLD SUPPLIES				25,000.00 *
Rubbish and Recycling Bin parts/replacement		1.00	25,000.00	25,000.00
<b>TOTAL RUBBISH DISPOSAL</b>				<b>1,792,793.00</b>

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>27 PUBLIC WORKS VEHICLE MAINT</b>								
10372761	611000	HOURLY	249,385	175,553	260,416	260,416	11,031	4.4%
10372761	612500	OVERTIME	28,000	28,000	28,000	28,000	-	0.0%
10372762	622400	WATER & SEWER	10,800	10,800	10,800	10,800	-	0.0%
10372762	625000	CLEANING	8,000	8,000	8,000	8,000	-	0.0%
10372762	626500	MOTOR VEHICLE MAINT	10,000	10,000	59,140	59,140	49,140	100.0%
10372762	627000	EQUIPMENT MAINTENANCE	5,000	-	5,000	5,000	-	0.0%
10372763	631500	HEATING FUEL	12,000	12,000	12,000	12,000	-	0.0%
10372563	632500	TIRES	20,000	20,000	20,000	20,000	-	0.0%
10372763	634500	CLOTHING	1,000	-	2,500	2,500	1,500	150.0%
10372763	636000	SMALL TOOLS	4,000	-	4,300	4,300	300	7.5%
10372763	638600	VEHICLE SUPPLIES	230,140	219,140	185,000	185,000	(45,140)	100.0%
10372763	638700	WELDING SUPPLIES	5,000	5,000	8,000	8,000	3,000	60.0%
10372765	656000	OTHER EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>PUBLIC WORKS VEHICLE M</b>		583,325	488,493	603,156	603,156	19,831	3.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC WORKS VENDOR QUANTITY UNIT COST 2025 MANAGER

0057 PUBLIC WORKS VEHICLE MAINT

000

10372761	611000 - HOURLY				260,416.00 *
	1-16-24	1.00	260,416.00		260,416.00
10372761	612500 - OVERTIME				28,000.00 *
	Overtime	1.00	28,000.00		28,000.00
	1,000 hours @ 28 = 32,240				
10372762	622400 - WATER & SEWER				10,800.00 *
	12 Months estimated water and sewer usage	12.00	900.00		10,800.00
	Vehicle Wash Impact				
10372762	625000 - CLEANING				8,000.00 *
	Cleaning costs of mechanics uniforms	1.00	8,000.00		8,000.00
10372762	626500 - MOTOR VEHICLE MAINT				59,140.00 *
	Annual Crane and Lift Inspections	1.00	5,000.00		5,000.00
	Fleet GPS Services	12.00	845.00		10,140.00
	Contracted Repairs	1.00	25,000.00		25,000.00
	Diagnostics software updates for vehicles each year	1.00	9,000.00		9,000.00
	Sandblasting and Painting of trucks, plows, wings, frames.	1.00	10,000.00		10,000.00
10372762	627000 - EQUIPMENT MAINTENANCE				5,000.00 *
	VUEworks Software Maintenance	1.00	5,000.00		5,000.00
	RTA Fleet Maintenance Software				
10372763	631500 - HEATING FUEL				12,000.00 *
	Natural Gas (30% allocation of MSF)	40,000.00	.30		12,000.00
	Prior year budget had allocation at 22%, pay 30% of cost. FY22 and FY23 will be n				
10372763	632500 - TIRES				20,000.00 *
	Repair and replacement of tires in fleet	1.00	20,000.00		20,000.00
10372763	634500 - CLOTHING				2,500.00 *
	Foul weather gear for mechanics	1.00	1,000.00		1,000.00
	Mechanic Boot Allowance - per Union Contract	5.00	300.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PUBLIC WORKS						
10372763	636000 - SMALL TOOLS					4,300.00 *
	Per contract \$550 per employee x 5 Mechanics		6.00	550.00		3,300.00
	Per contract \$550 for shop fabricator					
	Miscellaneous tools needed for repairs					
	Mechanic Small Tools		1.00	1,000.00		1,000.00
10372763	638600 - VEHICLE SUPPLIES					185,000.00 *
	Cost of parts and repairs to maintain fleet and equipment		1.00	185,000.00		185,000.00
10372763	638700 - WELDING SUPPLIES					8,000.00 *
	welding supplies needed for vehicle repairs		1.00	6,000.00		6,000.00
	Cylindar Rentals, Propane and Gas for welding		1.00	2,000.00		2,000.00
TOTAL PUBLIC WORKS VEHICLE MAINT						603,156.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>28</b>	<b>TRANSFER FACILITY</b>							
10372861	611000	HOURLY	118,949	123,013	126,352	126,352	7,403	6.2%
10372861	612500	OVERTIME	18,000	18,000	18,000	18,000	-	0.0%
10372862	621000	ADVERTISING	500	1,500	500	500	-	0.0%
10372862	622400	WATER & SEWER	372	372	372	372	-	0.0%
10372862	626000	EQUIPMENT RENTAL	9,300	10,300	10,300	10,300	1,000	10.8%
10372862	628100	SOLID WASTE DISPOSAL	158,000	152,000	158,000	158,000	-	0.0%
10372862	628802	CONTRACT SERVICES-ENGINEERING	10,000	10,000	10,000	10,000	-	0.0%
10372863	630500	OFFICE SUPPLIES	2,500	1,500	2,000	2,000	(500)	-20.0%
10372863	632000	GAS & OIL	12,000	12,000	12,000	12,000	-	0.0%
10372863	638800	BUILDING MAINTENANCE SUPPLIES	-	-	-	-	-	0.0%
	656000	OTHER EQUIPMENT	-	-	22,000	22,000	22,000	100.0%
<b>TOTAL</b>	<b>TRANSFER FACILITY</b>		329,621	328,685	359,524	359,524	29,903	9.1%
<b>TOTAL</b>	<b>PUBLIC WORKS</b>		5,943,383	5,776,637	6,369,163	6,387,955	444,572	7.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PUBLIC WORKS

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0058	TRANSFER FACILITY				
000					
10372861 611000 - HOURLY				126,352.00 *	
		1.00	126,352.00	126,352.00	
					1-16-24
10372861 612500 - OVERTIME				18,000.00 *	
		1.00	18,000.00	18,000.00	Overtime
10372862 621000 - ADVERTISING				500.00 *	
		1.00	500.00	500.00	Transfer Station advertisements
10372862 622400 - WATER & SEWER				372.00 *	
		12.00	31.00	372.00	Water service
10372862 626000 - EQUIPMENT RENTAL				10,300.00 *	
		1.00	300.00	300.00	Septic tank maintenance
		1.00	7,000.00	7,000.00	Grinding and screening machine for composting and mixing for loam product
	0	1.00	3,000.00	3,000.00	Landfill Monitoring
10372862 628100 - SOLID WASTE DISPOSAL				158,000.00 *	
		1.00	150,000.00	150,000.00	Disposal of tires, shingles, sheetrock, wood and other materials. Grinding brush.
	0	1.00	8,000.00	8,000.00	Grass & Leaf Overage Disposal
10372862 628802 - CONTRACT SERVICES-ENGINEERING				10,000.00 *	
		1.00	10,000.00	10,000.00	Annual Closed Landfill Testing, Monitoring and Maintenance Plan
10372863 630500 - OFFICE SUPPLIES				2,000.00 *	
		1.00	500.00	500.00	Register and other Supplies
		1.00	1,500.00	1,500.00	Transfer Station Permit Stickers
10372863 632000 - GAS & OIL				12,000.00 *	
		3,000.00	4.00	12,000.00	Diesel fuel
10372865 656000 - OTHER EQUIPMENT				22,000.00 *	
		1.00	22,000.00	22,000.00	Equipment Purchase - Transfer Station Containers
					Using Sale of Equipment Funds

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR: PUBLIC WORKS	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
TOTAL TRANSFER FACILITY				359,524.00
TOTAL PUBLIC WORKS			6,387,955.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>476 PUBLIC LIBRARY</b>								
10476161	611000	HOURLY	551,633	490,396	573,625	573,626	21,993	4.0%
10476161	611500	SALARY	190,790	176,447	185,719	196,474	5,684	3.0%
10476161	612000	TEMPORARY HELP	11,000	14,000	11,000	11,000	-	0.0%
10476161	612500	OVERTIME	-	-	-	-	-	0.0%
10476162	620500	PRINTING & BINDING	1,000	1,000	1,000	1,000	-	0.0%
10476162	622000	TELEPHONE	3,264	3,264	3,264	600	(2,664)	-81.6%
10476162	622400	WATER & SEWER	1,524	1,464	1,524	1,524	-	0.0%
10476162	623500	AUTO MILEAGE	2,000	1,920	2,000	2,000	-	0.0%
10476162	624500	SUBSCRIPTIONS	12,000	10,659	10,059	10,059	(1,941)	-16.2%
10476162	627000	EQUIPMENT MAINTENANCE	1,200	-	-	-	(1,200)	-100.0%
10476162	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10476162	628400	EVENTS/SHOWS	3,000	3,000	3,000	3,000	-	0.0%
10476162	628800	CONTRACTED SERVICES	14,222	11,359	11,039	11,039	(3,183)	-22.4%
10476162	629000	TRAINING	1,000	500	500	500	(500)	-50.0%
10476163	630500	OFFICE SUPPLIES	10,000	10,000	10,000	10,000	-	0.0%
10476163	631500	HEATING FUEL	12,930	14,878	12,930	12,930	-	0.0%
10476163	635500	HOUSEHOLD SUPPLIES	1,450	-	-	-	(1,450)	-100.0%
10476163	636500	CLEANING SUPPLIES	1,600	-	-	-	(1,600)	-100.0%
10476163	638200	BOOKS	70,900	79,000	79,000	79,000	8,100	11.4%
10476163	639800	Minor Equipment	1,000	1,000	1,000	1,000	-	0.0%
10476164	642000	DUES & MEMBERSHIPS	200	522	522	522	322	161.0%
10476165	650400	COMPUTER HARDWARE	-	-	-	-	-	0.0%
10476165	650500	OFFICE EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>PUBLIC LIBRARY</b>		890,713	819,409	906,182	914,274	23,561	2.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PUBLIC LIBRARY

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0061	MAIN LIBRARY				
000					
10476161 611000 - HOURLY				573,626.00	*
1-17-24		1.00	573,626.00	573,626.00	
10476161 611500 - SALARY				196,474.00	*
3-12-24		1.00	196,474.00	196,474.00	
10476161 612000 - TEMPORARY HELP				11,000.00	*
		1.00	11,000.00	11,000.00	
10476162 620500 - PRINTING & BINDING				1,000.00	*
Printing, miscellaneous		1.00	1,000.00	1,000.00	
10476162 622000 - TELEPHONE				600.00	*
Conversant/Avaya & fax		.00	182.75	.00	
CM cut					
Long distance		.00	100.00	.00	
CM cut					
Conversant/Avaya & fax - Branch		.00	76.75	.00	
CM cut					
Long Distance - Branch		.00	50.00	.00	
CM cut					
Phone stipend for Director		1.00	600.00	600.00	
10476162 622400 - WATER & SEWER				1,524.00	*
Water & sewer		12.00	77.00	924.00	
Branch		12.00	50.00	600.00	
10476162 623500 - AUTO MILEAGE				2,000.00	*
Mileage Reimbursement		1.00	680.00	680.00	
Transport of items between Main & Branch					
Other staff travel					
Outreach Deliveries		12.00	110.00	1,320.00	
Outreach deliveries					
10476162 624500 - SUBSCRIPTIONS				10,059.00	*
Subscriptions (Print periodicals)		1.00	1,400.00	1,400.00	
Bibliotheca+ Access		1.00	2,000.00	2,000.00	
Annual access to Bibliotheca+ streaming service					
cloudLibrary newsStand		1.00	2,539.00	2,539.00	
Annual access to CloudLibrary newsStand					
magazine service					
cloudLibrary access		1.00	4,000.00	4,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC LIBRARY		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
	Annual access to cloudLibrary ebook/digi audiobook service through MaineInfonet Canva Pro		1.00	120.00	120.00
	Annual subscription to Canva Pro				
10476162 628400	- EVENTS/SHOWS Misc Programs & Events Booking fees for guest performers & pres		1.00	3,000.00	3,000.00 *
10476162 628800	- CONTRACTED SERVICES Minerva (Maine InfoNet) Increase for FY 23/24 Interlibrary loan van delivery service. Increase in contracted cost. PHAROS Increase to license cost Elevator Preventative Maintenance HVAC Preventative Maintenance Security Alarm Monitoring Fire Extinguisher Inspection HVAC PM - Branch Toner for printers Office Depot toner charges applied to Li City Hall Photocopier Maintenance Contract Per visit cost for copier maintenance		1.00 1.00 1.00 4.00 4.00 2.00 1.00 4.00 1.00 6.00	4,600.00 4,100.00 1,299.00 .00 .00 .00 .00 200.00 140.00	11,039.00 * 4,600.00 4,100.00 1,299.00 .00 .00 .00 200.00 840.00
10476162 629000	- TRAINING Conferences		1.00	500.00	500.00 *
10476163 630500	- OFFICE SUPPLIES Processing supplies (in-house)		1.00	10,000.00	10,000.00 *
10476163 631500	- HEATING FUEL Natural Gas Propane - Branch	0	8,100.00 2,100.00	1.00 2.30	12,930.00 * 8,100.00 4,830.00
10476163 638200	- BOOKS Library Lending Materials Books, A/V & digital content		1.00	79,000.00	79,000.00 *
10476163 639800	- Minor Equipment Software for patron & staff needs 2/13/23 Library Furniture replacement		1.00 1.00	.00 1,000.00	1,000.00 * .00 1,000.00

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: PUBLIC LIBRARY	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10476164 642000 - DUES & MEMBERSHIPS					522.00 *
ME Library Association		1.00	360.00		360.00
'Level 4' membership covers libraries wi 30 staff members.					
American Library Association Membership		1.00	162.00		162.00
TOTAL MAIN LIBRARY					914,274.00
TOTAL PUBLIC LIBRARY			914,274.00		

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>477 PARKS &amp; RECREATION</b>								
<b>50 ADMINISTRATION</b>								
10477061	611000	HOURLY	51,569	51,557	53,861	53,861	2,292	4.4%
10477061	611500	SALARY	110,440	110,448	115,468	115,468	5,028	4.6%
10477061	612500	OVERTIME	200	-	200	200	-	0.0%
10477062	622000	TELEPHONE	3,917	1,417	3,917	-	(3,917)	-100.0%
10477062	626000	EQUIPMENT RENTAL	2,080	2,080	4,760	4,760	2,680	128.8%
10477062	627000	EQUIPMENT MAINTENANCE	8,000	10,000	13,500	13,500	5,500	68.8%
10477062	628800	CONTRACTED SERVICES	1,000	1,000	1,000	1,000	-	0.0%
10477062	629000	TRAINING	5,000	5,000	11,000	11,000	6,000	120.0%
10477063	631000	PRINTING SUPPLIES	750	750	750	750	-	0.0%
<b>TOTAL</b>	<b>ADMINISTRATION</b>		182,956	182,252	204,456	200,539	17,583	9.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PARKS & RECREATION

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0050 ADMINISTRATION					
000					
10477061 611000 - HOURLY				53,861.00	*
1-16-24		1.00	53,861.00	53,861.00	
10477061 611500 - SALARY				115,468.00	*
1-16-24		1.00	115,468.00	115,468.00	
10477061 612500 - OVERTIME				200.00	*
		1.00	200.00	200.00	
10477062 626000 - EQUIPMENT RENTAL				4,760.00	*
Annual copier lease		1.00	3,000.00	3,000.00	
Water cooler rental		1.00	360.00	360.00	
Toner		1.00	1,400.00	1,400.00	
10477062 627000 - EQUIPMENT MAINTENANCE				13,500.00	*
Computer maintenance / replacement		1.00	1,500.00	1,500.00	
MyRec Contract		1.00	12,000.00	12,000.00	
10477062 628800 - CONTRACTED SERVICES				1,000.00	*
University of Maine for Beach Profile Monitoring		1.00	1,000.00	1,000.00	
10477062 629000 - TRAINING				11,000.00	*
PRW training		1.00	5,000.00	5,000.00	
On-site and off-site training for employ					
National conference attendance		1.00	3,000.00	3,000.00	
will allow staff to learn about the newe					
in the parks and recreation field and to					
about new products					
Event management school		1.00	3,000.00	3,000.00	
Great training opportunity for our speci					
coordinator. This is a 2 year program.					
10477063 631000 - PRINTING SUPPLIES				750.00	*
1 Copier Toner		1.00	200.00	200.00	
1 Paper for Copier		1.00	550.00	550.00	

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
PARKS & RECREATION				
TOTAL ADMINISTRATION				200,539.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>65 PARKS</b>								
0								
10477561	611000	HOURLY	734,403	673,236	772,130	772,130	37,727	5.1%
10477561	611500	SALARY	82,745	88,026	92,026	97,265	14,520	17.5%
10477561	612000	TEMPORARY HELP	139,680	139,680	158,400	158,400	18,720	13.4%
10477561	612500	OVERTIME	30,450	30,450	30,450	30,450	-	0.0%
10477562	620500	PRINTING & BINDING	400	400	400	400	-	0.0%
10477562	622000	TELEPHONE	11,554	11,554	11,554	7,554	(4,000)	-34.6%
10477562	622400	WATER & SEWER	25,200	25,200	25,200	25,200	-	0.0%
10477562	626000	EQUIPMENT RENTAL	7,760	7,760	10,160	10,160	2,400	30.9%
10477562	626500	MOTOR VEHICLE MAINTENANCE	12,000	6,000	6,000	6,000	(6,000)	-50.0%
10477562	627000	EQUIPMENT MAINTENANCE	3,700	3,700	3,700	3,700	-	0.0%
10477562	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10477562	627700	SIGN MAINTENANCE	5,000	5,000	5,000	5,000	-	0.0%
10477562	628500	TREE SERVICE	45,200	45,200	75,200	45,200	-	0.0%
10477562	628800	CONTRACTED SERVICES	16,400	22,400	74,000	24,000	7,600	46.3%
10477563	630500	OFFICE SUPPLIES	1,500	1,500	1,500	1,500	-	0.0%
10477563	631500	HEATING FUEL	8,000	8,000	8,000	8,000	-	0.0%
10477563	632000	GAS & OIL	35,000	35,000	35,000	35,000	-	0.0%
10477563	632500	TIRES	9,000	9,000	9,000	9,000	-	0.0%
10477563	633500	FOOD	500	500	500	500	-	0.0%
10477563	634500	CLOTHING	9,970	9,970	9,970	9,970	-	0.0%
10477563	635000	MEDICAL & LAB SUPPLIES	3,500	3,500	3,500	3,500	-	0.0%
10477563	635500	HOUSEHOLD SUPPLIES	2,800	2,800	2,800	2,800	-	0.0%
10477563	636000	SMALL TOOLS	2,750	3,000	2,750	2,750	-	0.0%
10477563	636500	CLEANING SUPPLIES	200	200	200	200	-	0.0%
10477563	637000	AGRICULTURE SUPPLIES	70,932	71,000	76,000	76,000	5,068	7.1%
10477563	638500	CONSTRUCTION SUPPLIES	52,800	47,000	52,800	52,800	-	0.0%
10477563	638600	VEHICLE SUPPLIES	40,000	40,000	40,000	40,000	-	0.0%
10477563	638800	BUILDING MAINTENANCE SUPPLIES	15,883	15,883	25,883	15,883	-	0.0%

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
10477564	641000	RENT	32,368	32,326	32,368	32,368	-	0.0%
10477564	642000	DUES & MEMBERSHIPS	1,085	1,220	1,085	1,085	-	0.0%
10477564	643000	CONTRIBUTIONS	19,802	19,802	19,802	19,802	-	0.0%
10477565	651800	PARKS & REC CONSTRUCTION	5,068	-	-	-	(5,068)	-100.0%
10477565	655500	AGRICULTURAL EQUIPMENT	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>PARKS</b>		1,425,650	1,359,307	1,585,378	1,496,617	70,967	5.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PARKS & RECREATION

0065 PARKS

000

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10477561 611000 - HOURLY				772,130.00 *	
1-16-24		1.00	756,830.00	756,830.00	
Differentials and winter on call/standby		1.00	15,300.00	15,300.00	
10477561 611500 - SALARY				97,265.00 *	
3-12-24		1.00	97,265.00	97,265.00	
10477561 612000 - TEMPORARY HELP				158,400.00 *	
Seasonal Park Rangers		1.00	28,080.00	28,080.00	
2 FT seasonal rangers at \$18/hr x 40 hrs					
26 weeks					
1 PT seasonal rangers at \$18/hr x 20/hrs					
26 weeks					
CM cut \$9,360					
3-15-23					
Parks/WW Seasonal Employees		1.00	93,600.00	93,600.00	
5 employees at \$18/hr x 40 hrs/week x 26					
Bug Light Boat Ramp Attendants		1.00	18,000.00	18,000.00	
Willard Beach life guards		1.00	18,720.00	18,720.00	
6-13-23					
10477561 612500 - OVERTIME				30,450.00 *	
Overtime Hours		1,050.00	29.00	30,450.00	
1050 HRS AT \$29/HR					
10477562 620500 - PRINTING & BINDING				400.00 *	
Park Ranger Tickets		1.00	400.00	400.00	
10477562 622000 - TELEPHONE				7,554.00 *	
12 Months-7.3 Cellphones		12.00	109.50	1,314.00	
Replacement Phones/Accessories		.00	300.00	.00	
CM cut					
Conversant/Avaya		.00	3,300.00	.00	
CM cut					
12 Months - Cell Phone (6)		12.00	280.00	3,360.00	
Long distance		.00	400.00	.00	
CM cut					
Data plans for iPads (to be used in conjunction with GreenCity)		12.00	240.00	2,880.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477562	622400 - WATER & SEWER					25,200.00 *
	Annual Cost - H.S. Field		1.00	7,000.00		7,000.00
	Annual Cost - City Parks, Athletic Fields, and Bay View Cemetery		1.00	18,200.00		18,200.00
10477562	626000 - EQUIPMENT RENTAL					10,160.00 *
	Misc. Equipment Rental		1.00	3,200.00		3,200.00
	Parks EV Lease		12.00	580.00		6,960.00
10477562	626500 - MOTOR VEHICLE MAINTENANCE					6,000.00 *
	Transmission Flush		7.00	400.00		2,800.00
	update to 7 from 5 @ \$400 to \$500 per f					
	Towing		5.00	120.00		600.00
	Brakes & wheels Alignments		3.00	150.00		450.00
	Bucket Truck Inspection		1.00	800.00		800.00
	Vehicle outside Repairs		1.00	1,350.00		1,350.00
10477562	627000 - EQUIPMENT MAINTENANCE					3,700.00 *
	Vehicle Lift/Jack Stand Inspections		1.00	1,000.00		1,000.00
	New Lifts to inspect for new MSF buildin					
	Fire Extinguisher Inspections		1.00	150.00		150.00
	Office Equipment Service/Repairs		1.00	250.00		250.00
	Crane/Sling Chain Inspections		1.00	500.00		500.00
	Backflow Preventer Inspections		12.00	60.00		720.00
	Increase from \$50 to \$60 per inspection					
	Pressure Tank Inspection		1.00	80.00		80.00
	Tractor/Equipment Outsource Repairs		1.00	1,000.00		1,000.00
10477562	627700 - SIGN MAINTENANCE					5,000.00 *
	Park Signs		1.00	5,000.00		5,000.00
	Update signage at Hinckley Park, Willard and along the Greenbelt					
	2/28 cm cut					
	6-13-23 add \$1,000					
10477562	628500 - TREE SERVICE					45,200.00 *
	2 Man Lift Crew		310.00	100.00		31,000.00
	Crane		40.00	145.00		5,800.00
	Pulp Loader		100.00	40.00		4,000.00
	Stump Grinding		1.00	4,400.00		4,400.00
	Moved from Contracted Services					
	Emerald Ash Borer Treatments		.00	30,000.00		.00
	CM cut - use ARPA					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION					
10477562 628800 - CONTRACTED SERVICES				24,000.00	*
Non-Building Related Electrical Repairs		1.00	3,000.00	3,000.00	
Glass Repair		1.00	500.00	500.00	
Mill Creek Gazebo vandal resistant Glass					
Contract Irrigation Repairs		1.00	1,000.00	1,000.00	
Water Quality Testing for Willard Beach		20.00	40.00	800.00	
Organic Remediation of Invasives		1.00	600.00	600.00	
Bayview Cemetery Maintenance		1.00	8,000.00	8,000.00	
GreenCity GIS Annual Support		1.00	6,000.00	6,000.00	
Athletic Field Maintenance		1.00	2,500.00	2,500.00	
Maintenance of Stormwater Treatment Systems		.00	50,000.00	.00	
CM cut					
Redbank Community Garden Maintenance		1.00	1,600.00	1,600.00	
10477563 630500 - OFFICE SUPPLIES				1,500.00	*
Office Supplies		1.00	1,500.00	1,500.00	
10477563 631500 - HEATING FUEL				8,000.00	*
Natural Gas (20% allocation of MSF)		.20	40,000.00	8,000.00	
		1.00	.00	.00	
10477563 632000 - GAS & OIL				35,000.00	*
Gas		1.00	23,500.00	23,500.00	
Diesel		1.00	10,000.00	10,000.00	
Oil & Lube		1.00	1,500.00	1,500.00	
10477563 632500 - TIRES				9,000.00	*
Trucks		1.00	3,000.00	3,000.00	
Over the Road Mowers		1.00	3,000.00	3,000.00	
Over the Road Tractors		1.00	3,000.00	3,000.00	
10477563 633500 - FOOD				500.00	*
Volunteer events and staff appreciation		1.00	500.00	500.00	
10477563 634500 - CLOTHING				9,970.00	*
Mechanics Uniform Service		1.00	1,250.00	1,250.00	
Protective Clothing		1.00	1,200.00	1,200.00	
Seasonal Employee Clothing		1.00	1,200.00	1,200.00	
Uniform Union requirement		1.00	5,720.00	5,720.00	
Lifeguard Suits/Jackets		1.00	600.00	600.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477563	635000 - MEDICAL & LAB SUPPLIES					3,500.00 *
	First Aid Supplies		1.00	1,000.00		1,000.00
	Safety Supplies		1.00	2,500.00		2,500.00
10477563	635500 - HOUSEHOLD SUPPLIES					2,800.00 *
	Trash Bags, Paper Goods, Light bulbs		1.00	2,800.00		2,800.00
10477563	636000 - SMALL TOOLS					2,750.00 *
	General Shop Replacement		1.00	1,250.00		1,250.00
	Agricultural Tools		1.00	1,000.00		1,000.00
	Mechanics Tool Allowance		1.00	500.00		500.00
	ScanTool Updates		1.00	.00		.00
10477563	636500 - CLEANING SUPPLIES					200.00 *
	Misc. Building and Vehicle Cleaning Supplies		1.00	200.00		200.00
10477563	637000 - AGRICULTURE SUPPLIES					76,000.00 *
	Sand, Stonedust, etc.		1.00	2,500.00		2,500.00
	Plant Material		1.00	5,500.00		5,500.00
	Fertilizer/Seed, topdressing, and Misc Supplies		1.00	6,000.00		6,000.00
	Clay, Infield Mix, Turface, Topdressing		1.00	21,000.00		21,000.00
	Athletic Field Fertilizer/Seed		1.00	25,000.00		25,000.00
	Bark mulch and Compost		1.00	10,000.00		10,000.00
	Conservation projects		1.00	6,000.00		6,000.00
	Revegetating the dunes at willard Beach, native plants at beach entrances and the development of urban meadows					
10477563	638500 - CONSTRUCTION SUPPLIES					52,800.00 *
	Marking Paint		1.00	24,200.00		24,200.00
	Irrigation Parts		1.00	1,000.00		1,000.00
	Site Furnishings Parts		1.00	1,000.00		1,000.00
	Fencing Supplies		1.00	1,500.00		1,500.00
	Hardware		1.00	1,000.00		1,000.00
	Concrete		1.00	500.00		500.00
	Lumber		1.00	5,000.00		5,000.00
	Miscellaneous Construction Supplies		1.00	5,000.00		5,000.00
	Blue Dye		1.00	600.00		600.00
	Paint Machine Parts		1.00	1,000.00		1,000.00
	Portland St Pier		1.00	10,000.00		10,000.00
	Boat ramp		1.00	2,000.00		2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477563	638600 - VEHICLE SUPPLIES					40,000.00 *
	Parts & Vehicle Repair Supplies		1.00	40,000.00		40,000.00
10477563	638800 - BUILDING MAINTENANCE SUPPLIES					15,883.00 *
	Flag Replacement		1.00	800.00		800.00
	Holiday Light Replacement		1.00	3,000.00		3,000.00
	Replace aging lights and add holiday lig additional parks					
	Bench Replacement		1.00	1,000.00		1,000.00
	Playground Parts		1.00	2,000.00		2,000.00
	Cemetary Flags & Wreaths		1.00	4,583.00		4,583.00
	Ice Melt Material		1.00	2,500.00		2,500.00
	Miscellaneous Building Maintenance Supplies		1.00	2,000.00		2,000.00
10477564	641000 - RENT					32,368.00 *
	Bug Light Park property tax	0	1.00	20,251.00		20,251.00
	007+/000+/002E					
	3.5% over FY22 actual					
	Bug Light Park property tax	0	1.00	12,117.00		12,117.00
	007+/000+/002D					
	3.5% increase over FY22 actual					
10477564	642000 - DUES & MEMBERSHIPS					1,085.00 *
	1 N.E. Park Assoc. Dues		1.00	.00		.00
	Maine Arborists Association Dues		9.00	30.00		270.00
	Maine Arborist Landscape/Utility Licenses		2.00	45.00		90.00
	Certified Parks/Recreation Professional		1.00	60.00		60.00
	N.E.S.T.M.A		1.00	55.00		55.00
	Maine Landscape Arborist Licenses		9.00	30.00		270.00
	Arbor Day Foundation		1.00	15.00		15.00
	Maine Landscape and Utility Arborist License	0	2.00	45.00		90.00
	Maine Landscape Nursery Dues		1.00	25.00		25.00
	Sports Turf Certification & Dues		1.00	210.00		210.00
10477564	643000 - CONTRIBUTIONS					19,802.00 *
	Calvary Cemetary Maintenance and Veteran flags		1.00	11,559.00		11,559.00
	Mount Pleasant Cemetary Maintenance		1.00	8,243.00		8,243.00

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR: PARKS & RECREATION	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
TOTAL PARKS				1,496,617.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>66 POOL</b>							
10477661	611000	HOURLY	223,102	222,710	232,832	237,677	14,575	6.5%
10477661	612000	TEMPORARY HELP	95,000	75,000	107,972	107,972	12,972	13.7%
10477661	612500	OVERTIME	1,596	1,596	1,596	1,596	-	0.0%
10477662	622000	TELEPHONE	792	792	792	792	-	0.0%
10477662	622400	WATER & SEWER	13,368	13,368	13,368	13,368	-	0.0%
10477662	627000	EQUIPMENT MAINTENANCE	-	-	-	-	-	0.0%
10477662	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10477662	627700	SIGN MAINTENANCE	700	700	700	700	-	0.0%
10477662	628800	CONTRACTED SERVICES	-	-	-	-	-	0.0%
10477663	630500	OFFICE SUPPLIES	150	150	150	150	-	0.0%
10477663	631500	HEATING FUEL	35,000	35,000	35,000	35,000	-	0.0%
10477663	633500	FOOD	300	300	300	300	-	0.0%
10477663	634500	CLOTHING	1,500	1,500	1,500	1,500	-	0.0%
10477663	635000	MEDICAL & LAB SUPPLIES	1,000	1,000	1,000	1,000	-	0.0%
10477663	636500	CLEANING SUPPLIES	1,500	1,500	1,500	1,500	-	0.0%
10477663	637800	RECREATION SUPPLIES	5,000	5,000	5,000	5,000	-	0.0%
10477663	638500	CONSTRUCTION SUPPLIES	-	-	-	-	-	0.0%
10477663	638800	BUILDING MAINTENANCE SUPPLIES	600	600	600	600	-	0.0%
10477663	639000	CHEMICALS	16,500	12,500	16,500	16,500	-	0.0%
10477664	642000	DUES & MEMBERSHIPS	1,300	1,300	1,300	1,300	-	0.0%
10477665	658000	BUILDINGS	700	700	700	700	-	0.0%
<b>TOTAL</b>	<b>POOL</b>		398,108	373,716	420,810	425,655	27,547	6.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PARKS & RECREATION

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0066 POOL					
000					
10477661 611000 - HOURLY				237,677.00	*
3-12-24		1.00	237,677.00	237,677.00	
10477661 612000 - TEMPORARY HELP				107,972.00	*
Lifeguards		1.00	87,672.00	87,672.00	
Increase pay to stay competitive					
Instructors		1.00	20,300.00	20,300.00	
Paying more to stay competitive					
10477661 612500 - OVERTIME				1,596.00	*
General aquatics staff		1.00	1,596.00	1,596.00	
10477662 622000 - TELEPHONE				792.00	*
Phone Charges		12.00	4.00	48.00	
Cellphone Pool Aquatics Director		12.00	62.00	744.00	
10477662 622400 - WATER & SEWER				13,368.00	*
Annual water & sewer costs		12.00	1,114.00	13,368.00	
10477662 627700 - SIGN MAINTENANCE				700.00	*
General upkeep		1.00	400.00	400.00	
Pool rules and Diving Board Rules sign		1.00	300.00	300.00	
Updates					
10477663 630500 - OFFICE SUPPLIES				150.00	*
General		1.00	150.00	150.00	
10477663 631500 - HEATING FUEL				35,000.00	*
Natural Gas		35,000.00	1.00	35,000.00	
10477663 633500 - FOOD				300.00	*
Pool Events and Staff Meetings		1.00	300.00	300.00	
10477663 634500 - CLOTHING				1,500.00	*
Guard Uniforms	0	20.00	75.00	1,500.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477663	635000 - MEDICAL & LAB SUPPLIES				1,000.00	*
	First aid supplies		1.00	1,000.00	1,000.00	
10477663	636500 - CLEANING SUPPLIES				1,500.00	*
	General Cleaning Supplies		1.00	1,500.00	1,500.00	
10477663	637800 - RECREATION SUPPLIES				5,000.00	*
	Instructional & safety equipment		1.00	2,500.00	2,500.00	
	Water Aerobic Equipment		1.00	500.00	500.00	
	Red Cross Training Equipment (for course)		1.00	500.00	500.00	
	Riptide Supplies		1.00	1,500.00	1,500.00	
10477663	638800 - BUILDING MAINTENANCE SUPPLIES				600.00	*
	Chemical Probes		1.00	600.00	600.00	
10477663	639000 - CHEMICALS				16,500.00	*
	Chlorine Pellets		70.00	125.00	8,750.00	
	CO2		1.00	3,600.00	3,600.00	
	Soda Ash		10.00	20.00	200.00	
	Sodium Bisulfate		1.00	200.00	200.00	
	Calcium Chloride		2.00	500.00	1,000.00	
	Chemical Test Kit		1.00	200.00	200.00	
	Pumps		1.00	600.00	600.00	
	Phosphate Remover		10.00	25.00	250.00	
	Hot Tub Chemicals		1.00	1,700.00	1,700.00	
10477664	642000 - DUES & MEMBERSHIPS				1,300.00	*
	Red Cross Certification Fees		1.00	1,300.00	1,300.00	
10477665	658000 - BUILDINGS				700.00	*
	Lifeguard Durable Equipment	0	1.00	700.00	700.00	
TOTAL POOL					425,655.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>67 RECREATION</b>								
10477761	611000	HOURLY	493,150	448,894	554,879	540,436	47,286	9.6%
10477761	611500	SALARY	84,424	84,318	88,150	88,150	3,726	4.4%
10477761	612000	TEMPORARY HELP	73,200	65,000	89,620	89,620	16,420	22.4%
10477761	612500	OVERTIME	4,000	3,500	4,000	4,000	-	0.0%
10477762	620500	PRINTING & BINDING	1,000	1,000	1,000	1,000	-	0.0%
10477762	620800	REPORTS	7,200	7,200	7,200	7,200	-	0.0%
10477762	622000	TELEPHONE	8,580	8,580	8,580	8,580	-	0.0%
10477762	622400	WATER & SEWER	4,500	4,500	4,500	4,500	-	0.0%
10477762	626000	EQUIPMENT RENTAL	6,100	6,100	10,000	10,000	3,900	63.9%
10477762	626500	MOTOR VEHICLE MAINT	1,000	1,000	1,000	1,000	-	0.0%
10477762	627000	EQUIPMENT MAINTENANCE	-	-	-	-	-	0.0%
10477762	627200	TENNIS COURT MAINTENANCE	1,300	1,300	1,300	1,300	-	0.0%
10477762	627500	BUILDING MAINTENANCE	-	-	-	-	-	0.0%
10477762	628400	EVENTS/SHOWS	20,500	20,500	20,500	20,500	-	0.0%
10477762	628800	CONTRACTED SERVICES	1,000	1,000	1,000	1,000	-	0.0%
10477763	630500	OFFICE SUPPLIES	3,600	3,600	3,600	3,600	-	0.0%
10477763	631500	HEATING FUEL	28,196	28,196	28,196	28,196	-	0.0%
10477763	632000	GAS & OIL	100	100	100	100	-	0.0%
10477763	633500	FOOD	3,500	3,500	3,500	3,500	-	0.0%
10477763	634500	CLOTHING	1,200	1,200	1,200	1,200	-	0.0%
10477763	635000	FIRST AID	500	500	500	500	-	0.0%
10477763	635500	HOUSEHOLD SUPPLIES	750	500	750	750	-	0.0%
10477763	636000	SMALL TOOLS	-	-	-	-	-	0.0%
10477763	636500	CLEANING SUPPLIES	250	250	250	250	-	0.0%
10477763	637800	RECREATION SUPPLIES	12,000	12,000	12,000	12,000	-	0.0%
10477763	638500	CONSTRUCTION SUPPLIES	-	-	-	-	-	0.0%
10477763	638800	BUILDING MAINTENANCE SUPPLIES	-	-	-	-	-	0.0%
10477763	639900	MISC SUPPLIES	400	400	1,000	1,000	600	150.0%

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
10477764	642000	DUES & MEMBERSHIPS	5,340	5,340	4,690	4,690	(650)	-12.2%
10477765	658000	BUILDINGS	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>RECREATION</b>		761,790	708,478	847,515	833,072	71,282	0.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PARKS & RECREATION

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0067 RECREATION					
000					
10477761 611000 - HOURLY				540,436.00	*
		1.00	540,436.00	540,436.00	
3-12-24					
NEW position request - Cust Svc					
Attendant		.00	42,118.00	.00	
CM cut					
10477761 611500 - SALARY				88,150.00	*
		1.00	88,150.00	88,150.00	
1-16-24					
10477761 612000 - TEMPORARY HELP				89,620.00	*
Gym Supervisor (both CC's)		1,700.00	17.00	28,900.00	
Wainwright temp staff		960.00	17.00	16,320.00	
SPCC front desk staff (on call)		300.00	15.00	4,500.00	
Rec Program Assistants (TC and Rec Programs)		3.00	13,300.00	39,900.00	
10477761 612500 - OVERTIME				4,000.00	*
Overtime		1.00	4,000.00	4,000.00	
10477762 620500 - PRINTING & BINDING				1,000.00	*
Letterhead		1.00	250.00	250.00	
Envelopes		1.00	200.00	200.00	
Copy Paper		1.00	400.00	400.00	
Program Posters		1.00	150.00	150.00	
10477762 620800 - REPORTS				7,200.00	*
Programs and Brochures		3.00	2,400.00	7,200.00	
10477762 622000 - TELEPHONE				8,580.00	*
Landlines		12.00	185.00	2,220.00	
8 Cellphones		12.00	385.00	4,620.00	
Add Teen Center Coordinator Cell Phone					
Spectrum	0	12.00	145.00	1,740.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477762	622400 - WATER & SEWER					4,500.00 *
	12 Months - Community Center		12.00	300.00		3,600.00
	12 Months - Wilkinson		12.00	30.00		360.00
	12 Months - Redbank		12.00	45.00		540.00
10477762	626000 - EQUIPMENT RENTAL					10,000.00 *
	Port-a-potties		1.00	10,000.00		10,000.00
10477762	626500 - MOTOR VEHICLE MAINT					1,000.00 *
	Maintenance of Rec Bus		1.00	1,000.00		1,000.00
	2/28 cm cut					
10477762	627200 - TENNIS COURT MAINTENANCE					1,300.00 *
	Tennis Court Net Maintenance		1.00	500.00		500.00
	Pickleball Court Lining		1.00	800.00		800.00
10477762	628400 - EVENTS/SHOWS					20,500.00 *
	4th of July		1.00	2,500.00		2,500.00
	Posters and Marketing		1.00	500.00		500.00
	Summer Family Programs		1.00	500.00		500.00
	Partner Events		1.00	3,000.00		3,000.00
	Summer Concert Series		4.00	1,500.00		6,000.00
	Car Show		1.00	500.00		500.00
	New Special Events		1.00	1,500.00		1,500.00
	Youth Triathlon		1.00	600.00		600.00
	National Night Out		1.00	500.00		500.00
	Trunk or Treat		1.00	500.00		500.00
	Event Supplies		1.00	500.00		500.00
	Spring Family Programs		1.00	2,500.00		2,500.00
	Winter Family Programs		1.00	400.00		400.00
	Fall Family Programs		1.00	1,000.00		1,000.00
10477762	628800 - CONTRACTED SERVICES					1,000.00 *
	Community Center Services		1.00	1,000.00		1,000.00
10477763	630500 - OFFICE SUPPLIES					3,600.00 *
	General		1.00	3,600.00		3,600.00
10477763	631500 - HEATING FUEL					28,196.00 *
	Natural Gas for Community Center		17,000.00	1.10		18,700.00
	Natural Gas for Redbank		5,000.00	1.10		5,500.00
	Propane Wainwright		1,850.00	2.16		3,996.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
PARKS & RECREATION					
10477763	632000 - GAS & OIL				100.00 *
	Gas		1.00	100.00	100.00
10477763	633500 - FOOD				3,500.00 *
	Food for Special Events		1.00	1,000.00	1,000.00
	Redbank Teen Center Events		1.00	1,000.00	1,000.00
	Senior Luncheons		1.00	500.00	500.00
	Staff Appreciation		1.00	1,000.00	1,000.00
10477763	634500 - CLOTHING				1,200.00 *
	Rec Staff Shirts		1.00	1,200.00	1,200.00
10477763	635000 - FIRST AID				500.00 *
	First Aid Supplies		1.00	500.00	500.00
10477763	635500 - HOUSEHOLD SUPPLIES				750.00 *
	Paper goods		1.00	.00	.00
	Trash bags		1.00	.00	.00
	Light bulbs		1.00	.00	.00
	Kitchen Supplies		1.00	750.00	750.00
10477763	636500 - CLEANING SUPPLIES				250.00 *
	Front Desk Cleaning Supplies		1.00	250.00	250.00
10477763	637800 - RECREATION SUPPLIES				12,000.00 *
	Basketball Equipment		1.00	700.00	700.00
	Tennis Equipment		1.00	600.00	600.00
	Awards		1.00	1,000.00	1,000.00
	Recreation Equipment		1.00	700.00	700.00
	Arts and Craft Supplies		1.00	800.00	800.00
	Game Room Equipment		1.00	800.00	800.00
	Soccer Supplies		1.00	.00	.00
	After School - Redbank		1.00	.00	.00
	Adult Program Supplies		1.00	600.00	600.00
	Wainwright Complex Recreation Equipment		1.00	6,800.00	6,800.00
			1.00	.00	.00
10477763	639900 - MISC SUPPLIES				1,000.00 *
	Miscellaneous Supplies		1.00	1,000.00	1,000.00
10477764	642000 - DUES & MEMBERSHIPS				4,690.00 *
	Building Equipment Licenses		1.00	700.00	700.00
	NRPA membership		1.00	700.00	700.00
	MRPA membership		1.00	400.00	400.00
	ASCP/Seasac/BMI Entertainment Licenses		1.00	2,140.00	2,140.00
	Easy Pass for Senior Bus		1.00	400.00	400.00
	Facebook Boosts Promotions		1.00	100.00	100.00
	Canva subscription		1.00	250.00	250.00

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>701</b>	<b>YOUTH</b>						
10477701	611000	HOURLY	50,898	54,930	57,122	57,123	6,225	12.2%
10477701	612000	TEMPORARY HELP	37,216	36,000	50,336	50,336	13,120	35.3%
10477701	612500	OVERTIME	1,000	500	1,000	1,000	-	0.0%
10477701	626000	EQUIPMENT RENTAL	3,000	3,000	5,000	5,000	2,000	66.7%
10477701	628800	CONTRACTED SERVICES	76,290	76,290	109,220	109,220	32,930	43.2%
10477701	633500	FOOD	-	-	1,000	1,000	1,000	100.0%
10477701	634500	CLOTHING	12,750	12,750	15,050	15,050	2,300	18.0%
10477701	637800	RECREATION SUPPLIES	5,800	5,800	5,800	5,800	-	0.0%
10477701	642000	DUES & MEMBERSHIPS	23,225	21,225	30,225	30,225	7,000	30.1%
<b>TOTAL</b>	<b>YOUTH</b>		210,179	210,495	274,753	274,754	64,575	30.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
PARKS & RECREATION	701 YOUTH				
10477701	611000 - HOURLY				57,123.00 *
	1-16-24		1.00	57,123.00	57,123.00
10477701	612000 - TEMPORARY HELP				50,336.00 *
	Cheering instructors		1.00	10,000.00	10,000.00
	Children's art		4.00	500.00	2,000.00
	Floor hockey referee		1.00	500.00	500.00
	Hoop magic basketball coordinators		1.00	1,000.00	1,000.00
	Red riot dribbler		2.00	490.00	980.00
	Spring/fall track		1.00	7,050.00	7,050.00
	Start smart program instructor		1.00	1,200.00	1,200.00
	Flag Football		1.00	3,360.00	3,360.00
	"Nothing but net" camp coordinator		1.00	2,500.00	2,500.00
	"Nothing but net" camp instructors (3)		84.00	14.00	1,176.00
	Art camp coordinator		1.00	600.00	600.00
	Big red camp coordinator		2.00	2,250.00	4,500.00
	Middle school volleyball camp coordinator		1.00	600.00	600.00
	Mr. Reagan's theater camp		1.00	2,000.00	2,000.00
	Red riot field hockey camp coordinator		1.00	1,500.00	1,500.00
	Soccer camp coordinator		1.00	750.00	750.00
	Skateboard Lessons		1.00	5,500.00	5,500.00
	New Program				
	New Youth Programs		1.00	4,000.00	4,000.00
	Basketball Official		1.00	1,120.00	1,120.00
10477701	612500 - OVERTIME				1,000.00
10477701	626000 - EQUIPMENT RENTAL				5,000.00 *
	Ski program bus		6.00	500.00	3,000.00
	Teen program bus trip		1.00	500.00	500.00
	Family Bus Trip		1.00	1,500.00	1,500.00
10477701	628800 - CONTRACTED SERVICES				109,220.00 *
	Challenger Soccer		1.00	35,000.00	35,000.00
	Dragon fire martial arts		1.00	3,500.00	3,500.00
	Drouin Dance		1.00	5,000.00	5,000.00
	Field hockey program		1.00	600.00	600.00
	High school league basketball officials		1.00	4,200.00	4,200.00
	Rec league certified basketball officials		62.00	35.00	2,170.00
	Youth soccer officials		1.00	750.00	750.00
	Lacrosse officials		1.00	1,000.00	1,000.00
	Babysitting		1.00	1,500.00	1,500.00
	Kayak Camp		2.00	9,000.00	18,000.00
	Cooking Camp		1.00	5,000.00	5,000.00
	Tennis Camps		1.00	2,000.00	2,000.00
	Lost Valley (Ski)		1.00	9,000.00	9,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
	Science Camp		1.00	11,000.00		11,000.00
	Rock Gym Trip		1.00	1,500.00		1,500.00
	New Programs		1.00	6,000.00		6,000.00
	Annual teen rafting trip		1.00	3,000.00		3,000.00
10477701 633500	- FOOD					
	End of Season Meals		1.00	1,000.00		1,000.00 *
10477701 634500	- CLOTHING					15,050.00 *
	Big red camp shirts		1.00	350.00		350.00
	Field hockey camp shirts		1.00	150.00		150.00
	Nothing but net camp shirts		1.00	350.00		350.00
	Soccer camp shirts		1.00	150.00		150.00
	Field hockey shirts		1.00	400.00		400.00
	Winter youth basketball shirts		1.00	5,000.00		5,000.00
	Cheering shirts		1.00	3,000.00		3,000.00
	Fall soccer shirts		1.00	2,000.00		2,000.00
	Floor & pillow hockey shirts		1.00	500.00		500.00
	Hoop magic shirts		1.00	500.00		500.00
	Middle school volleyball shirts		1.00	500.00		500.00
	Red riots dribblers shirts		1.00	400.00		400.00
	Ultimate frisbee shirts		1.00	250.00		250.00
	Youth Lacrosse Jerseys		1.00	1,000.00		1,000.00
	New Programs		1.00	500.00		500.00
10477701 637800	- RECREATION SUPPLIES					5,800.00 *
	Youth Sports Equipment		1.00	5,300.00		5,300.00
	Youth Art Supplies		1.00	500.00		500.00
10477701 642000	- DUES & MEMBERSHIPS					30,225.00 *
	Cheering tournament and association fees		1.00	725.00		725.00
	Marketing and advertising programs		1.00	100.00		100.00
	Cheering music		1.00	500.00		500.00
	Family trip ticket purchases		2.00	3,000.00		6,000.00
	MRPA ticket program		1.00	20,000.00		20,000.00
	Maine Celtics Tickets		1.00	1,200.00		1,200.00
	Rec Basketball Fees (League Fees)		1.00	500.00		500.00
	Ultimate frisbee tournament fees		1.00	200.00		200.00
	Breakfast w/Santa		1.00	1,000.00		1,000.00
	Payment to the VIPs					

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>704 CAMPS</b>							
10477704	611000	HOURLY	48,164	48,164	50,347	52,276	4,112	8.5%
10477704	612000	TEMPORARY HELP	186,200	239,457	193,725	193,725	7,525	4.0%
10477704	612500	OVERTIME	1,500	1,500	1,500	1,500	-	0.0%
10477704	622000	TELEPHONE	1,000	1,000	1,000	1,000	-	0.0%
10477704	626000	EQUIPMENT RENTAL	9,500	9,500	9,500	9,500	-	0.0%
10477704	628800	CONTRACTED SERVICES	24,000	24,000	24,000	24,000	-	0.0%
10477704	633500	FOOD	1,000	1,000	1,000	1,000	-	0.0%
10477704	634500	CLOTHING	4,000	4,000	5,000	5,000	1,000	25.0%
10477704	637800	RECREATION SUPPLIES	8,900	8,900	8,900	8,900	-	0.0%
10477704	642000	DUES & MEMBERSHIPS	41,500	41,500	41,500	41,500	-	0.0%
<b>TOTAL</b>	<b>CAMPS</b>		325,764	379,021	336,472	338,401	12,637	3.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
704	CAMPS					
10477704	611000 - HOURLY				52,276.00	*
	3-12-24		1.00	52,276.00	52,276.00	
10477704	612000 - TEMPORARY HELP				193,725.00	*
	2 Counselor Aides (RC)		700.00	16.00	11,200.00	
	3 Assistant Directors (RC)		1,050.00	16.00	16,800.00	
	19 Counselors (RC)		6,650.00	15.00	99,750.00	
	13 Jr. Counselors (RC)		4,550.00	14.50	65,975.00	
10477704	612500 - OVERTIME				1,500.00	*
			1.00	1,500.00	1,500.00	
10477704	622000 - TELEPHONE				1,000.00	*
	Cell phones for all camps		1.00	1,000.00	1,000.00	
10477704	626000 - EQUIPMENT RENTAL				9,500.00	*
	School bus mileage		1.00	7,500.00	7,500.00	
	Camp rentals		1.00	2,000.00	2,000.00	
	2/28 cm cut					
10477704	628800 - CONTRACTED SERVICES				24,000.00	*
	Bus Drivers		960.00	25.00	24,000.00	
10477704	633500 - FOOD				1,000.00	*
	Food for summer camps (RC)		1.00	550.00	550.00	
	Food for vacation camps (VC)		3.00	150.00	450.00	
10477704	634500 - CLOTHING				5,000.00	*
	Camp t-shirts		1.00	5,000.00	5,000.00	
10477704	637800 - RECREATION SUPPLIES				8,900.00	*
	Art Supplies (RC)		1.00	2,000.00	2,000.00	
	Awards/Prizes (RC)		1.00	500.00	500.00	
	First Aid Supplies (RC)		1.00	2,000.00	2,000.00	
	Games (RC)		1.00	2,000.00	2,000.00	
	Sports Equipment (RC)		1.00	2,000.00	2,000.00	
	Recreation Supplies (VC)		1.00	400.00	400.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
10477704	642000 - DUES & MEMBERSHIPS					41,500.00 *
	Field Trips (RC)		1.00	40,000.00		40,000.00
	Field Trips (VC)		3.00	500.00		1,500.00
TOTAL CAMPS						338,401.00



NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
PARKS & RECREATION					
706	ADULT				
10477706	612000 - TEMPORARY HELP				90,400.00 *
	Adult basketball supervisors		1.00	9,500.00	9,500.00
	Adult golf supervisor		1.00	500.00	500.00
	Pickleball supervisor		1.00	12,000.00	12,000.00
	Softball supervisor		1.00	1,500.00	1,500.00
	Gentle yoga instructor		1.00	8,500.00	8,500.00
	Mix it up instructor		1.00	9,500.00	9,500.00
	Art instructor		1.00	3,000.00	3,000.00
	Tennis instructor		1.00	2,200.00	2,200.00
	Pickleball instructor		1.00	25,000.00	25,000.00
	Strictly strength instructor		1.00	6,500.00	6,500.00
	Sushi instructor		1.00	3,500.00	3,500.00
	Other programs		1.00	8,700.00	8,700.00
10477706	628800 - CONTRACTED SERVICES				35,950.00 *
	Basketball league referees		10.00	2,850.00	28,500.00
	Marketing sports leagues		10.00	50.00	500.00
	Arbiter officials scheduling		1.00	450.00	450.00
	Tennis in the parks		1.00	1,500.00	1,500.00
	Softball umpires		2.00	2,500.00	5,000.00
10477706	634500 - CLOTHING				10,000.00 *
	Adult league shirts		1.00	10,000.00	10,000.00
10477706	637800 - RECREATION SUPPLIES				2,500.00 *
	Adult league supplies		1.00	2,500.00	2,500.00
10477706	655000 - RECREATIONAL EQUIPMENT				3,000.00 *
	Art supplies		1.00	1,000.00	1,000.00
	Adult program equipment		1.00	2,000.00	2,000.00
<b>TOTAL ADULT</b>					<b>141,850.00</b>

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>707 SENIOR PROGRAMS</b>								
10477707	611000	HOURLY	53,940	54,696	56,327	56,327	2,387	4.4%
10477707	612000	TEMPORARY HELP	23,125	23,125	23,125	23,125	-	0.0%
10477707	612500	OVERTIME	-	-	-	-	-	0.0%
10477707	626000	EQUIPMENT RENTAL	250	250	250	250	-	0.0%
10477707	628800	CONTRACTED SERVICES	3,500	3,500	3,500	3,500	-	0.0%
10477707	633500	FOOD	10,000	10,000	10,000	10,000	-	0.0%
10477707	642000	DUES & MEMBERSHIPS	14,500	14,500	14,500	14,500	-	0.0%
10477707	655000	RECREATIONAL EQUIPMENT	500	500	500	500	-	0.0%
<b>TOTAL</b>	<b>SENIOR PROGRAMS</b>		105,815	106,571	108,202	108,202	2,387	2.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
707	SENIOR PROGRAMS					
10477707	611000 - HOURLY				56,327.00	*
	1-16-24		1.00	56,327.00	56,327.00	
10477707	612000 - TEMPORARY HELP				23,125.00	*
	Part time instructor		1.00	2,000.00	2,000.00	
	Tai chi instructor		4.00	100.00	400.00	
	Mini bus driver		350.00	18.50	6,475.00	
	Senior program assistant		950.00	15.00	14,250.00	
10477707	626000 - EQUIPMENT RENTAL				250.00	*
	Senior trip bus		1.00	250.00	250.00	
10477707	628800 - CONTRACTED SERVICES				3,500.00	*
	Contracted Services		1.00	3,500.00	3,500.00	
10477707	633500 - FOOD				10,000.00	*
	Food for senior programs and events		1.00	10,000.00	10,000.00	
10477707	642000 - DUES & MEMBERSHIPS				14,500.00	*
	Trips and presenters		1.00	14,500.00	14,500.00	
10477707	655000 - RECREATIONAL EQUIPMENT				500.00	*
	Special events, games, and exercise equipment		1.00	500.00	500.00	
<b>TOTAL SENIOR PROGRAMS</b>					<b>108,202.00</b>	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>714 BEFORE AND AFTER SCHOOL CARE</b>								
10477714	611000	HOURLY	154,902	146,819	161,919	168,756	13,854	8.9%
10477714	612000	TEMPORARY HELP	120,000	126,895	130,000	130,000	10,000	8.3%
10477714	612500	OVERTIME	1,500	1,500	1,500	1,500	-	0.0%
10477714	622000	TELEPHONE	5,000	5,000	5,000	5,000	-	0.0%
10477714	626000	EQUIPMENT RENTAL	1,800	1,800	1,800	1,800	-	0.0%
10477714	633500	FOOD	6,500	6,500	8,500	8,500	2,000	30.8%
10477714	637800	RECREATION SUPPLIES	4,000	4,000	4,000	4,000	-	0.0%
10477714	642000	DUES & MEMBERSHIPS	500	500	500	500	-	0.0%
<b>TOTAL</b>	<b>BEFORE AND AFTER SCHOO</b>		294,202	293,014	313,219	320,056	25,854	8.8%
<b>TOTAL</b>	<b>RECREATION</b>		1,797,470	1,807,921	2,022,011	2,016,335	218,865	12.2%
<b>TOTAL</b>	<b>PARKS &amp; RECREATION</b>		3,804,184	3,723,196	4,232,655	4,139,146	334,962	8.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
714	BEFORE AND AFTER SCHOOL CARE					
10477714	611000 - HOURLY					
	3-12-24		1.00	168,756.00	168,756.00	*
10477714	612000 - TEMPORARY HELP					
	Staff for 5 sites		5.00	26,000.00	130,000.00	*
10477714	612500 - OVERTIME					
	Overtime		1.00	1,500.00	1,500.00	*
10477714	622000 - TELEPHONE					
	Cellphones for 5 sites		5.00	1,000.00	5,000.00	*
	Need to upgrade phones and purchase iPad				5,000.00	
10477714	626000 - EQUIPMENT RENTAL					
	Bus rental for field trips		5.00	360.00	1,800.00	*
10477714	633500 - FOOD					
	Food for 5 sites		5.00	1,700.00	8,500.00	*
	Increased cost of food				8,500.00	
10477714	637800 - RECREATION SUPPLIES					
	Recreation supplies for 5 sites		5.00	800.00	4,000.00	*
10477714	642000 - DUES & MEMBERSHIPS					
	Field trips and performers		5.00	100.00	500.00	*
	Going on fewer trips				500.00	
TOTAL BEFORE AND AFTER SCHOOL CARE					320,056.00	
TOTAL RECREATION					2,016,335.00	
TOTAL PARKS & RECREATION					4,139,146.00	



CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>2550</b>	<b>ECONOMIC DEVELOPMENT (TIF)</b>								
	<b>[Moved to General Fund]</b>								
255061	611000	HOURLY	79,737	63,003	40,930	-	-	(63,003)	-100.0%
255061	611500	SALARY	157,764	215,949	215,225	-	-	(215,949)	-100.0%
255061	612000	TEMPORARY HELP	8,356	-	-	-	-	-	0.0%
255061	618000	MAINE STATE RETIREMENT	9,068	11,072	16,917	-	-	(11,072)	-100.0%
255061	618101	401A	9,457	15,713	4,247	-	-	(15,713)	-100.0%
255061	618200	LONG TERM DISABILITY	281	350	280	-	-	(350)	-100.0%
255061	618300	SOCIAL SECURITY	16,471	20,937	15,734	-	-	(20,937)	-100.0%
255061	618500	WORKERS COMP	3,325	5,072	3,750	-	-	(5,072)	-100.0%
255061	618600	HEALTH INSURANCE	23,030	23,194	23,640	-	-	(23,194)	-100.0%
255061	618650	OTHER FRINGE	16,891	24,745	25,302	-	-	(24,745)	-100.0%
255062	620500	PRINTING & BINDING	1,588	4,000	1,500	-	-	(4,000)	-100.0%
255062	621000	ADVERTISING	11,089	16,900	12,400	-	-	(16,900)	-100.0%
255062	621500	POSTAGE	-	1,000	1,250	-	-	(1,000)	-100.0%
255062	622000	TELEPHONE	600	1,476	2,076	-	-	(1,476)	-100.0%
255062	622400	WATER & SEWER	570	500	600	-	-	(500)	-100.0%
255062	622500	ELECTRIC	346	2,630	-	-	-	(2,630)	-100.0%
255062	623000	TRAVEL	433	-	-	-	-	-	0.0%
255062	623500	AUTO MILEAGE	-	1,440	-	-	-	(1,440)	-100.0%
255062	627000	EQUIPMENT MAINTENANCE	32,327	27,000	27,000	-	-	(27,000)	-100.0%
255062	627500	BUILDING MAINTENANCE	156	2,250	-	-	-	(2,250)	-100.0%
255062	628300	MARKETING	17,062	16,000	19,000	-	-	(16,000)	-100.0%
255062	628400	EVENTS/SHOWS	8,732	13,300	12,000	-	-	(13,300)	-100.0%
255062	628800	CONTRACTED SERVICES	1,017	10,000	1,250	-	-	(10,000)	-100.0%
255062	628801	CONTRACTED SERVICES - LEGAL	-	-	1,285	-	-	-	0.0%
255062	629000	TRAINING	3,318	6,000	4,249	-	-	(6,000)	-100.0%
255063	630500	OFFICE SUPPLIES	608	2,000	1,750	-	-	(2,000)	-100.0%
255063	631500	HEATING FUEL	1,984	2,250	2,000	-	-	(2,250)	-100.0%
255064	642000	DUES & MEMBERSHIPS	1,204	2,215	2,093	-	-	(2,215)	-100.0%
255088	900001	TRANSFER OUT	822	822	822	-	-	(822)	-100.0%
<b>TOTAL</b>	<b>ECONOMIC DEVELOPMENT</b>		<b>406,237</b>	<b>489,818</b>	<b>435,300</b>	<b>-</b>	<b>-</b>	<b>(489,818)</b>	<b>-100.0%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
10178061 611000 - HOURLY					
Wages		1.00	65,664.00	73,698.00	*
1-15-24				65,664.00	
NEW position request - Admin, EcDev		.00	6,052.00	.00	
portion only, 10%					
CM cut					
NEW RECLASS request		1.00	8,034.00	8,034.00	
ED Assoc to ED Specialist					
10178061 611500 - SALARY					
Salary		1.00	120,852.00	185,920.00	*
3-12-24				120,852.00	
Charges from Executive		1.00	53,940.00	53,940.00	
Asst CM 40%					
3-12-24					
Charges from Planning		1.00	11,128.00	11,128.00	
Planner, 15%					
1-15-24					
10178062 620500 - PRINTING & BINDING					
GENERAL PRINTING		5.00	600.00	3,000.00	*
Mailers / printed leave behind cards				3,000.00	
to/for business for whom we do not have					
email addresses and a spring mailer to					
all businesses in the community.					
Estimate cost at \$500.00 to \$600.00 per					
project x four / five six projects					
(spring and fall Business Surveys,					
other business communications).					
Ongoing outreach to promote our services					
programs to businesses within the City.					
Some of these material will be used by s					
/interns as part of business visitation					
Note: Reduced and offset with increased					
postage costs.					
10178062 621000 - ADVERTISING					
CM cut = 3.350		1.00	13,350.00	13,350.00	*
Various Advertising - detailed below				13,350.00	
Mainebiz - An ad bundle of 3/4 ads- est.					
Various Ads promoting Holiday Event - es					
Business Awards Invitation Ad - Sentry f					
consecutive weeks prior to event - Est.					
Various Event Sponsorships - Est. \$2,000					
Various Social Media - Online Ads / Post					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: ECONOMIC DEVELOPMENT		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
	Boosts throughout the year to promote ev city Initiatives. Est. at \$50 to \$100 a \$750				
10178062 621500	- POSTAGE Spring and fall mailer and other business communications. Increased cost of individual mailing pie This an increase from \$1,000 in FY 23-24		1.00	1,500.00	1,500.00 * 1,500.00
10178062 622000	- TELEPHONE Phone Charge - Office \$1,476 based of of FY 2024, Mobile phone - Eco. Devo. Dir. @ \$5 per month = \$600 yr. Based on cost allocation provided form p		1.00	2,076.00	2,076.00 * 2,076.00
10178062 627000	- EQUIPMENT MAINTENANCE \$2,000 for equipment maintenance /replacement. NOTE: In FY 23-24 this line had \$27,000 for a portion of MUNIS or other core software costs allocated to TIF. As budget while continuing to be TIF Funded is to be run through the General Fund; I am suggesting that this cost be funded in IT or other appropriate departmental budget??? This cost may still be funded from a TIF transfer./? Need clarification on this line item / cost. I have not included this \$27,000 in the FY 2024-2025 Economic Development Budget. Prudent reserve in case of equipment fai		1.00	2,000.00	2,000.00 * 2,000.00
10178062 628300	- MARKETING Ongoing Marketing Consulting - words at Work Est. at \$6,000 Ongoing Design Work - Portland Design Est. \$6,000 Constant Contact Est. at \$350 Jotform Est. at \$400 LinkedIn Est. at \$350 Canva Est. at \$500 Marketing Merchandise / Logo-wear various Est. \$10,000. Total \$35,350 NOTE: Much of this cost for FY 2024 has come from a prior year encumbrance. NOTE: Should there be funds remaining in the Branding Rollout CIP Fund at the end of the 2024 Fiscal Year end suggest		1.00	18,500.00	18,500.00 * 18,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
consideration be given to allowing those funds to be encumbered and applied to the advertising and marketing budget lines in the Economic Development Department Budget for FY 2024-2025, thus reducing the funding request for FY 2025 for the advertising and marketing lines to the extent such funds are available.				
10178062 628400 - EVENTS/SHOWS				
Business Awards and Trade Show		1.00	14,250.00	14,250.00 *
Nate Bowman Productions - Business Awards Videos Est. at \$7,000				14,250.00
Catering Business Awards Est. at \$3,500				
Photography at Business Awards Est. at \$250				
Plaques / Banners at Business Awards Est. at \$1,000				
Trade Show - Retail/Tourism/other appropriate investment sector - perhaps in conjunction with the State of Maine - Department of Economic and Community Development Est. at \$2,500				
Total \$14,250				
- Celebration and Recognition of South P Business Community				
- Deepening of engagement of businesses Portland with the City in a positive way				
- Trade Show attendance that will promot business opportunities for existing busi South Portland or help in the attraction business investment to South Portland				
10178062 628800 - CONTRACTED SERVICES				
Exploration of Orton Community Heart & Soul Economic Development community engagement or Main Street type economic development program Est. at \$10,000		.00	10,000.00	15,000.00 *
NOTE: There may be some grant funding available for some of these efforts.				.00
CM cut				
TIF Legal Costs		2.00	7,500.00	15,000.00
1.) TIF - Legal Costs Est. \$7,500				
2.) Third Party TIF Legal and Publication Costs. est. at \$7,500				
NOTE: Most third party TIF Fees will be reimbursed by developer(s) seeking the designation of a TIF District				
1.) Development of a new Transit TIF Dis the City				
2.) Funding to front cost that wil be re from developer(s)				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
10178062 628801 - LEGAL SERVICES Legal services for TIF matters		1.00	15,000.00	15,000.00 *	15,000.00
10178062 629000 - TRAVEL & TRAINING Economic Development Director Training NOTE: Includes conference / course registrations travel, lodging and meals Ongoing professional training Economic Development Specialist Training NOTE: Includes conference / course registrations travel, lodging and meals Ongoing professional training		1.00	3,500.00	7,000.00 *	3,500.00
		1.00	3,500.00	3,500.00	
10178063 630500 - OFFICE SUPPLIES Various Office Supplies Ongoing operations		1.00	2,000.00	2,000.00 *	2,000.00
10178064 642000 - DUES & MEMBERSHIPS Greater Portland Regional Chamber South Portland Community Chamber Membership Ongoing participation in this business a organization was \$368.00 for 2024, anticipate modest for 2025 to \$375.00 International Economic Development Council (IEDC) Principal professional association for E Development profession Economic Development Council of Maine (EDCM) Principal Economic Development organizat Maine - Bill is on the board Maine Real Estate and Development Association (MEREDA) Leading Development Advocacy organizatio Maine Smart Growth Maine Sustainable Development Advocacy and Tra Organization Membership in Waterfront Alliance Organization that promotes all things po for the waterfronts os South Portland an Portland Maine		1.00	375.00	2,125.00 *	375.00
		1.00	475.00	475.00	
		1.00	250.00	250.00	
		1.00	325.00	325.00	
		1.00	200.00	200.00	
		1.00	500.00	500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
ECONOMIC DEVELOPMENT				
TOTAL ECONOMIC DEVELOPMENT			355,419.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
	<b>581</b>	<b>WATERFRONT</b>						
10581062	628801	CONTRACTED SERVICES - LEGAL	9,000	9,000	9,000	9,000	-	0.0%
10581064	642000	DUES & MEMBERSHIPS	57	-	57	57	-	0.0%
10581064	643000	CONTRIBUTIONS	52,000	52,000	110,000	110,000	58,000	111.5%
<b>TOTAL</b>	<b>WATERFRONT</b>		<b>61,057</b>	<b>61,000</b>	<b>119,057</b>	<b>119,057</b>	<b>58,000</b>	<b>95.0%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
WATERFRONT					
0000					
000					
10581062	628801 - CONTRACTED SERVICES - LEGAL Contribution to Harbor Commission legal legal retainer \$750/month		1.00	9,000.00	9,000.00 * 9,000.00
10581064	642000 - DUES & MEMBERSHIPS Portland Propeller Club		1.00	57.00	57.00 * 57.00
10581064	643000 - CONTRIBUTIONS Harbor Commission Request form Harbor Commission		1.00	110,000.00	110,000.00 * 110,000.00
TOTAL WATERFRONT				119,057.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>68 GENERAL ASSISTANCE</b>								
<b>ADMINISTRATION</b>								
10682061	611000	HOURLY	169,351	160,130	175,320	177,632	8,281	4.9%
10682061	611500	SALARY	84,424	85,511	89,353	89,353	4,929	5.8%
10682061	612000	TEMPORARY HELP	-	-	-	-	-	0.0%
10682061	612500	OVERTIME	-	92	2,000	2,000	2,000	100.0%
10682062	620500	PRINTING & BINDING	300	300	300	300	-	0.0%
10682062	622000	TELEPHONE	600	949	600	600	-	0.0%
10682062	624500	SUBSCRIPTIONS	205	-	-	-	(205)	-100.0%
10682062	627000	EQUIPMENT MAINTENANCE	1,000	1,050	1,000	1,000	-	0.0%
10682062	628800	CONTRACTED SERVICES	20,000	24,269	23,500	23,500	3,500	17.5%
10682063	630500	OFFICE SUPPLIES	20,000	1,900	2,500	2,500	(17,500)	-87.5%
10682064	642000	DUES & MEMBERSHIPS	160	160	160	160	-	0.0%
<b>TOTAL</b>	<b>ADMINISTRATION</b>		296,040	274,361	294,733	297,045	1,005	0.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
GENERAL ASSISTANCE

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0050 ADMINISTRATION					
000					
10682061 611000 - HOURLY				177,632.00 *	
3-12-24		1.00	177,632.00	177,632.00	
10682061 611500 - SALARY				89,353.00 *	
1-16-24		1.00	89,353.00	89,353.00	
10682061 612500 - OVERTIME				2,000.00 *	
Overtime for after hours coverage Director on call 24/7 to accept After Hours GA calls. OT to allow for other staff to cover After Hours when Director is unavailable. Request for 12 weekends of coverage= 1 hour pay each day they are on call & pay for actual calls of 15 minutes minimum per call, cushioning for up to 2.5 hours of calls per weekend.		1.00	2,000.00	2,000.00	
10682062 620500 - PRINTING & BINDING				300.00 *	
Business cards and envelopes Business cards with office contact info. Envelopes for mailing documents to clients and vendors.		1.00	300.00	300.00	
10682062 622000 - TELEPHONE				600.00 *	
Cell Phone (Social Services Director) Social Service Director is on call 24/7. Projection is over as another staff person was receiving cell phone reimbursement, but no longer.		12.00	50.00	600.00	
10682062 627000 - EQUIPMENT MAINTENANCE				1,000.00 *	
Printer annual maintenance contract New contract amnt per IT based on current use.		1.00	1,000.00	1,000.00	
10682062 628800 - CONTRACTED SERVICES				23,500.00 *	
Welpac annual fee Welpac is the software program used for General Assistance and record keeping		1.00	1,500.00	1,500.00	
INTERPRETER SERVICES: United Language Group Interpreting Services (.75 per minute) Interpreting services for our New Mainer		1.00	22,000.00	22,000.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
GENERAL ASSISTANCE	community for GA appointments and case management. New total based on current invoicing; showing a downward trend, but still higher than historical amounts and our multi-lingual Admin has moved on to a new role, which will mean more usage at the front desk.				
10682063 630500 - OFFICE SUPPLIES	General office supplies \$552 spent to date July - Jan. Prior year about \$4900 was spent when deducting one time large purchases (printer & furniture).		1.00	2,500.00	2,500.00 *
10682064 642000 - DUES & MEMBERSHIPS	Maine Welfare Director's Association annual membership fee for each staff member Membership allows for reduced training costs and access to group listserv.		4.00	40.00	160.00 *
<b>TOTAL ADMINISTRATION</b>					<b>297,045.00</b>

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>GA SOCIAL SERVICES</b>								
10682162	622400	WATER & SEWER	1,700	1,975	2,000	2,000	300	17.6%
10682162	622500	ELECTRIC	13,000	22,200	23,000	23,000	10,000	76.9%
10682162	629700	BURIALS	8,000	9,830	11,000	11,000	3,000	37.5%
10682163	631500	HEATING FUEL	10,000	6,052	10,000	10,000	-	0.0%
10682163	633500	FOOD	600,000	298,000	400,000	400,000	(200,000)	-33.3%
10682163	635000	MEDICAL & LAB SUPPLIES	25,000	48,900	50,000	50,000	25,000	100.0%
10682163	635500	HOUSEHOLD SUPPLIES	60,000	47,500	60,000	60,000	-	0.0%
10682163	635600	DIAPERS	22,000	5,000	6,500	6,500	(15,500)	-70.5%
10682163	639900	MISC SUPPLIES	-	-	-	-	-	0.0%
10682164	641000	RENT	2,000,000	820,000	1,000,000	1,000,000	(1,000,000)	-50.0%
10682164	643505	BUS PASSES	45,000	25,900	35,000	35,000	(10,000)	-22.2%
<b>TOTAL</b>	<b>GA SOCIAL SERVICES</b>		<b>2,784,700</b>	<b>1,285,357</b>	<b>1,597,500</b>	<b>1,597,500</b>	<b>(1,187,200)</b>	<b>-42.6%</b>
<b>TOTAL</b>	<b>GENERAL ASSISTANCE</b>		<b>3,080,740</b>	<b>1,559,718</b>	<b>1,892,233</b>	<b>1,894,545</b>	<b>(1,186,195)</b>	<b>-38.5%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
GENERAL ASSISTANCE

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0071 GA SOCIAL SERVICES					
000					
10682162 622400 - WATER & SEWER				2,000.00	*
Residential service when not included in rent. Based on FY24 projection.		1.00	2,000.00	2,000.00	
10682162 622500 - ELECTRIC				23,000.00	*
Residential service when not included in rent. Increase in cost of electric service and apartments not including electric in the rent lead to an increase in spending, though CMP has stated that rates will decrease in 2024.		1.00	23,000.00	23,000.00	
10682162 629700 - BURIALS				11,000.00	*
GA maximums adopted October 1, 2021: burials \$1475.00 plus plot and cremations \$1025.00 plus \$55.00 urn. These amounts remain current. Due to a cultural shift within the community, there has been an increase in burial requests instead of cremations. The current GY25 is based on prior year requests.		1.00	11,000.00	11,000.00	
10682163 631500 - HEATING FUEL				10,000.00	*
Residential heating (oil, propane, natural gas, etc.) Based on prior usage and FY24 projection		1.00	10,000.00	10,000.00	
10682163 633500 - FOOD				400,000.00	*
Food vouchers to Hannaford and the African Mobile Market Food costs have increased and Asylum Seekers rely on GA for food assistance until they are pending asylum and can apply for SNAP. This budget had been inflated due to hotel situation but with that subsiding we can start scaling back.		1.00	400,000.00	400,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
GENERAL ASSISTANCE						
10682163	635000 - MEDICAL & LAB SUPPLIES		1.00	50,000.00	50,000.00	50,000.00 *
	Includes both prescription and over the counter drugs not covered by other programs. Most Asylum Seekers are not eligible for MaineCare (children and pregnant women are) and even a small amount of expensive maintenance medications have increased our spending.					
10682163	635500 - HOUSEHOLD SUPPLIES		1.00	60,000.00	60,000.00	60,000.00 *
	Household and personal care needs Household and personal care items are considered a basic need under GA ordinance and there are no other benefits that cover this.					
10682163	635600 - DIAPERS		1.00	6,500.00	6,500.00	6,500.00 *
	Diapers, pull-ups, and wipes for young children. Local resources only provide a small amount of diapers and wipes. Estimate based on current year projection. This was increased due to concerns about need at area hotels, but that has not panned out and we can scale back.					
10682164	641000 - RENT		1.00	1,000,000.00	1,000,000.00	1,000,000.00 *
	Monthly rent and emergency temporary housing in hotels. hotels are ending but sec deposits and incr costgs plus added families. Housing costs are increasing for permanent and temporary housing. Hotel use has decreased but area shelter capacity limits and unprecedented number of homeless individuals still remain a factor.					
10682164	643505 - BUS PASSES		1.00	35,000.00	35,000.00	35,000.00 *
	Public transportation cards through Dirigo Touch Pass Residents that are eligible receive bus cards loaded at Social Services.					

## NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR:				
GENERAL ASSISTANCE	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
TOTAL GA SOCIAL SERVICES				1,597,500.00
TOTAL GENERAL ASSISTANCE			1,894,545.00	

CITY OF SOUTH PORTLAND, MAINE								
FY24 Budget - Line Item Summary								
City Manager Recommendation								
			FY24	FY24	FY25	FY25	FY24	FY24
			Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
	<b>1209</b>	<b>DEBT SERVICE</b>						
12090066	668900	BOND INTEREST	664,228	506,416	615,484	615,484	(48,744)	-7.3%
12090066	668950	LEASE INTEREST	25,103	24,913	19,314	19,314	(5,789)	-23.1%
12090066	669000	BOND PRINCIPAL	1,331,122	1,331,122	1,331,122	1,331,122	-	0.0%
12090066	669050	LEASE PRINCIPAL	219,407	219,407	225,098	575,098	5,691	2.6%
<b>TOTAL</b>	<b>DEBT SERVICE</b>		<b>2,239,860</b>	<b>2,081,858</b>	<b>2,191,018</b>	<b>2,541,018</b>	<b>301,158</b>	<b>13.4%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
DEBT SERVICE

0000

000

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
12090066 668900 - BOND INTEREST				615,484.00	*
2016 MSF Bond		1.00	225,806.00	225,806.00	
2-4-24					
2020 GOB Bonds		1.00	178,679.00	178,679.00	
2-4-24					
2022 Open space bond		1.00	150,499.00	150,499.00	
2-4-24					
2022 PED Traffic Bond		1.00	60,500.00	60,500.00	
2-4-24					
12090066 668950 - LEASE INTEREST				19,314.00	*
Quint Fire Truck Lease		1.00	8,417.00	8,417.00	
Ends FY26					
2-4-24					
Street Light Retrofit Lease		1.00	10,897.00	10,897.00	
2020 Energy					
Ends FY30					
2-4-24					
12090066 669000 - BOND PRINCIPAL				1,331,122.00	*
2016 MSF Bond		1.00	635,000.00	635,000.00	
2-4-24					
2020 GO Bond		1.00	391,122.00	391,122.00	
2-4-24					
2022 Ped & Traffic		1.00	80,000.00	80,000.00	
2-4-24					
2022 Open Space Bond		1.00	225,000.00	225,000.00	
2-4-24					
12090066 669050 - LEASE PRINCIPAL				575,098.00	*
Quint Fire Truck		1.00	126,237.00	126,237.00	
2-4-24					
Street Light Retrofit		1.00	98,861.00	98,861.00	
2-4--24					
Equipment Lease (est)		1.00	350,000.00	350,000.00	
Capital equipment and vehicles					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR: DEBT SERVICE	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
TOTAL DEBT SERVICE			2,541,018.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>1309</b>	<b>CONTINGENCY</b>							
13093062	628800	CONTRACTED SERVICES	90,000	50,000	90,000	100,000	-	0.0%
<b>TOTAL</b>	<b>CONTINGENCY</b>		90,000	50,000	90,000	100,000	10,000	11.1%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR: CONTINGENCY	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0000				
000				
13093062 628800 - CONTRACTED SERVICES Contingency		1.00	100,000.00	100,000.00 * 100,000.00
TOTAL CONTINGENCY			100,000.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>1309</b>	<b>RESERVE CONTRIBUTIONS</b>							
13094088	900001	TRANSFERS OUT	268,292	241,860	261,860	261,860	(6,432)	-2.4%
<b>TOTAL</b>	<b>RESERVE CONTRIBUTIONS</b>		268,292	241,860	261,860	261,860	(6,432)	-2.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
RESERVE CONTRIBUTIONS

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0000				
000				
13094088 900001 - TRANSFERS OUT				261,860.00 *
Municipal facilities reserve		1.00	20,000.00	20,000.00
PHOTOCOPIER RESERVE		1.00	11,860.00	11,860.00
ANNUAL CONTRIBUTION FOR REPLACEMENTS				
IT RESERVE		1.00	35,000.00	35,000.00
ANNUAL CONTRIBUTION FOR REPLACEMENTS				
PARKS CAPITAL REPLACEMENT RESERVE		1.00	.00	.00
ANNUAL CONTRIBUTION (PRIOR TO FY 2022 TH				
PART OF 2072, rec programs, FUND)				
BODY ARMOR RESERVE		1.00	20,000.00	20,000.00
ANNUAL CONTRIBUTION FOR REPLACEMENTS				
FIRE VEHICLE RESERVE		1.00	175,000.00	175,000.00
ANNUAL CONTRIBUTION FOR REPLACEMENTS				
TOTAL RESERVE CONTRIBUTIONS			261,860.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>								
<b>FY24 Budget - Line Item Summary</b>								
<b>City Manager Recommendation</b>								
			<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>1509</b>	<b>COUNTY TAX</b>							
15098067	671000	COUNTY TAXES	3,844,189	3,844,189	3,405,186	3,417,895	(426,294)	-11.1%
<b>TOTAL</b>	<b>COUNTY TAX</b>		3,844,189	3,844,189	3,405,186	3,417,895	(426,294)	-11.1%
<b>TOTAL GENERAL FUND</b>			50,114,735	46,314,785	55,268,723	53,345,168	3,230,433	6.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: COUNTY TAX	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0000				
000				
15098067 671000 - COUNTY TAXES FY25 County Tax Assessment July-June 3-13-24		1.00	3,417,895.00	3,417,895.00 * 3,417,895.00
TOTAL COUNTY TAX				3,417,895.00
GRAND TOTAL				53,345,168.00

\*\* END OF REPORT - Generated by Ellen Sanborn \*\*

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>2071</b>	<b>GOLF COURSE</b>								
207161	611000	HOURLY	34,066	29,196	34,136	32,457	32,457	3,261	11.2%
207161	612000	TEMPORARY HELP	55,614	74,700	74,700	74,700	74,700	-	0.0%
207161	612500	OVERTIME	190	-	-	-	-	-	0.0%
207161	618000	MAINE STATE RETIREMENT	1,596	-	3,264	3,380	3,380	3,380	100.0%
207161	618101	401A	2	760	-	-	-	(760)	-100.0%
207161	618200	LONG TERM DISABILITY	101	-	-	-	-	-	0.0%
207161	618300	SOCIAL SECURITY	6,877	-	7,484	8,329	8,329	8,329	100.0%
207161	618500	WORKERS COMP	868	-	-	900	900	900	100.0%
207161	618600	HEALTH INSURANCE	15,844	13,450	18,000	19,260	19,260	5,810	43.2%
207162	620500	PRINTING & BINDING	107	100	100	200	200	100	100.0%
207162	622000	TELEPHONE	611	1,429	1,429	1,429	1,429	-	0.0%
207162	622400	WATER & SEWER	6,242	6,300	6,300	6,300	6,300	-	0.0%
207162	622500	ELECTRIC	1,811	4,357	5,800	6,055	6,055	1,698	39.0%
207162	626000	EQUIPMENT RENTAL	883	650	650	650	650	-	0.0%
207162	627000	EQUIPMENT MAINTENANCE	15	-	-	420	420	420	100.0%
207162	627500	BUILDING MAINTENANCE	1,675	-	-	-	-	-	0.0%
207162	627700	SIGN MAINTENANCE	-	-	-	1,000	1,000	1,000	100.0%
207162	628800	CONTRACTED SERVICES	7,760	6,300	6,300	6,300	6,300	-	0.0%
207163	631500	HEATING FUEL	2,641	4,000	4,000	4,000	4,000	-	0.0%
207163	632000	GAS & OIL	102	540	540	540	540	-	0.0%
207163	633500	FOOD	-	-	-	500	500	500	100.0%
207163	635500	HOUSEHOLD SUPPLIES	97	150	150	150	150	-	0.0%
207163	636000	SMALL TOOLS	107	300	300	300	300	-	0.0%
207163	637000	AGRICULTURAL SUPPLIES	13,065	11,000	11,000	13,000	13,000	2,000	18.2%
207163	638500	CONSTRUCTION SUPPLIES	504	1,600	1,600	1,600	1,600	-	0.0%
207163	638600	VEHICLE SUPPLIES	1,562	5,000	5,000	5,000	5,000	-	0.0%
207163	638800	BUILDING MAINTENANCE SUPPLIES	4,137	3,800	3,800	3,800	3,800	-	0.0%
207164	642000	DUES & MEMBERSHIPS	1,871	600	600	600	600	-	0.0%
207165	656000	OTHER EQUIPMENT	470	-	-	-	-	-	0.0%
207188	900001	TRANSFERS OUT	25,072	72	84	72	72	-	0.0%
<b>TOTAL</b>	<b>GOLF COURSE</b>		<b>183,889</b>	<b>164,304</b>	<b>185,237</b>	<b>190,942</b>	<b>190,942</b>	<b>26,638</b>	<b>16.2%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
PARKS & RECREATION

0067 RECREATION

000

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
207161 611000 - HOURLY				32,457.00 *
1-16-24		1.00	32,457.00	32,457.00
207161 612000 - TEMPORARY HELP				74,700.00 *
Club House Attendants		1.00	40,000.00	40,000.00
Seasonal Grounds Maintenance		1.00	20,000.00	20,000.00
Weekend Grounds Supervisor		1.00	14,700.00	14,700.00
207161 618000 - MAINE STATE RETIREMENT				3,380.00 *
MePers 9.9% of wages FY25		1.00	3,380.00	3,380.00
207161 618300 - SOCIAL SECURITY				8,329.00 *
7.65 % of wages		1.00	8,329.00	8,329.00
207161 618500 - WORKERS COMP				900.00 *
		1.00	900.00	900.00
207161 618600 - HEALTH INSURANCE				19,260.00 *
Health Insurance		1.00	19,260.00	19,260.00
7% Increase est				
207162 620500 - PRINTING & BINDING				200.00 *
Printing		1.00	200.00	200.00
207162 622000 - TELEPHONE				1,429.00 *
Alarm system		1.00	365.00	365.00
Conversant/Avaya		12.00	54.00	648.00
Long distance		1.00	50.00	50.00
Time warner		12.00	30.50	366.00
207162 622400 - WATER & SEWER				6,300.00 *
Irrigation System		1.00	6,000.00	6,000.00
Pro Shop		12.00	25.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
207162	622500 - ELECTRIC				6,055.00	*
	Golf Course Electricity		1.00	6,055.00	6,055.00	
	2-16-24					
	els					
207162	626000 - EQUIPMENT RENTAL				650.00	*
	Porta Toilet		1.00	650.00	650.00	
207162	627000 - EQUIPMENT MAINTENANCE				420.00	*
	Security System Maintenance		1.00	420.00	420.00	
207162	627700 - SIGN MAINTENANCE				1,000.00	*
	Course signage		1.00	1,000.00	1,000.00	
207162	628800 - CONTRACTED SERVICES				6,300.00	*
	irrigation wire locate		1.00	300.00	300.00	
	Golf Instructor		1.00	6,000.00	6,000.00	
207163	631500 - HEATING FUEL				4,000.00	*
	Heat for Pro Shop and Maintenance Building		1.00	4,000.00	4,000.00	
207163	632000 - GAS & OIL				540.00	*
	Unleaded - Greensmower, etc.		300.00	1.80	540.00	
207163	633500 - FOOD				500.00	*
	Food for resale		1.00	500.00	500.00	
207163	635500 - HOUSEHOLD SUPPLIES				150.00	*
	Napkins, toilet tissue, etc,..		1.00	150.00	150.00	
207163	636000 - SMALL TOOLS				300.00	*
	Shovel, rakes, weed eater		1.00	300.00	300.00	
207163	637000 - AGRICULTURAL SUPPLIES				13,000.00	*
	Fungicide/Insecticide		1.00	500.00	500.00	
	Bunker Sand		1.00	500.00	500.00	
	Loam		1.00	500.00	500.00	
	Top Dressing		1.00	1,500.00	1,500.00	
	Seed/Fertilizer for Organic Program		1.00	9,400.00	9,400.00	
	Sod		1.00	600.00	600.00	
207163	638500 - CONSTRUCTION SUPPLIES				1,600.00	*
	Miscellaneous Construction Supplies		1.00	600.00	600.00	
	first tee equipment		1.00	1,000.00	1,000.00	
	2/21/23 moved from capital					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
PARKS & RECREATION						
207163	638600 - VEHICLE SUPPLIES				5,000.00	*
	Mower Parts	0	1.00	3,500.00	3,500.00	
	Golf Carts and Tractor Parts		1.00	1,500.00	1,500.00	
207163	638800 - BUILDING MAINTENANCE SUPPLIES				3,800.00	*
	Irrigation Parts		1.00	2,875.00	2,875.00	
	Accessories		1.00	925.00	925.00	
207164	642000 - DUES & MEMBERSHIPS				600.00	*
	Maine State Golf Association		1.00	325.00	325.00	
	Golf Superintendents Association		1.00	200.00	200.00	
	State Victular License		1.00	75.00	75.00	
207188	900001 - TRANSFERS OUT				72.00	*
	Avaya replacement	0	1.00	72.00	72.00	
	1 phone @ \$6 x12 months					
TOTAL RECREATION					190,942.00	
TOTAL PARKS & RECREATION					190,942.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>2082</b>	<b>STREET OPENINGS</b>								
208261	611000	HOURLY	38,363	50,724	42,981	44,935	44,935	(5,789)	-11.4%
208261	612500	OVERTIME	16	-	-	1,389	1,389	1,389	0.0%
208261	618000	MAINE STATE RETIREMENT	2,859	5,076	-	-	-	(5,076)	-100.0%
208261	618101	401A	282	-	1,200	1,500	1,500	1,500	100.0%
208261	618200	LONG TERM DISABILITY	54	-	-	300	300	300	100.0%
208261	618300	SOCIAL SECURITY	2,863	3,807	3,300	3,437	3,437	(370)	-9.7%
208261	618500	WORKERS COMP	580	791	716	791	791	-	0.0%
208261	618600	HEALTH INSURANCE	11,138	16,057	12,000	13,000	13,000	(3,057)	-19.0%
208262	621000	ADVERTISING	-	100	200	100	100	-	0.0%
208262	622000	TELEPHONE	1,680	828	660	828	828	-	0.0%
208262	626500	MOTOR VEHICLE MAINTENANCE	208	4,800	3,500	4,800	4,800	-	0.0%
208262	628800	CONTRACTED SERVICES	-	1,200	1,200	1,200	1,200	-	0.0%
208262	628802	CONTRACT SERVICES-ENGINEERING	769	3,000	6,000	3,000	3,000	-	0.0%
208262	629000	TRAINING	-	850	2,300	1,000	1,000	150	17.6%
208263	630500	OFFICE SUPPLIES	60	500	600	1,000	1,000	500	100.0%
208263	632000	GAS & OIL	501	874	600	874	874	-	0.0%
208263	632500	TIRES	-	400	800	400	400	-	0.0%
208263	638400	ENGINEERING SUPPLIES	195	200	500	200	200	-	0.0%
208265	651600	HIGHWAY MAINTENANCE	-	10,000	10,000	10,000	10,000	-	0.0%
208288	900001	TRANSFERS OUT	108	108	108	108	108	-	0.0%
<b>TOTAL</b>	<b>ENGINEERING</b>		<b>59,676</b>	<b>99,315</b>	<b>86,665</b>	<b>88,862</b>	<b>88,862</b>	<b>(10,453)</b>	<b>-10.5%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: ENGINEERING

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
208261 611000 - HOURLY		1.00	44,935.00	44,935.00	*
1-16-24					
70% Eng Tech in WRP					
208261 612500 - OVERTIME		1.00	1,389.00	1,389.00	*
I am adding 30 hours a year for					
overtime at time and a half to this					
budget. 30 hrs/yr x (\$30.86/hr x 1.5)					
= \$1,388.70/yr					
208261 618101 - 401A		1.00	1,500.00	1,500.00	*
els					
208261 618200 - LONG TERM DISABILITY		1.00	300.00	300.00	*
els					
208261 618300 - SOCIAL SECURITY		1.00	3,437.00	3,437.00	*
Based on wages					
7.65%					
els					
208261 618500 - WORKERS COMP		1.00	791.00	791.00	*
Based on wages					
1.59%					
208261 618600 - HEALTH INSURANCE		1.00	13,000.00	13,000.00	*
Health Insurance					
208262 621000 - ADVERTISING		1.00	100.00	100.00	*
Mailed notices; newspaper ads.	0				
208262 622000 - TELEPHONE		12.00	63.00	756.00	*
Street Opening /Engineering Inspector	0				
cell phone					
Street Opening's share of the Phone and	0				
T-1 internet service.					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
ENGINEERING						
208262	626500 - MOTOR VEHICLE MAINTENANCE Replacement Street Opening / Engineering Inspectors vehicle.	0	12.00	400.00	4,800.00	4,800.00 *
208262	628800 - CONTRACTED SERVICES Small street or sidewalk projects done through Street Openings. Traffic counter repairs, level calibration moved from 651600	0	1.00	800.00	1,200.00	800.00 *
			1.00	400.00		400.00
208262	628802 - CONTRACT SERVICES-ENGINEERING Street Openings permits/GIS data managment.	0	1.00	3,000.00	3,000.00	3,000.00 *
208262	629000 - TRAINING GIS on-call training and question-answering. Street openings conferences and training sessions.	0	10.00	85.00	1,000.00	850.00 *
			1.00	150.00		150.00
208263	630500 - OFFICE SUPPLIES Office supplies associated with Street Openings. Clothing	0	1.00	500.00	1,000.00	500.00 *
			1.00	500.00		500.00
208263	632000 - GAS & OIL Gas & oil for Asst. Engineering Inspector's vehicle.	0	460.00	1.90	874.00	874.00 *
208263	632500 - TIRES Tires for the Engineering Inspector's vehicle. Tires for the Asst. CEO's vehicle.	0	1.00	200.00	400.00	200.00 *
		0	1.00	200.00		200.00
208263	638400 - ENGINEERING SUPPLIES Pavement spray paint and other supplies.	0	1.00	200.00	200.00	200.00 *
208265	651600 - HIGHWAY MAINTENANCE Street paving reserve.	0	1.00	10,000.00	10,000.00	10,000.00 *

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
ENGINEERING						
208288	900001 - TRANSFERS OUT					108.00 *
	Phone Replace Reserve	0	1.00	108.00		108.00
	1 Phone @\$9 per month					
<b>TOTAL ENGINEERING</b>				<b>88,862.00</b>		

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	CM Recom	\$ +/-	% +/-
<b>2088</b>	<b>PUBLIC ACCESS (SPCTV)</b>								
208861	611000	HOURLY	118,487	155,580	147,495	163,865	163,865	8,285	5.3%
208861	612000	TEMPORARY	19,593	17,696	31,140	17,696	17,696	-	0.0%
208861	612500	OVERTIME	69	-	-	-	-	-	0.0%
208861	618000	MSRS	-	-	2,670	3,465	3,465	3,465	100.0%
208861	618101	401A	9,635	10,466	9,972	10,520	10,520	54	0.5%
208861	618200	LONG TERM DISABILITY	631	881	710	750	750	(131)	-14.9%
208861	618300	SOCIAL SECURITY	10,730	12,269	13,665	13,889	13,889	1,620	13.2%
208861	618500	WORKERS COMP	2,159	2,786	2,350	2,650	2,650	(136)	-4.9%
208861	618600	HEALTH	42,790	44,187	45,335	48,508	51,904	7,717	17.5%
208862	620500	PRINTING	-	1,000	200	1,000	1,000	-	0.0%
208862	622000	TELEPHONE	741	4,044	746	3,348	3,348	(696)	-17.2%
208862	623000	TRAVEL	2	-	-	-	-	-	0.0%
208862	624500	SUBSCRIPTIONS	5,950	6,415	1,996	6,416	6,416	1	0.0%
208862	627000	EQUIPMENT MAINTENANCE	19,294	2,000	2,500	2,420	2,420	420	21.0%
208862	628800	CONTRACTED SERVICES	5,280	8,380	4,000	8,380	8,380	-	0.0%
208862	629000	TRAINING	-	3,250	1,910	3,160	3,160	(90)	-2.8%
208863	630500	OFFICE SUPPLIES	166	1,670	1,200	1,670	1,670	-	0.0%
208863	638300	AUDIO VISUAL SUPPLIES	503	2,340	5,000	2,340	2,340	-	0.0%
208864	642000	DUES & MEMBERSHIPS	500	1,500	900	1,500	1,500	-	0.0%
208865	650000	CAPITAL OUTLAY	9,020	12,320	-	12,320	12,320	-	0.0%
208865	650002	CAPITAL OUTLAY SCHOOL	-	2,135	-	2,135	2,135	-	0.0%
208865	650500	OFFICE EQUIPMENT	851	2,000	700	2,000	2,000	-	0.0%
208888	900001	TRANSFERS OUT	10,520	10,520	6,968	10,520	10,520	-	0.0%
<b>TOTAL</b>	<b>SPCTV</b>		256,919	301,439	279,457	318,552	321,948	20,509	6.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
EXECUTIVE

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0051 PUBLIC ACCESS (SPCTV)				
000				
208861 611000 - HOURLY				163,865.00 *
1-16-24		1.00	163,865.00	163,865.00
208861 612000 - TEMPORARY				17,696.00 *
Council Camera Operator		30.00	102.00	3,060.00
Planning Board Camera Operator		24.00	102.00	2,448.00
School Board Camera Operator	0	18.00	102.00	1,836.00
Temporary Help - Misc Community Event Coverage		1.00	3,892.00	3,892.00
TAPING COUNCIL WORKSHOPS		30.00	102.00	3,060.00
Recording Time over 3 hour base	0	200.00	17.00	3,400.00
208861 618000 - MAINE STATE RETIREMENT				3,465.00 *
		1.00	3,465.00	3,465.00
208861 618101 - 401A				10,520.00 *
401a		1.00	10,520.00	10,520.00
208861 618200 - LONG TERM DISABILITY				750.00 *
LTD - SPCTV		1.00	750.00	750.00
208861 618300 - SOCIAL SECURITY				13,889.00 *
FICA		1.00	13,889.00	13,889.00
208861 618500 - WORKERS COMP				2,650.00 *
WC		1.00	2,650.00	2,650.00
208861 618600 - HEALTH				48,508.00 *
Health Insurance		1.00	48,508.00	48,508.00
208862 620500 - PRINTING				1,000.00 *
Printing	0	1.00	1,000.00	1,000.00
Public outreach, course lists, cards				
208862 622000 - TELEPHONE				3,348.00 *
INTERNET	0	12.00	11.00	132.00
Cellphones		12.00	58.00	696.00
REMOTE ACCESS BROADBAND		12.00	210.00	2,520.00
Remote Zoom and server access/monitoring				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
EXECUTIVE						
208862	624500 - SUBSCRIPTIONS					6,416.00 *
	N.A.T.O.A	0	1.00	720.00		720.00
	Videomaker Magazine	0	1.00	20.00		20.00
	PEG Media Program Downloads	0	1.00	500.00		500.00
	Adobe Creative Cloud	0	1.00	4,000.00		4,000.00
	Envato - Royaly Free Content		1.00	276.00		276.00
	Vimeo		1.00	900.00		900.00
208862	627000 - EQUIPMENT MAINTENANCE					2,420.00 *
	Repairs to Equipment	0	1.00	2,000.00		2,000.00
	Security System Maintenance		1.00	420.00		420.00
208862	628800 - CONTRACTED SERVICES					8,380.00 *
	Technical Consulting	0	1.00	1,000.00		1,000.00
	Video On Demand & Streaming	0	1.00	5,280.00		5,280.00
	Telvue Cloudcast		1.00	600.00		600.00
	ADS Security		1.00	1,500.00		1,500.00
	TELVUE CLOSED CAPTIONING ONLINE SERVICE PREPAID					
208862	629000 - TRAINING					3,160.00 *
	Staff Professional Development	0	1.00	1,750.00		1,750.00
	DRONE PILOT TRAINING AND LICENSE x 3		3.00	470.00		1,410.00
208863	630500 - OFFICE SUPPLIES					1,670.00 *
	General office supplies	0	1.00	1,670.00		1,670.00
	Adj Inflation					
208863	638300 - AUDIO VISUAL SUPPLIES					2,340.00 *
	Supplies for video equipment, tapes, batteries, etc,..	0	1.00	2,340.00		2,340.00
208864	642000 - DUES & MEMBERSHIPS					1,500.00 *
	Alliance for Community Media	0	1.00	250.00		250.00
	Maine Community Television Association	0	1.00	400.00		400.00
	PORTLAND MEDIA CENTER Membership Dues	0	1.00	500.00		500.00
	American Community Television	0	1.00	150.00		150.00
	Alliance for Community - Video Awards Submission		1.00	200.00		200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
EXECUTIVE						
208865	650000 - CAPITAL OUTLAY				12,320.00	*
	Carousel bulletin board system		1.00	5,000.00	5,000.00	
	Provide an option for city departments t community interest content (such as even job postings, etc.)					
	UAV (Drone)		1.00	1,200.00	1,200.00	
	Video production					
	Replace Tripods		1.00	850.00	850.00	
	Video Production					
	Wireless Hub/Modem		1.00	2,200.00	2,200.00	
	Live from anywhere video production					
	Replace Wireless Mics		1.00	2,400.00	2,400.00	
	Existing Mics illegal due to FCC Spectru					
	Gimball		1.00	670.00	670.00	
	Video Production					
208865	650002 - CAPITAL OUTLAY SCHOOL				2,135.00	*
	Remaining balance in School Capital grant funds \$27765.42 amortized over 13 years (2135)		1.00	2,135.00	2,135.00	
208865	650500 - OFFICE EQUIPMENT				2,000.00	*
	General Office Computer Equipment -UPS, Network Printer, Data Storage, etc	0	1.00	2,000.00	2,000.00	
208888	900001 - TRANSFERS OUT				10,520.00	*
	Avaya Replacement	0	2.00	72.00	144.00	
	Ed Access	0	1.00	6,800.00	6,800.00	
	Stipend paid to SPHS for video productio					
	TelVue Care		1.00	3,576.00	3,576.00	
	Amortized Service contract five years, n renews 2025					
	Move \$3576 to IT reserve					
TOTAL PUBLIC ACCESS (SPCTV)					318,552.00	
TOTAL EXECUTIVE					318,552.00	

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>5060</b>	<b>WATER RESOURCE PROTECTION</b>								
<b>50</b>	<b>ADMINISTRATION</b>								
50605061	611000	HOURLY	63,786	62,791	60,206	65,275	65,275	2,484	4.0%
50605061	611500	SALARY	117,520	125,630	116,778	130,954	130,954	5,324	4.2%
50605062	620500	PRINTING & BINDING	381	1,000	-	1,000	1,000	-	0.0%
50605062	621500	POSTAGE	85	500	-	500	500	-	0.0%
50605062	622000	TELEPHONE	663	1,008	644	1,248	1,248	240	23.8%
50605062	627000	EQUIPMENT MAINTENANCE	-	500	-	500	500	-	0.0%
50605062	629000	TRAINING	1,231	1,500	1,500	1,500	1,500	-	0.0%
50605063	630500	OFFICE SUPPLIES	254	550	-	550	550	-	0.0%
50605063	631000	PRINTING SUPPLIES	-	300	-	300	300	-	0.0%
50605063	639900	MISC SUPPLIES	185	500	-	500	500	-	0.0%
50605064	642000	DUES & MEMBERSHIPS	2,050	2,100	2,280	2,280	2,280	180	8.6%
50605064	643000	CONTRIBUTIONS	-	100	-	-	-	(100)	-100.0%
50605088	900001	TRANSFERS OUT	144	144	168	144	144	-	0.0%
<b>TOTAL</b>	<b>ADMINISTRATION</b>		<b>186,300</b>	<b>196,623</b>	<b>181,576</b>	<b>204,751</b>	<b>204,751</b>	<b>8,128</b>	<b>4.1%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0050 ADMINISTRATION				
000				
50605061 611000 - HOURLY				65,275.00 *
WRP ADMINISTRATIVE ASSISTANT (9393)		1.00	60,275.00	60,275.00
EMP RELATIONS MANAGER (11878)		1.00	5,000.00	5,000.00
50605061 611500 - SALARY				130,954.00 *
WATER RESOURCE DIRECTOR (7737)		1.00	130,954.00	130,954.00
50605062 620500 - PRINTING & BINDING				1,000.00 *
		1.00	1,000.00	1,000.00
50605062 621500 - POSTAGE				500.00 *
Postage Annually		1.00	500.00	500.00
50605062 622000 - TELEPHONE				1,248.00 *
LANDLINE/INTERNET		12.00	12.00	144.00
CELL PHONES		12.00	92.00	1,104.00
BRAD WEEKS 42.00				
INCREASE DUE TO ADDITION: C. MITCHELL 50				
STIPEND				
50605062 627000 - EQUIPMENT MAINTENANCE				500.00 *
		1.00	500.00	500.00
50605062 629000 - TRAINING				1,500.00 *
		1.00	1,500.00	1,500.00
50605063 630500 - OFFICE SUPPLIES				550.00 *
		1.00	550.00	550.00
50605063 631000 - PRINTING SUPPLIES				300.00 *
		1.00	300.00	300.00
50605063 639900 - MISC SUPPLIES				500.00 *
		1.00	500.00	500.00
50605064 642000 - DUES & MEMBERSHIPS				2,280.00 *
Northeast Biosolids (NEBRA) \$975		1.00	2,280.00	2,280.00
Mewa \$120				
WEF \$185				
NACWA \$1,000				

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50605088	900001 - TRANSFERS OUT					144.00 *
	Avaya Replacement	0	2.00	72.00		144.00
	2 Phones @ \$6.00 x 12 months					
TOTAL ADMINISTRATION						204,751.00

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>80</b>	<b>TREATMENT PLANT</b>								
50608061	611000	HOURLY	340,961	425,646	325,014	447,087	447,087	21,441	5.0%
50608061	611500	SALARY	160,212	173,514	160,208	180,992	180,992	7,478	4.3%
50608061	612500	OVERTIME	14,093	28,123	24,977	25,795	25,795	(2,328)	-8.3%
50608061	615000	OTHER FEES	8,642	12,823	11,540	11,024	11,024	(1,799)	-14.0%
50608062	620500	PRINTING & BINDING	-	50	-	50	50	-	0.0%
50608062	621500	POSTAGE	-	50	-	60	60	10	20.0%
50608062	622000	TELEPHONE	5,337	5,073	-	5,399	5,399	326	6.4%
50608062	622400	WATER & SEWER	4,479	3,900	-	5,400	5,400	1,500	38.5%
50608062	622500	ELECTRIC	122,795	198,171	221,500	239,931	239,931	41,760	21.1%
50608062	623000	TRAVEL	351	1,800	-	1,800	1,800	-	0.0%
50608062	624000	FREIGHT	1,615	1,000	-	2,500	2,500	1,500	150.0%
50608062	624500	SUBSCRIPTIONS	-	900	-	900	900	-	0.0%
50608062	626000	EQUIPMENT RENTAL	-	1,500	-	2,750	2,750	1,250	83.3%
50608062	626500	MOTOR VEHICLE MAINT	2,396	2,000	-	2,500	2,500	500	25.0%
50608062	627000	EQUIPMENT MAINTENANCE	27,942	45,000	-	45,000	45,000	-	0.0%
50608062	627100	RADIO MAINTENANCE	665	400	-	750	750	350	87.5%
50608062	627500	BUILDING MAINTENANCE	26,208	8,500	-	8,500	8,500	-	0.0%
50608062	628100	SOLID WASTE DISPOSAL	16,705	21,010	18,150	21,010	21,010	-	0.0%
50608062	628800	CONTRACTED SERVICES	103,610	49,109	33,396	67,825	67,825	18,716	38.1%
50608062	629000	TRAINING	2,966	2,300	-	2,300	2,300	-	0.0%
50608063	630500	OFFICE SUPPLIES	1,314	1,200	1,500	1,200	1,200	-	0.0%
50608063	631000	PRINTING SUPPLIES	381	500	-	600	600	100	20.0%
50608063	631500	HEATING FUEL	31,689	30,000	-	30,000	30,000	-	0.0%
50608063	632000	GAS & OIL	7,373	9,106	9,237	9,106	9,106	-	0.0%
50608063	632500	TIRES	563	600	-	600	600	-	0.0%
50608063	634500	CLOTHING	6,091	9,754	7,686	9,994	9,994	240	2.5%

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
50608063	635000	MEDICAL & LAB SUPPLIES	9,482	10,000	-	10,000	10,000	-	0.0%
50608063	636000	SMALL TOOLS	3,631	1,500	-	1,500	1,500	-	0.0%
50608063	636500	CLEANING SUPPLIES	2,679	2,500	-	2,500	2,500	-	0.0%
50608063	637500	EQUIPMENT SUPPLIES	37,761	25,226	-	65,000	65,000	39,774	157.7%
50608063	638200	BOOKS	237	-	-	-	-	-	0.0%
50608063	638500	CONSTRUCTION SUPPLIES	5,693	1,800	-	2,800	2,800	1,000	55.6%
50608063	638600	VEHICLE SUPPLIES	1,805	1,000	-	1,000	1,000	-	0.0%
50608063	638800	BUILDING MAINTENANCE SUPPLIES	8,693	7,500	-	8,500	8,500	1,000	13.3%
50608063	639000	CHEMICALS	126,068	186,335	35,488	205,544	205,544	19,209	10.3%
50608063	639900	MISC SUPPLIES	16,141	15,000	15,000	15,000	15,000	-	0.0%
50608064	642000	DUES & MEMBERSHIPS	1,267	1,000	-	1,000	1,000	-	0.0%
50608065	656000	OTHER EQUIPMENT	-	24,774	-	-	-	(24,774)	-100.0%
50608065	658000	BUILDINGS	23,125	14,296	-	-	-	(14,296)	-100.0%
50608088	900001	TRANSFERS OUT	360	360	-	360	360	-	0.0%
<b>TOTAL</b>	<b>TREATMENT PLANT</b>		1,123,330	1,323,320	863,696	1,436,277	1,436,277	112,957	8.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0080 TREATMENT PLANT				
000				
50608061 611000 - HOURLY				447,087.00 *
TP OPERATOR I (11299)		1.00	61,294.06	61,294.06
TP OPERATOR I (11746)		1.00	58,423.25	58,423.25
TP MAINT MECHANIC I (000000)		1.00	68,706.77	68,706.77
MECHANICAL ELECTRICIAN (8704)		1.00	68,706.77	68,706.77
MAINTENANCE MECHANIC (10924)		1.00	65,428.90	65,428.90
VEHICLE MAINT MECHANIC (10117)		1.00	18,033.65	18,033.65
TP OPERATOR I (9574)		1.00	72,346.77	72,346.77
BUILDING MAINTENANCE CUSTODIAN (0)		1.00	4,653.29	4,653.29
MASTER ELECTRICIAN (0)		1.00	23,774.21	23,774.21
Stipend		1.00	5,719.33	5,719.33
50608061 611500 - SALARY				180,992.00 *
TREATMENT SYSTEMS MANAGER (8476)		1.00	46,747.34	46,747.34
MAINTENANCE SUPERVISOR (8700)	0	1.00	43,683.54	43,683.54
CHIEF OPERATOR (3121)		1.00	90,561.12	90,561.12
50608061 612500 - OVERTIME				25,795.00 *
MECHANICAL ELECTRICIAN (8704)		1.00	2,477.00	2,477.00
TP OPERATOR I (9574)		1.00	5,946.00	5,946.00
VEHICLE MAINT MECHANIC (10117)		1.00	2,211.00	2,211.00
TP OPERATOR I (11746)		1.00	5,021.00	5,021.00
MAINTENANCE MECHANIC (10924)		1.00	2,359.00	2,359.00
TP OPERATOR I (11299)		1.00	5,304.00	5,304.00
TP MAINT MECHANIC I (000000)		1.00	2,477.00	2,477.00
		1.00	.00	.00
		1.00	.00	.00
50608061 615000 - OTHER FEES				11,024.00 *
MECHANICAL ELECTRICIAN (8704)		1.00	826.00	826.00
TP OPERATOR I (9574)		1.00	3,138.00	3,138.00
TP OPERATOR I (11746)		1.00	2,650.00	2,650.00
MAINTENANCE MECHANIC (10924)		1.00	786.00	786.00
TP OPERATOR I (11299)		1.00	2,799.00	2,799.00
TP MAINT MECHANIC I (000000)		1.00	825.00	825.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608062	620500 - PRINTING & BINDING				50.00	*
	Printing Materials		1.00	50.00	50.00	
50608062	621500 - POSTAGE				60.00	*
	Mailings/Shipping		1.00	60.00	60.00	
50608062	622000 - TELEPHONE				5,399.00	*
	LANDLINE/INTERNET		1.00	1,454.00	1,454.00	
	Copper lines for SCADA system and building fire alarm system.		1.00	291.00	291.00	
	Cell phones for on-call operators and maintenance personnel		12.00	240.00	2,880.00	
	Subscription agreement for operator's laptop to allow remote access to SCADA system	0	1.00	374.00	374.00	
	Data fee for Messaging \$29 per month average		1.00	400.00	400.00	
50608062	622400 - WATER & SEWER				5,400.00	*
	Monthly Water and Sewer Charges. Increased water use due to removing some from plant water and using potable water		1.00	5,400.00	5,400.00	
	Avg. monthly fee as of Dec was \$435					
50608062	622500 - ELECTRIC				239,931.00	*
	2-16-24 els		1.00	239,931.00	239,931.00	
50608062	623000 - TRAVEL				1,800.00	*
			1.00	1,800.00	1,800.00	
50608062	624000 - FREIGHT				2,500.00	*
	Annual shipping charges for stock and materials		1.00	2,500.00	2,500.00	
	Increase costs for shipping. More staff to replace machinery.					
50608062	624500 - SUBSCRIPTIONS				900.00	*
	VUE works		1.00	900.00	900.00	
50608062	626000 - EQUIPMENT RENTAL				2,750.00	*
	Rental of Misc Equip		1.00	2,750.00	2,750.00	
	Specialty Tool Rentals, Yard and Buildi					
	Equipment Rentals (Lifts, Small Excavato					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608062	626500 - MOTOR VEHICLE MAINT		1.00	2,500.00	2,500.00	*
50608062	627000 - EQUIPMENT MAINTENANCE		1.00	45,000.00	45,000.00	*
50608062	627100 - RADIO MAINTENANCE		1.00	750.00	750.00	*
50608062	627500 - BUILDING MAINTENANCE		1.00	8,500.00	8,500.00	*
50608062	628100 - SOLID WASTE DISPOSAL				21,010.00	*
	Grit and screenings generated from grit removal equipment at the treatment plant	0	120.00	115.50	13,860.00	
	Increase cost at landfill					
	Semi-annual aeration tank grit removal	0	65.00	110.00	7,150.00	
50608062	628800 - CONTRACTED SERVICES				67,825.00	*
	PWD back flow preventer tests (7) 7 at Treatment Plant		7.00	60.00	420.00	
	Toxicity tests (1/yr plus retest) New Laboratory, Normal test frequency in		2.00	2,200.00	4,400.00	
	Priority pollutant scan (2) One Influent/One Effluent		1.00	3,200.00	3,200.00	
	Quarterly misc. metals analysis (4)		4.00	250.00	1,000.00	
	Misc. metals & compound analysis (1) Required by discharge license		1.00	5,000.00	5,000.00	
	Reporting fees haz. chemicals (TIER 2)		1.00	200.00	200.00	
	Effluent metal & ammonia test (EPA req.)		1.00	2,000.00	2,000.00	
	DEP Waste Discharge License fee (40% increase State / DEP approved)		1.00	15,600.00	15,600.00	
	Actual 2023 fee was \$15.5 K					
	Rug cleaning service 2 times a year + Floor maintenance		1.00	1,750.00	1,750.00	
	Low level mercury analysis		1.00	200.00	200.00	
	Fire alarm monitoring service		1.00	725.00	725.00	
	Operations Building and Main PS roof maintenance and repair agreement with Delta Roofing	0	2.00	800.00	1,600.00	
	Annual Department of Environmental Protection Water Quality Improvement Fund.	0	1.00	5,900.00	5,900.00	
	SCADA service contract	0	36.00	195.00	7,020.00	
	Additional 12 hour support requested					
	Effluent Nitrogen Testing per MePDES Permit		25.00	100.00	2,500.00	
	Mowing and Grounds Maintenance Contract		1.00	7,600.00	7,600.00	
	Safety Inspections/Repair-Hoists, Instrumentation and Meter Calibrations		1.00	3,550.00	3,550.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
WATER RESOURCE PROTECTION	in Yard				
	TruGreen Lawn/Lime		1.00	2,600.00	2,600.00
	Laboratory Instrument Calibration		1.00	1,600.00	1,600.00
	Interior Design		12.00	80.00	960.00
	Price increase \$5 per service				
50608062 629000 - TRAINING	JETCC / Wastewater training and conferences		1.00	2,300.00	2,300.00 *
	Sacramento correspondence courses				
50608063 630500 - OFFICE SUPPLIES	Office Supplies: Record keeping materials, computer supplies, misc.		1.00	1,200.00	1,200.00 *
50608063 631000 - PRINTING SUPPLIES	Photocopier Fee		1.00	600.00	600.00 *
	Avg. charge \$50 monthly				
50608063 631500 - HEATING FUEL			1.00	30,000.00	30,000.00 *
50608063 632000 - GAS & OIL	Diesel-grit truck		280.00	3.55	9,106.00 *
	Need bid number from Finance. This is a guess.				994.00
	Emergency generators		500.00	2.96	1,480.00
	Can't get a budget from Finance.				
	Plant pickup truck		1,700.00	2.96	5,032.00
	Need Bid Number from Finance				
	Lubricants	0	200.00	7.00	1,400.00
	Increase				
	Grease per case	0	100.00	2.00	200.00
50608063 632500 - TIRES			1.00	600.00	600.00 *
50608063 634500 - CLOTHING	Pairs of coveralls		7.00	200.00	1,400.00
	Price Increase				
	Pair of rubber boots Black Diamond		7.00	185.00	1,295.00
	Specialty Footwear				
	Price Increase				
	Safety shoes		8.00	175.00	1,400.00
	Increase Reimbursement				
	Sets of rain gear		7.00	75.00	525.00
	Pair of gloves		12.00	8.00	96.00
	Boxes disposable gloves		8.00	90.00	720.00
	Price increase				
	Weekly uniform rental fees for 8 employees		52.00	80.00	4,160.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE	PROTECTION					
	Specialty Protective Gear-waders		2.00	199.00		398.00
50608063	635000 - MEDICAL & LAB SUPPLIES TSS, BOD, DO, pH, coliform, Nitrogen, turbidity, chemicals, process control testing and equipment supplies		1.00	10,000.00		10,000.00 *
50608063	636000 - SMALL TOOLS drill bits, screwdrivers, ratchets, shims, tape, fasteners, pneumatic, electrical small tools		1.00	1,500.00		1,500.00 *
50608063	636500 - CLEANING SUPPLIES		1.00	2,500.00		2,500.00 *
50608063	637500 - EQUIPMENT SUPPLIES Repair/Replacement of aging equipment Crown Pump Installation-Frames. Supports Materials~ 7500 Disinfection Building water Fixtures Plum Supports, Lines ~ 8000 Supports & Plates for Aeration ~7000 Tank 8 Membranes~ 6000 Aeration Tank Diffuser Repair/Replace ~1 Other Misc Projects		1.00	65,000.00		65,000.00 *
50608063	638500 - CONSTRUCTION SUPPLIES Construction Supplies Paving/Sand/Stone/Hay Bale/Seed Collections Staff help with plant grounds/projects/ gate/water lines/drain		1.00	2,800.00		2,800.00 *
50608063	638600 - VEHICLE SUPPLIES		1.00	1,000.00		1,000.00 *
50608063	638800 - BUILDING MAINTENANCE SUPPLIES 10% material cost increase projected Aging Buildings and More Staff Projects		1.00	8,500.00		8,500.00 *
50608063	639000 - CHEMICALS Sodium Hypochlorite for Secondary and Overflow Disinfection @ \$2.70/gallon at 6000 gal loads Chemical price for 2024 Chemical Bid through June 30, 2024 Holding prior year rate \$2.70. Price f still to be bid out. See SMWRWC Purchas Program Emulsion Polymer for Belt Filter Presses @ \$2.125lb for (13) 2300 pound totes (Assume 20% chemical cost increase)		42,000.00	2.70		205,544.00 *
			13.00	4,888.00		63,544.00

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
	Assume 20% Chemical cost increase Misc chemicals for odor control, coagulants, stainless steel acid wash, chlorine analyzers		1.00	4,000.00		4,000.00
	Increase chlorine analyzers used year ro will increase maintenance chemicals/anal Sodium Bisulfite Dechlorination Agent, 10,000 gallons at \$2.46 Chemical price for 2024 SMRWC Purchasing Bid to \$2.48 to \$2.46 per gallon		10,000.00	2.46		24,600.00
50608063	639900 - MISC SUPPLIES					15,000.00 *
	Misc Supplies	0	1.00	12,000.00		12,000.00
	Safety Supplies	0	1.00	3,000.00		3,000.00
50608064	642000 - DUES & MEMBERSHIPS					1,000.00 *
	MeWEA Memberships, Biannual Operator Certificate Renewals		1.00	1,000.00		1,000.00
50608088	900001 - TRANSFERS OUT					360.00 *
	Avaya Replacement 5 Phones @ 6.00 x 12 months	0	5.00	72.00		360.00
TOTAL TREATMENT PLANT						1,436,277.00

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>81</b>	<b>PUMP STATIONS</b>								
50608161	611000	HOURLY	241,676	283,562	241,693	295,919	295,919	12,357	4.4%
50608161	611500	SALARY	60,025	64,248	60,027	67,057	67,057	2,809	4.4%
50608161	612500	OVERTIME	7,763	16,816	17,080	17,552	17,552	736	4.4%
50608161	615000	OTHER FEES	5,810	6,889	6,610	7,191	7,191	302	4.4%
50608162	620500	PRINTING & BINDING	-	50	-	50	50	-	0.0%
50608162	621500	POSTAGE	1	250	-	250	250	-	0.0%
50608162	622000	TELEPHONE	1,587	1,620	1,690	1,752	1,752	132	8.1%
50608162	622400	WATER & SEWER	5,343	4,800	-	5,400	5,400	600	12.5%
50608162	622500	ELECTRIC	91,741	158,785	175,000	180,528	180,528	21,743	13.7%
50608162	623000	TRAVEL	-	500	-	500	500	-	0.0%
50608162	624000	FREIGHT	348	500	-	1,200	1,200	700	140.0%
50608162	624500	SUBSCRIPTIONS	-	900	-	900	900	-	0.0%
50608162	626000	EQUIPMENT RENTAL	-	1,500	-	2,750	2,750	1,250	83.3%
50608162	626500	MOTOR VEHICLE MAINTENANCE	2,049	2,000	-	2,000	2,000	-	0.0%
50608162	627000	EQUIPMENT MAINTENANCE	28,956	18,000	-	18,000	18,000	-	0.0%
50608162	627100	RADIO MAINTENANCE	9,472	7,500	-	7,500	7,500	-	0.0%
50608162	627500	BUILDING MAINTENANCE	632	7,000	-	7,000	7,000	-	0.0%
50608162	628100	SOLID WASTE DISPOSAL	8,676	8,900	-	8,900	8,900	-	0.0%
50608162	628800	CONTRACTED SERVICES	31,880	28,280	-	28,520	28,520	240	0.8%
50608162	629000	TRAINING	2,190	1,700	-	1,700	1,700	-	0.0%
50608162	656000	OTHER EQUIPMENT	115	-	-	-	-	-	0.0%
50608163	630500	OFFICE SUPPLIES	482	500	-	500	500	-	0.0%
50608163	631000	PRINTING SUPPLIES	381	550	-	600	600	50	9.1%

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
50608163	631500	HEATING FUEL	-	-	-	-	-	-	0.0%
50608163	632000	GAS & OIL	9,600	18,562	13,735	19,162	19,162	600	3.2%
50608163	632500	TIRES	-	1,760	1,760	1,160	1,160	(600)	-34.1%
50608163	632501	VEHICLE WASH	-	-	-	-	-	-	0.0%
50608163	634500	CLOTHING	4,116	6,173	4,475	6,173	6,173	-	0.0%
50608163	636000	SMALL TOOLS	4,379	2,500	-	2,500	2,500	-	0.0%
50608163	636500	CLEANING SUPPLIES	141	500	-	500	500	-	0.0%
50608163	637500	EQUIPMENT SUPPLIES	27,842	36,000	-	36,000	36,000	-	0.0%
50608163	638500	CONSTRUCTION SUPPLIES	-	-	-	500	500	500	100.0%
50608163	638600	VEHICLE SUPPLIES	3,699	2,500	-	2,000	2,000	(500)	-20.0%
50608163	638800	BUILDING MAINTENANCE SUPPLIES	3,932	2,200	-	3,200	3,200	1,000	45.5%
50608163	639000	CHEMICALS	103	1,500	1,500	1,500	1,500	-	0.0%
50608163	639900	MISC SUPPLIES	8,148	9,500	9,500	9,500	9,500	-	0.0%
50608164	642000	DUES & MEMBERSHIPS	442	200	-	200	200	-	0.0%
50608165	656000	OTHER EQUIPMENT	-	23,582	-	-	-	(23,582)	-100.0%
<b>TOTAL</b>	<b>PUMP STATIONS</b>		561,527	719,827	533,070	738,164	738,164	18,337	2.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

0081 PUMP STATIONS

000

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
50608161 611000 - HOURLY				295,919.00 *
TP MAINT MECHANIC I (11283)		1.00	67,078.54	67,078.54
TP OPERATOR I (11551)		1.00	58,830.33	58,830.33
VEHICLE MAINT MECHANIC (10117)		1.00	18,033.65	18,033.65
TP OPERATOR I (10923)		1.00	65,134.78	65,134.78
TP MAINT MECHANIC I (11076)		1.00	62,547.37	62,547.37
		1.00	23,774.21	23,774.21
		1.00	.00	.00
Stipends		1.00	520.12	520.12
		1.00	.00	.00
50608161 611500 - SALARY				67,057.00 *
TREATMENT SYSTEMS MANAGER (8476)		1.00	23,373.46	23,373.46
MAINTENANCE SUPERVISOR (8700)		1.00	43,683.54	43,683.54
50608161 612500 - OVERTIME				17,552.00 *
VEHICLE MAINT MECHANIC (10117)		1.00	2,210.86	2,210.86
TP OPERATOR I (10923)		1.00	5,591.44	5,591.44
MAINTENANCE MECHANIC (11283)		1.00	2,418.70	2,418.70
TP OPERATOR I (11076)		1.00	2,240.00	2,240.00
TP OPERATOR I (11551)		1.00	5,091.00	5,091.00
50608161 615000 - OTHER FEES				7,191.00 *
TP OPERATOR I (10923)		1.00	2,951.00	2,951.00
MAINTENANCE MECHANIC (11283)		1.00	806.00	806.00
TP OPERATOR I (11076)		1.00	747.00	747.00
TP OPERATOR I (11551)		1.00	2,687.00	2,687.00
		1.00	.00	.00
		1.00	.00	.00
6-13-23				
50608162 620500 - PRINTING & BINDING				50.00 *
Printing Materials		1.00	50.00	50.00
50608162 621500 - POSTAGE				250.00 *
Mailings for PS		1.00	250.00	250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608162	622000 - TELEPHONE				1,752.00	*
	3 CELL PHONES		12.00	105.00	1,260.00	
	Phone use trending up					
	VUE WORKS DATA PLAN		12.00	41.00	492.00	
	Activation of Cell Service on Maintenanc					
50608162	622400 - WATER & SEWER				5,400.00	*
	Increased water use due to removing some systems from plant water and using potable water instead		1.00	5,400.00	5,400.00	
	Avg. monthly fee as of Dec was \$436					
50608162	622500 - ELECTRIC				180,528.00	*
	2-16-24 els		1.00	180,528.00	180,528.00	
50608162	623000 - TRAVEL				500.00	*
	Travel to Training		1.00	500.00	500.00	
50608162	624000 - FREIGHT				1,200.00	*
	Annual shipping charges for stock and materials.		1.00	1,200.00	1,200.00	
	Increase costs for shipping. More staff to replace machinery.					
50608162	624500 - SUBSCRIPTIONS				900.00	*
	VUE Works		1.00	900.00	900.00	
50608162	626000 - EQUIPMENT RENTAL				2,750.00	*
	Rental of Misc. Equip		1.00	2,750.00	2,750.00	
	Specialty Tool Rentals, Yard and Buildi					
	Equipment Rentals (Lifts, Small Excavato					
50608162	626500 - MOTOR VEHICLE MAINTENANCE				2,000.00	*
			1.00	2,000.00	2,000.00	
50608162	627000 - EQUIPMENT MAINTENANCE				18,000.00	*
	Reduced vendor costs as crew becomes mor		1.00	18,000.00	18,000.00	
50608162	627100 - RADIO MAINTENANCE				7,500.00	*
	Aged equipment costs. New Service provider with RCM		1.00	7,500.00	7,500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608162	627500 - BUILDING MAINTENANCE				7,000.00	*
	Misc. Building Repairs		1.00	7,000.00	7,000.00	
50608162	628100 - SOLID WASTE DISPOSAL				8,900.00	*
	Disposal of Grit/Screenings from Pump Stations		1.00	8,900.00	8,900.00	
	\$115.50 per ton plus \$35 tipping fee					
50608162	628800 - CONTRACTED SERVICES				28,520.00	*
	Includes outside contractor service for pump stations, lawn care services, including equipment rigging and transportation.		1.00	14,000.00	14,000.00	
	Monthly PS Generator Vector Control		1.00	5,400.00	5,400.00	
	Annual PWD Backflow Preventer testing (10 Units)		14.00	60.00	840.00	
	14 Devices throughout pumping stations					
	SCADA contract services (2 hr. per month)		24.00	195.00	4,680.00	
	Construction Supplies for PS Work (Sand/Gravel/Hay Bales/Seed/Pavement)		1.00	3,600.00	3,600.00	
50608162	629000 - TRAINING				1,700.00	*
	Sending staff to certification classes, Sacramento University correspondence courses etc.		1.00	1,700.00	1,700.00	
50608163	630500 - OFFICE SUPPLIES				500.00	*
			1.00	500.00	500.00	
50608163	631000 - PRINTING SUPPLIES				600.00	*
	Monthly photocopier charges		1.00	600.00	600.00	
	Avg. per month is \$50					
50608163	632000 - GAS & OIL				19,162.00	*
	Diesel Fuel for emergency generators		1,500.00	3.55	5,325.00	
	Need budget number from Finance.					
	Gasoline PS Vehicles, Equipment		3,200.00	2.96	9,472.00	
	Need budget number from Finance.					
	Grease tubes	0	30.00	8.00	240.00	
	Genset Oil Changes		6.00	300.00	1,800.00	
	Increase cost for specialty oil					
	Propane for emergency gensets	0	500.00	3.05	1,525.00	
	Natural gas for emergency generator	0	1.00	800.00	800.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608163	632500 - TIRES					1,160.00 *
	Radials		10.00	100.00		1,000.00
	Flat repairs		4.00	40.00		160.00
50608163	634500 - CLOTHING					6,173.00 *
	Pairs of coveralls		5.00	200.00		1,000.00
	Price Increase					
	Pairs of rubber boots Black Diamond		5.00	185.00		925.00
	Specialty Footwear					
	Price Increase					
	Sets of rain gear		5.00	75.00		375.00
	Pairs of safety shoes		5.00	175.00		875.00
	Increase in Reimbursement					
	Weekly uniform rental fee for 5 employees		52.00	50.00		2,600.00
	Specialty Protective Gear- Waders		2.00	199.00		398.00
	Specialty Wear					
50608163	636000 - SMALL TOOLS					2,500.00 *
	Small Hand Tools for Shop/Pump Stations		1.00	2,500.00		2,500.00
	Update Shop Tools					
50608163	636500 - CLEANING SUPPLIES					500.00 *
			1.00	500.00		500.00
50608163	637500 - EQUIPMENT SUPPLIES					36,000.00 *
	Staff Projects and Supplies for Stations		1.00	36,000.00		36,000.00
	15 Generators Tune Up~ 10000					
	Gas Detector Cal Gs 4 (\$900) ~ 3600					
	Tranducer Inventory ~ 4000					
	Pump Station Vac Hose ~ 2400					
	Misc Station & Generator Paint~6000					
	Wescott Spare Pump ~6000					
	Loveitt's Back Up Pump ~ 7500					
	Main Street Back Up Pump ~5000					
50608163	638500 - CONSTRUCTION SUPPLIES					500.00 *
	Misc. grounds maintenance/jobs by collections staff		1.00	500.00		500.00
50608163	638600 - VEHICLE SUPPLIES					2,000.00 *
			1.00	2,000.00		2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET						
ACCOUNTS FOR:						
WATER RESOURCE	PROTECTION	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608163	638800 - BUILDING MAINTENANCE SUPPLIES				3,200.00	*
	More Building Repairs		1.00	3,200.00	3,200.00	
	Aging Buildings, More Staff Projects					
50608163	639000 - CHEMICALS				1,500.00	*
	Grease emulsifiers, odor control products used within the wastewater pumping stations.	0	1.00	1,500.00	1,500.00	
50608163	639900 - MISC SUPPLIES				9,500.00	*
	Safety Supplies	0	1.00	7,500.00	7,500.00	
		0	1.00	2,000.00	2,000.00	
50608164	642000 - DUES & MEMBERSHIPS				200.00	*
			1.00	200.00	200.00	
TOTAL PUMP STATIONS					738,164.00	

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>82</b>	<b>BILLING</b>								
50608262	628800	CONTRACTED SERVICES	218,574	230,339	218,547	236,916	236,916	6,577	2.9%
50608262	629400	RECORDING FEES	(228)	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>BILLING</b>		218,346	230,339	218,547	236,916	236,916	6,577	2.9%

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET				
ACCOUNTS FOR:				
WATER RESOURCE PROTECTION	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0082 BILLING				
000				
50608262 628800 - CONTRACTED SERVICES				236,916.00 *
Portland Water District Assessment		1.00	236,916.00	236,916.00
Billings				
3.5% increase				
<b>TOTAL BILLING</b>				<b>236,916.00</b>

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>83</b>	<b>RESERVE</b>								
50608365	658000	BUILDINGS	-	1,595,770	1,595,770	1,651,739	1,651,739	55,969	3.5%
50608388	900001	TRANSFERS OUT	1,542,240	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>RESERVE</b>		1,542,240	1,595,770	1,595,770	1,651,739	1,651,739	55,969	3.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
0083 RESERVE				
000				
50608365 658000 - BUILDINGS				
Treatment Plant Reserve		1.00	398,739.00	1,651,739.00 *
3-20-23				398,739.00
Collection System Reserve		1.00	525,000.00	525,000.00
Equipment Reserve		1.00	277,000.00	277,000.00
Pump Stations Reserve		1.00	451,000.00	451,000.00
TOTAL RESERVE				1,651,739.00

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>84 SEWER MAINTENANCE</b>									
50608461	611000	HOURLY	345,712	444,735	-	463,508	463,508	18,773	4.2%
50608461	611500	SALARY	198,062	213,807	198,077	209,577	209,577	(4,230)	-2.0%
50608461	612000	TEMPORARY HELP	15,370	14,280	-	14,280	14,280	-	0.0%
50608461	612500	OVERTIME	11,542	22,670	22,000	23,323	23,323	653	2.9%
50608461	615000	OTHER FEES	12,834	14,591	14,180	14,987	14,987	396	2.7%
50608461	618800	ACCRUED VACATION/PAYROLL	9,163	-	-	-	-	-	0.0%
50608462	620500	PRINTING & BINDING	147	700	-	700	700	-	0.0%
50608462	621500	POSTAGE	-	1,000	-	1,000	1,000	-	0.0%
50608462	622000	TELEPHONE	6,533	7,504	3,924	7,504	7,504	-	0.0%
50608462	622400	WATER & SEWER	1,013	1,400	650	1,400	1,400	-	0.0%
50608462	622500	ELECTRIC	2,287	3,401	3,500	3,665	3,665	264	7.8%
50608462	623000	TRAVEL	212	1,500	-	1,500	1,500	-	0.0%
50608462	624000	FREIGHT	-	1,000	-	1,000	1,000	-	0.0%
50608462	624500	SUBSCRIPTIONS	2,500	7,720	-	8,116	8,116	396	5.1%
50608462	626000	EQUIPMENT RENTAL	22,950	4,000	23,950	4,000	4,000	-	0.0%
50608462	626500	MOTOR VEHICLE MAINTENANCE	7,630	10,000	-	10,000	10,000	-	0.0%
50608462	627000	EQUIPMENT MAINTENANCE	9,915	10,000	-	10,000	10,000	-	0.0%
50608462	627100	RADIO MAINTENANCE	845	1,500	846	1,500	1,500	-	0.0%
50608462	627500	BUILDING MAINTENANCE	-	2,000	-	2,000	2,000	-	0.0%
50608462	628100	SOLID WASTE DISPOSAL	53,819	55,810	30,810	30,810	30,810	(25,000)	-44.8%
50608462	628800	CONTRACTED SERVICES	38,324	59,040	34,045	84,040	84,040	25,000	42.3%
50608462	629000	TRAINING	1,024	3,000	-	3,000	3,000	-	0.0%
50608463	630500	OFFICE SUPPLIES	745	700	-	700	700	-	0.0%
50608463	631000	PRINTING SUPPLIES	-	150	-	150	150	-	0.0%

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
50608463	631500	HEATING FUEL	7,534	8,550	-	8,550	8,550	-	0.0%
50608463	632000	GAS & OIL	30,755	39,761	39,005	39,761	39,761	-	0.0%
50608463	632500	TIRES	3,387	3,650	3,650	3,650	3,650	-	0.0%
50608463	632501	VEHICLE WASH	-	-	-	-	-	-	0.0%
50608463	634500	CLOTHING	7,649	7,896	7,056	7,896	7,896	-	0.0%
50608463	636000	SMALL TOOLS	2,250	2,500	-	2,500	2,500	-	0.0%
50608463	636500	CLEANING SUPPLIES	890	900	-	900	900	-	0.0%
50608463	637500	EQUIPMENT SUPPLIES	8,776	7,500	-	7,500	7,500	-	0.0%
50608463	638500	CONSTRUCTION SUPPLIES	47,012	64,505	-	64,505	64,505	-	0.0%
50608463	638600	VEHICLE SUPPLIES	16,025	15,000	-	15,000	15,000	-	0.0%
50608463	638800	BUILDING MAINT SUPPLIES	173	400	-	400	400	-	0.0%
50608463	639000	CHEMICALS	6,547	5,200	-	6,200	6,200	1,000	19.2%
50608463	639900	MISC SUPPLIES	7,162	8,400	-	8,400	8,400	-	0.0%
50608464	642000	DUES & MEMBERSHIPS	250	280	280	280	280	-	0.0%
50608488	900001	TRANSFERS OUT	288	288	336	288	288	-	0.0%
<b>TOTAL</b>	<b>SEWER MAINTENANCE</b>		879,325	1,045,338	382,309	1,062,590	1,062,590	17,252	1.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR: WATER RESOURCE PROTECTION VENDOR QUANTITY UNIT COST 2025 MANAGER

0084 SEWER MAINTENANCE

000

50608461 611000 - HOURLY				463,508.00 *
COLLECTION SYSTEMS OPERATOR (5332)	1.00	58,198.30	58,198.30	
SWR MNT FOREMAN (2834)	1.00	70,334.99	70,334.99	
COLLECTION SYSTEMS OPERATOR (11858)	1.00	53,988.48	53,988.48	
COLLECTION SYSTEMS OPERATOR (3108)	1.00	63,214.32	63,214.32	
VEHICLE MAINT MECHANIC (10117)	1.00	36,067.30	36,067.30	
COLLECTION SYSTEMS OPERATOR (8604)	1.00	60,363.06	60,363.06	
COLLECTION SYSTEMS OPERATOR (11899)	1.00	54,738.32	54,738.32	
COLLECTION SYSTEMS OPERATOR (9468)	1.00	59,323.06	59,323.06	
Stipends 3-20-23	1.00	7,280.17	7,280.17	
50608461 611500 - SALARY				209,577.00 *
COLLECTION SYSTEMS SUPERVISOR (000000)	1.00	91,601.12	91,601.12	
COLLECTION SYSTEMS MANAGER (2114)	1.00	96,932.88	96,932.88	
STORMWATER COORDINATOR (8173)	1.00	21,043.00	21,043.00	
50608461 612000 - TEMPORARY HELP				14,280.00 *
INACTIVE--SEWER MAINT TEMP (0)	1.00	14,280.00	14,280.00	
50608461 612500 - OVERTIME				23,323.00 *
COLLECTION SYSTEMS OPERATOR (8604)	1.00	2,995.00	2,995.00	
SWR MNT FOREMAN (2834)	1.00	3,551.00	3,551.00	
COLLECTION SYSTEMS OPERATOR (9468)	1.00	2,995.00	2,995.00	
VEHICLE MAINT MECHANIC (10117)	1.00	2,341.00	2,341.00	
COLLECTION SYSTEMS OPERATOR (3108)	1.00	3,034.00	3,034.00	
COLLECTION SYSTEMS OPERATOR (11899)	1.00	2,763.00	2,763.00	
COLLECTION SYSTEMS OPERATOR (11858)	1.00	2,725.00	2,725.00	
	1.00	.00	.00	
	1.00	.00	.00	
6-13-23				
COLLECTION SYSTEMS OPERATOR (5332)	1.00	2,919.00	2,919.00	
50608461 615000 - OTHER FEES				14,987.00 *
COLLECTION SYSTEMS OPERATOR (8604)	1.00	2,139.00	2,139.00	
COLLECTION SYSTEMS OPERATOR (9468)	1.00	2,139.00	2,139.00	
COLLECTION SYSTEMS OPERATOR (11899)	1.00	1,974.00	1,974.00	
SWR MNT FOREMAN (2834)	1.00	2,536.00	2,536.00	
COLLECTION SYSTEMS OPERATOR (5332)	1.00	2,085.00	2,085.00	
COLLECTION SYSTEMS OPERATOR (3108)	1.00	2,167.00	2,167.00	
	1.00	.00	.00	
	1.00	.00	.00	
	1.00	.00	.00	
COLLECTION SYSTEMS OPERATOR (11858)	1.00	1,947.00	1,947.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608462	620500 - PRINTING & BINDING				700.00	*
	Printing of Stormwater brochures and informational mailings.		1.00	700.00	700.00	
50608462	621500 - POSTAGE				1,000.00	*
	Mailings and correspondence		1.00	1,000.00	1,000.00	
	New line item, previously in contracted					
50608462	622000 - TELEPHONE				7,504.00	*
	CONVER/AVAYA/FAX	0	12.00	90.00	1,080.00	
	Annual Pager Rental	0	1.00	360.00	360.00	
	6 cell phones	0	12.00	207.00	2,484.00	
	Annual iPad wireless fees for 5 devices		5.00	716.00	3,580.00	
50608462	622400 - WATER & SEWER				1,400.00	*
	Annual water service rate & usage increase	0	1.00	1,000.00	1,000.00	
	Hydrant rental fee		1.00	400.00	400.00	
50608462	622500 - ELECTRIC				3,665.00	*
	2-16-24 els		1.00	3,665.00	3,665.00	
50608462	623000 - TRAVEL				1,500.00	*
	Travel expenses (potentially including lodging) to attend staff training events:		1.00	1,500.00	1,500.00	
	* MEWEA					
	* JETCC					
	* MWUA					
	* DEP					
	* Etc.					
50608462	624000 - FREIGHT				1,000.00	*
	Freight charges		1.00	1,000.00	1,000.00	
	New line item, previously in contracted					
50608462	624500 - SUBSCRIPTIONS				8,116.00	*
	Annual Cues GraniteNet software license for sewer asset condition assessment.		1.00	2,500.00	2,500.00	
	Annual fee for RTA vehicle maintenance software		1.00	900.00	900.00	
	New item					
	Annual VUEworks software subscription for work order & asset management system		1.00	4,320.00	4,320.00	
	Previously in contracted service account					
	Annual Fulcrum (GIS app) subscription		1.00	396.00	396.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608462	626000 - EQUIPMENT RENTAL					4,000.00 *
	Costs for rental of tools & equipment for various maintenance and repair projects		1.00	4,000.00		4,000.00
50608462	626500 - MOTOR VEHICLE MAINTENANCE					10,000.00 *
	Outside vehicle service and repairs Increased account due to age of fleet an previous years overages		1.00	10,000.00		10,000.00
50608462	627000 - EQUIPMENT MAINTENANCE					10,000.00 *
	Outside services for equipment maintenance and repairs Increased account due to age of equipmen previous years overages.		1.00	10,000.00		10,000.00
50608462	627100 - RADIO MAINTENANCE					1,500.00 *
	Service Contracts		1.00	620.00		620.00
	Repairs		1.00	880.00		880.00
	Increased account to cover historical us repairs.					
50608462	627500 - BUILDING MAINTENANCE					2,000.00 *
	Outside services for building maintenance:		1.00	2,000.00		2,000.00
	* Rug cleaning					
	* Siding (incl. pressure washing)					
	* Roofing					
	* Etc.					
	New line item that was previously budget contracted services.					
50608462	628100 - SOLID WASTE DISPOSAL					30,810.00 *
	400 Tons disposal-Catch Basin Debris	0	400.00	45.00		18,000.00
	57 Tons disposal-sewer cleaner Debris	0	57.00	110.00		6,270.00
	14 Tons disposal-construction debris	0	14.00	110.00		1,540.00
	Casco Bay Boat pump out program	0	1.00	5,000.00		5,000.00
50608462	628800 - CONTRACTED SERVICES					84,040.00 *
	Easement Rental Fee Guilford	0	1.00	350.00		350.00
	Dig Safe Service Charge	0	1.00	9,540.00		9,540.00
	Increase in account due to increased rat current charges					
	Miscellaneous Utility Repair	0	1.00	2,600.00		2,600.00
	Phase II ISWG Stormwater working Group Annual Fee	0	1.00	14,000.00		14,000.00
	Rodent Control Services	0	1.00	5,600.00		5,600.00
	Traffic Control Services	0	1.00	5,000.00		5,000.00
	Stormwater BMP Inspections		1.00	2,000.00		2,000.00
	Misc. utility (\$25K previously used for HHW events - now being paid by DPW)		1.00	39,950.00		39,950.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
WATER RESOURCE PROTECTION	Now also includes an additional \$14,950 previously used for street sweeping that is also now being paid by DPW Stormwater system sampling fund to comply with MS4 permit requirements		1.00	5,000.00	5,000.00
50608462 629000	- TRAINING Staff training to maintain certifications and for professional development: * MEWEA * JETCC * MWUA * DEP * Etc.		1.00	3,000.00	3,000.00 *
50608463 630500	- OFFICE SUPPLIES Office supplies such as pen, paper and pencils.		1.00	700.00	700.00 *
50608463 631000	- PRINTING SUPPLIES Toner for photo copier		1.00	150.00	150.00 *
50608463 631500	- HEATING FUEL Propane for office and maintenance building Can't get budget from Finance.		3,000.00	2.85	8,550.00 *
50608463 632000	- GAS & OIL Grease & Oil for equipment	0	1.00	1,000.00	39,761.00 *
	Diesel	0	7,500.00	3.55	1,000.00
	Unit cost increased from \$1.95/gal to cur of \$3.55/gal				26,625.00
	Gas	0	4,100.00	2.96	12,136.00
	Unit cost increased from \$1.90/gal to cur of \$2.96/gal				
50608463 632500	- TIRES Truck tires		20.00	100.00	3,650.00 *
	Tires for skid steel loader		1.00	200.00	2,000.00
	Tires for sewer cleaner (repairs)		2.00	250.00	200.00
	Front-end loader tires (repairs)		2.00	250.00	500.00
	Compressor, bucket machine, etc.		1.00	200.00	500.00
	Tires for 6 cu yd dump truck (repairs)		2.00	125.00	200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608463	634500 - CLOTHING				7,896.00	*
	9 regular coveralls		9.00	25.00	225.00	
	9 pair of insulated coveralls		9.00	50.00	450.00	
	9 pair of safety shoes		9.00	150.00	1,350.00	
	9 pair rubber boots		9.00	20.00	180.00	
	96 pair cotton gloves		96.00	2.00	192.00	
	18 pair rubber gloves		18.00	8.00	144.00	
	9 sets of rain gear		9.00	75.00	675.00	
	9 Uniform service fees		52.00	90.00	4,680.00	
50608463	636000 - SMALL TOOLS				2,500.00	*
	Small tools for maintenance garage and construction crew		1.00	2,500.00	2,500.00	
50608463	636500 - CLEANING SUPPLIES				900.00	*
	Office cleaning supplies such as floor cleaner, window cleaner and paper products		1.00	900.00	900.00	
50608463	637500 - EQUIPMENT SUPPLIES				7,500.00	*
	Parts needed for repairs to CCTV camera system and high pressure sewer cleaner		1.00	7,500.00	7,500.00	
50608463	638500 - CONSTRUCTION SUPPLIES				64,505.00	*
	Materials used in the repair and replacement of sewer and storm water lines such as pipe, fittings, stone, gravel, asphalt, and precast structures.		1.00	55,000.00	55,000.00	
	3-20-23		1.00	9,505.00	9,505.00	
50608463	638600 - VEHICLE SUPPLIES				15,000.00	*
	Replacement parts for motor vehicles, such as starters, belts, hoses and other related items		1.00	15,000.00	15,000.00	
50608463	638800 - BUILDING MAINT SUPPLIES				400.00	*
	Items used in building maintenance such as paints, brushes.		1.00	400.00	400.00	
50608463	639000 - CHEMICALS				6,200.00	*
	Bacteria treatment of the Maine Mall sewer area to reduce grease build up		1.00	6,200.00	6,200.00	

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608463	639900 - MISC SUPPLIES				8,400.00	*
	General supplies used in the operation and maintenance of the municipal collections systems		1.00	8,400.00	8,400.00	
50608464	642000 - DUES & MEMBERSHIPS				280.00	*
	Maine Wastewater Control Association		1.00	180.00	180.00	
	New England Water Environment Association		1.00	100.00	100.00	
50608488	900001 - TRANSFERS OUT				288.00	*
	Avaya Replacement	0	4.00	72.00	288.00	
	4 Phones @ \$6.00 x 12 months					
<b>TOTAL SEWER MAINTENANCE</b>					<b>1,062,590.00</b>	

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>85</b>	<b>ENGINEERING</b>								
0									
50608561	611000	HOURLY	80,445	90,521	79,118	77,695	77,695	(12,826)	-14.2%
50608561	611500	SALARY	121,848	142,452	122,482	149,839	149,839	7,387	5.2%
50608561	612500	OVERTIME	102	-	-	-	-	-	0.0%
50608562	620500	PRINTING & BINDING	381	600	500	600	600	-	0.0%
50608562	621500	POSTAGE	-	100	300	100	100	-	0.0%
50608562	622000	TELEPHONE	2,005	2,980	2,136	2,980	2,980	-	0.0%
50608562	623000	TRAVEL	-	500	-	500	500	-	0.0%
50608562	624500	SUBSCRIPTIONS	2,584	3,800	6,000	3,800	3,800	-	0.0%
50608562	626500	MOTOR VEHICLE MAINTENANCE	238	1,000	500	1,000	1,000	-	0.0%
50608562	627000	EQUIPMENT MAINTENANCE	2,821	1,000	900	1,000	1,000	-	0.0%
50608562	628800	CONTRACTED SERVICES	-	-	-	-	-	-	0.0%
50608562	628802	CONTRACT SERVICES-ENGINEERING	35,143	45,000	29,500	45,000	45,000	-	0.0%
50608562	629000	TRAINING	429	2,500	5,850	2,500	2,500	-	0.0%
50608563	630500	OFFICE SUPPLIES	1,954	500	1,000	500	500	-	0.0%
50608563	631000	PRINTING SUPPLIES	487	600	800	600	600	-	0.0%
50608563	632000	GAS & OIL	405	480	1,000	480	480	-	0.0%
50608563	634500	CLOTHING	372	500	500	500	500	-	0.0%
50608563	637500	EQUIPMENT SUPPLIES	306	600	600	600	600	-	0.0%
50608563	639900	MISC SUPPLIES	228	300	300	300	300	-	0.0%
50608564	642000	DUES & MEMBERSHIPS	100	350	350	350	350	-	0.0%
50608588	900001	TRANSFERS OUT	72	72	84	72	72	-	0.0%
<b>TOTAL</b>	<b>ENGINEERING</b>		249,918	293,855	251,920	288,416	288,416	(5,439)	-1.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
<b>0085 ENGINEERING</b>					
<b>000</b>					
50608561 611000 - HOURLY					77,695.00 *
ENGINEERING TECHNICIAN (11929)		1.00	66,575.08		66,575.08
BUILDING MAINTENANCE CUSTODIAN (000000)		1.00	6,466.83		6,466.83
		1.00	4,653.09		4,653.09
50608561 611500 - SALARY					149,839.00 *
WRP ENGINEER CIVIL/TRANSPORTA (11689)		1.00	44,004.90		44,004.90
ENGINEERING DIVISION MANAGER (000000)		1.00	105,834.10		105,834.10
50608562 620500 - PRINTING & BINDING					600.00 *
Letterhead, envelopes, documents and printed material	0	1.00	600.00		600.00
Copier cost.					
50608562 621500 - POSTAGE					100.00 *
Mailing and overnight delivery	0	1.00	100.00		100.00
Budget underspent previous years, reduce reflect actual expenditures.					
50608562 622000 - TELEPHONE					2,980.00 *
Conversant/Avaya	0	12.00	15.00		180.00
1 Cell phone and 2 monthly 50\$ stipends.	0	1.00	2,800.00		2,800.00
Increase due to new employee.					
50608562 623000 - TRAVEL					500.00 *
Travel expenses.		1.00	500.00		500.00
Mileage and hotel for two conferences.					
50608562 624500 - SUBSCRIPTIONS					3,800.00 *
Civil 3D & Revit	0	1.00	3,800.00		3,800.00
FARRO Software - Scene					
FARRO Software -Pointsence					
Linda.com (online education)					
Vueworks					
Zeno Mobile					
Acrobat Pro					
Forge					
Increase due to additional software subs					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608562	626500 - MOTOR VEHICLE MAINTENANCE				1,000.00	*
	Engineering Pickup and Engineering Tech Vehicle		1.00	1,000.00	1,000.00	
	Budget increased to cover additional cos associated with Engineering Tech vehicle					
50608562	627000 - EQUIPMENT MAINTENANCE				1,000.00	*
	Plotter Cleaning		1.00	1,000.00	1,000.00	
	Increased due to inflation of plotter ma costs.					
50608562	628802 - CONTRACT SERVICES-ENGINEERING				45,000.00	*
	GIS and engineering support services	0	1.00	35,000.00	35,000.00	
	With expanded role of GIS in asset manag (Vueworks, Granite Net, etc.) and WRP op the need for GIS services has increased.					
	Outside Professional Engineering	0	1.00	10,000.00	10,000.00	
50608562	629000 - TRAINING				2,500.00	*
	Seminars, Engineering Training, and CADD Training	0	1.00	2,500.00	2,500.00	
	Budget reduced to reflect actual expendi training over the past several years.					
50608563	630500 - OFFICE SUPPLIES				500.00	*
	Offices are up to date. No need to main existing budget.		1.00	500.00	500.00	
50608563	631000 - PRINTING SUPPLIES				600.00	*
	Copier and computer paper and toner	0	1.00	600.00	600.00	
	Reduced budget since we haven't been usi existing budget amounts.					
50608563	632000 - GAS & OIL				480.00	*
	Engineering vehicle		160.00	3.00	480.00	
	Can't get budget from Finance.					
50608563	634500 - CLOTHING				500.00	*
	Clothing		1.00	500.00	500.00	
50608563	637500 - EQUIPMENT SUPPLIES				600.00	*
	Equipment Supplies		1.00	600.00	600.00	
	Tablets for asset management.					

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
WATER RESOURCE PROTECTION					
50608563	639900 - MISC SUPPLIES				300.00 *
	Misc. supplies and equipment for field work.		1.00	300.00	300.00
50608564	642000 - DUES & MEMBERSHIPS				350.00 *
	PE licenses for two engineers.		1.00	350.00	350.00
50608588	900001 - TRANSFERS OUT				72.00 *
	Avaya Replacement	0	1.00	72.00	72.00
	1 Phones @ \$6.00 x 12 months				
<b>TOTAL ENGINEERING</b>					<b>288,416.00</b>

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>86</b>	<b>DEBT SERVICE</b>								
50608666	668800	DEBT ADMIN FEES -ARRA	4,533	1,356	5,000	1,356	1,356	-	0.0%
50608666	668900	BOND INTEREST	2,868	5,822	6,045	5,599	5,599	(223)	-3.8%
50608666	669000	BOND PRINCIPAL	87,792	87,792	87,792	87,792	87,792	-	0.0%
<b>TOTAL</b>	<b>DEBT SERVICE</b>		95,193	94,970	98,837	94,747	94,747	(223)	-0.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 MANAGER
WATER RESOURCE PROTECTION					
0086	DEBT				
000					
50608666	668800 - DEBT ADMIN FEES -ARRA DEP And MMBB Admin Fees for bonds 2/24/23		1.00	1,356.00	1,356.00 * 1,356.00
50608666	668900 - BOND INTEREST Debt Service Interest		1.00	5,599.00	5,599.00 * 5,599.00
50608666	669000 - BOND PRINCIPAL Bond Principal Payments		1.00	87,792.00	87,792.00 * 87,792.00
TOTAL DEBT					94,747.00

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>87</b>	<b>COMPLIANCE</b>								
50608761	611000	HOURLY	56,907	62,896	56,907	65,708	65,708	2,812	4.5%
50608761	611500	SALARY	20,864	22,368	20,871	23,373	23,373	1,005	4.5%
50608761	612500	OVERTIME	-	664	625	694	694	30	4.5%
50608761	615000	OTHER PAY	-	295	275	309	309	14	4.7%
50608762	620500	PRINTING & BINDING	-	500	-	600	600	100	20.0%
50608762	621500	POSTAGE	102	150	-	210	210	60	40.0%
50608762	622000	TELEPHONE	600	660	660	660	660	-	0.0%
50608762	623000	TRAVEL	-	500	-	500	500	-	0.0%
50608762	624500	SUBSCRIPTIONS	-	250	-	270	270	20	8.0%
50608762	626000	EQUIPMENT RENTAL	-	600	-	600	600	-	0.0%
50608762	626500	MOTOR VEHICLE MAINTENANCE	-	500	-	600	600	100	20.0%
50608762	627000	EQUIPMENT MAINTENANCE	48	800	-	800	800	-	0.0%
50608762	628800	CONTRACTED SERVICES	14,025	14,726	13,654	14,726	14,726	-	0.0%
50608762	629000	TRAINING	1,272	1,500	-	1,500	1,500	-	0.0%
50608763	630500	OFFICE SUPPLIES	1,076	500	-	500	500	-	0.0%
50608763	631000	PRINTING SUPPLIES	-	50	-	50	50	-	0.0%
50608763	632000	GAS & OIL	327	396	707	396	396	-	0.0%
50608763	632500	TIRES	-	225	-	225	225	-	0.0%
50608763	634500	CLOTHING	328	150	-	150	150	-	0.0%
50608763	635000	MEDICAL & LAB SUPPLIES	295	200	-	250	250	50	25.0%
50608763	636000	SMALL TOOLS	-	50	-	50	50	-	0.0%
50608763	636500	CLEANING SUPPLIES	-	50	-	50	50	-	0.0%
50608763	638200	BOOKS	171	250	-	250	250	-	0.0%
50608763	638600	VEHICLE SUPPLIES	620	200	-	200	200	-	0.0%
50608763	639800	Minor Equipment	-	4,000	-	4,000	4,000	-	0.0%
50608763	639900	MISC SUPPLIES	2,059	600	-	600	600	-	0.0%
50608764	642000	DUES & MEMBERSHIPS	-	250	-	375	375	125	50.0%
<b>TOTAL</b>	<b>COMPLIANCE</b>		<b>98,693</b>	<b>113,330</b>	<b>93,699</b>	<b>117,646</b>	<b>117,646</b>	<b>4,316</b>	<b>3.8%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0087 COMPLIANCE					
000					
50608761 611000 - HOURLY COMPLIANCE ADMINISTRATOR (10675)		1.00	65,708.00	65,708.00 *	
50608761 611500 - SALARY TREATMENT SYSTEMS MANAGER (8476)		1.00	23,373.00	23,373.00 *	
50608761 612500 - OVERTIME COMPLIANCE ADMINISTRATOR (10675)		1.00	694.00	694.00 *	
50608761 615000 - OTHER PAY COMPLIANCE ADMINISTRATOR (10675)		1.00	309.00	309.00 *	
50608762 620500 - PRINTING & BINDING Photocopy Printing Cost Avg charge is \$50 per month		1.00	600.00	600.00 *	
50608762 621500 - POSTAGE Certified Mail, Industrial Billing, Sewer Abatement Letters Avg Monthly charge was \$18		1.00	210.00	210.00 *	
50608762 622000 - TELEPHONE Monthly Cell Phone	0	12.00	55.00	660.00 *	
50608762 623000 - TRAVEL Travel for Training		1.00	500.00	500.00 *	
50608762 624500 - SUBSCRIPTIONS Subscriptions-Adobe Service Price Increase		1.00	270.00	270.00 *	
50608762 626000 - EQUIPMENT RENTAL Rental of Equipment		1.00	600.00	600.00 *	
50608762 626500 - MOTOR VEHICLE MAINTENANCE Older Vehicle in fleet		1.00	600.00	600.00 *	
50608762 627000 - EQUIPMENT MAINTENANCE Sampler, monitoring equipment maintenance		1.00	800.00	800.00 *	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608762	628800 - CONTRACTED SERVICES				14,726.00	*
	EPA required priority pollutant scan		4.00	1,094.00	4,376.00	
	2 (influent, effluent)					
	EPA required tests for industrial users					
	2 (influent, effluent)					
	Local Limits Development					
	Toxic Organic analysis		2.00	1,100.00	2,200.00	
	Volatile Organic Analysis		10.00	133.00	1,330.00	
	Semi-VOA		8.00	375.00	3,000.00	
	Heavy metals analysis		20.00	191.00	3,820.00	
50608762	629000 - TRAINING				1,500.00	*
	Includes yearly IP Conference		1.00	1,500.00	1,500.00	
50608763	630500 - OFFICE SUPPLIES				500.00	*
	Pens, Markers, Highlighter, Folders, Dividers, Notebooks, Misc Supplies		1.00	500.00	500.00	
50608763	631000 - PRINTING SUPPLIES				50.00	*
	Printing supplies-Waterproof Labels		1.00	50.00	50.00	
	New-was under Misc.					
50608763	632000 - GAS & OIL				396.00	*
	Gasoline		120.00	3.00	360.00	
	Can't get budget from Finance.					
	Case oil	0	1.00	36.00	36.00	
50608763	632500 - TIRES				225.00	*
	2 Passenger Replacement Tires		1.00	225.00	225.00	
	New-was Under Misc.Supplies					
50608763	634500 - CLOTHING				150.00	*
			1.00	150.00	150.00	
50608763	635000 - MEDICAL & LAB SUPPLIES				250.00	*
	Increase by \$50		1.00	250.00	250.00	
50608763	636000 - SMALL TOOLS				50.00	*
	Sampler/Field tools		1.00	50.00	50.00	
	New-was under Misc.Supplies					
50608763	636500 - CLEANING SUPPLIES				50.00	*
	Sampler cleaning supplies		1.00	50.00	50.00	
	New-was Under Misc. Supplies					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET						
ACCOUNTS FOR:						
WATER RESOURCE	PROTECTION	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608763	638200 - BOOKS				250.00	*
	Include Standard Methods & CFR		1.00	250.00	250.00	
	revisions and publications					
50608763	638600 - VEHICLE SUPPLIES				200.00	*
			1.00	200.00	200.00	
50608763	639800 - Minor Equipment				4,000.00	*
	Update office furniture		1.00	4,000.00	4,000.00	
	Treatment Manager Office					
50608763	639900 - MISC SUPPLIES				600.00	*
			1.00	600.00	600.00	
50608764	642000 - DUES & MEMBERSHIPS				375.00	*
	MeWEA/NEWEA Dues/Annual		1.00	375.00	375.00	
	Membership/Certification Test					
<b>TOTAL COMPLIANCE</b>					<b>117,646.00</b>	

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>Dept Request</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>88</b>	<b>SLUDGE DISPOSAL</b>								
50608862	628700	SLUDGE DISPOSAL	805,133	1,031,446	183,590	908,050	908,050	(123,396)	-12.0%
50608862	628800	CONTRACTED SERVICES	5,688	7,174	6,330	7,404	7,404	230	3.2%
50608863	639900	MISC SUPPLIES	-	10,000	-	10,000	10,000	-	0.0%
<b>TOTAL</b>	<b>SLUDGE DISPOSAL</b>		<b>810,821</b>	<b>1,048,620</b>	<b>189,920</b>	<b>925,454</b>	<b>925,454</b>	<b>(123,166)</b>	<b>-11.7%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

	VENDOR	QUANTITY	UNIT COST	2025 MANAGER
<b>0088 SLUDGE DISPOSAL</b>				
<b>000</b>				
50608862 628700 - SLUDGE DISPOSAL				908,050.00 *
Disposal costs - Casella Contract Jul to Dec 2024 \$349,856 Disposal Rate of \$118.88 plus \$25 est 2600 Tons		2,600.00	143.88	374,088.00
Disposal costs - Casella ContractNew Base Rate plus increase loading Jan to Jul 2025 \$361,842 Disposal Rate of \$118.88 plus \$25 + \$61. 49 per ton/force majeure event total to \$205.37 Est 2600 tons		2,600.00	205.37	533,962.00
50608862 628800 - CONTRACTED SERVICES				7,404.00 *
Dioxin Analysis		1.00	900.00	900.00
Priority pollutant scan		1.00	1,094.00	1,094.00
Sludge nutrient and heavy metal analysis, quarterly. Chapter 405.6 A,B, C and E		4.00	480.00	1,920.00
Miscellaneous analytical includes \$600 PFAS test cost		1.00	1,100.00	1,100.00
Toxicity characteristic leaching procedure (TCLP) analysis.		1.00	1,240.00	1,240.00
Annual license fee for program approval		1.00	1,000.00	1,000.00
License Fee correction				
Annual DEP reporting fee		1.00	150.00	150.00
50608863 639900 - MISC SUPPLIES				10,000.00 *
Misc equip replacement- Belts, Rollers New-was under TP Expenses		1.00	10,000.00	10,000.00
<b>TOTAL SLUDGE DISPOSAL</b>				<b>925,454.00</b>

CITY OF SOUTH PORTLAND, MAINE									
FY24 Budget - Line Item Summary									
City Manager Recommendation									
			FY23	FY24	FY24	FY25	FY25	FY24	FY24
			Actual	Budget	Projection	Dept Request	Dept Request	\$ +/-	% +/-
<b>89</b>	<b>INSURANCE</b>								
50608961	618000	MAINE STATE RETIREMENT	153,966	187,923	172,084	192,221	192,221	4,298	2.3%
50608961	618101	401A	26,853	33,144	28,474	24,323	24,323	(8,821)	-26.6%
50608961	618200	LONG TERM DISABILITY	2,016	2,294	2,149	1,610	1,610	(684)	-29.8%
50608961	618300	SOCIAL SECURITY	141,082	175,488	156,217	179,649	179,649	4,161	2.4%
50608961	618500	WORKERS COMP	54,613	54,231	50,000	55,244	55,244	1,013	1.9%
50608961	618600	HEALTH INSURANCE	460,705	571,943	-	611,755	611,755	39,812	7.0%
50608961	618601	WELLNESS	-	4,095	-	4,095	4,095	-	0.0%
50608961	618800	ACCRUED VACATION/PAYROLL	-	12,309	-	12,309	12,309	-	0.0%
50608964	645000	CLAIMS & DAMAGES	-	5,250	-	5,250	5,250	-	0.0%
50608964	646100	LIABILITY & FIRE	71,566	83,509	1,500	99,643	99,643	16,134	19.3%
<b>TOTAL</b>		<b>INSURANCE</b>	910,801	1,130,186	410,424	1,186,099	1,186,099	55,913	4.9%
<b>TOTAL</b>	<b>WATER RESOURCE PROTECT</b>		6,676,494	7,792,178	4,819,768	7,942,799	7,942,799	150,621	1.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
WATER RESOURCE PROTECTION

0089 INSURANCE

000

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
50608961 618000 - MAINE STATE RETIREMENT MAINE STATE RETIREMENT per WRP worksheet els 2-25-24		1.00	192,221.00	192,221.00 *	192,221.00
50608961 618101 - 401A 401A EMPLOYER MATCH per WRP worksheet els 2-25-24		1.00	24,323.00	24,323.00 *	24,323.00
50608961 618200 - LONG TERM DISABILITY LONG TERM DISABILITY per WRP worksheet els 2-25-24		1.00	1,610.00	1,610.00 *	1,610.00
50608961 618300 - SOCIAL SECURITY SOCIAL SECURITY per WRP worksheet els 2-25-24		1.00	179,649.00	179,649.00 *	179,649.00
50608961 618500 - WORKERS COMP WORKERS COMP per WRP worksheet els 2-25-24		1.00	55,244.00	55,244.00 *	55,244.00
50608961 618600 - HEALTH INSURANCE HEALTH INS COST per WRP worksheet els 2-25-24		1.00	561,178.00	611,755.00 *	561,178.00
HEALTH INS BUY BACK per WRP worksheet els 2-25-24		1.00	50,577.00	50,577.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
WATER RESOURCE PROTECTION						
50608961	618601 - WELLNESS				4,095.00	*
	WELLNESS		1.00	4,095.00	4,095.00	
50608961	618800 - ACCRUED VACATION/PAYROLL				12,309.00	*
			1.00	12,309.00	12,309.00	
50608964	645000 - CLAIMS & DAMAGES				5,250.00	*
			1.00	5,250.00	5,250.00	
50608964	646100 - LIABILITY & FIRE				99,643.00	*
	P&C Insurance		1.00	98,010.00	98,010.00	
	2-11-24					
	e1s					
	Flood Insurance		1.00	1,633.00	1,633.00	
TOTAL INSURANCE					1,186,099.00	
TOTAL WATER RESOURCE PROTECTION					7,942,799.00	
GRAND TOTAL					10,988,453.00	

\*\* END OF REPORT - Generated by Ellen Sanborn \*\*

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>8058</b>	<b>BUS SERVICE</b>								
8058000	611000	HOURLY	716,076	1,020,261	850,000	1,022,875	1,022,875	2,614	0.3%
8058000	611500	SALARY	86,920	99,260	99,543	103,769	103,769	4,509	4.5%
8058000	612500	OVERTIME	123,170	112,000	90,000	125,000	125,000	13,000	11.6%
8058000	615000	OTHER FEES	26,952	40,000	40,000	44,000	44,000	4,000	10.0%
8058000	618000	MAINE STATE RETIREMENT	17,457	40,810	17,000	28,000	28,000	(12,810)	-31.4%
8058000	618101	401A	40,969	63,715	45,000	55,000	55,000	(8,715)	-13.7%
8058000	618200	LONG TERM DISABILITY	4,040	-	4,010	4,100	4,100	4,100	100.0%
8058000	618300	SOCIAL SECURITY	70,993	95,656	85,000	99,116	99,116	3,460	3.6%
8058000	618500	WORKERS COMP	24,381	25,000	25,758	26,917	26,917	1,917	7.7%
8058000	618600	HEALTH INSURANCE	179,366	237,372	182,000	210,000	210,000	(27,372)	-11.5%
8058000	620500	PRINTING & BINDING	4,179	5,000	5,000	4,000	4,000	(1,000)	-20.0%
8058000	621000	ADVERTISING	44	5,000	2,500	5,000	5,000	-	0.0%
8058000	622000	TELEPHONE	5,398	6,500	6,060	7,000	7,000	500	7.7%
8058000	622400	WATER & SEWER	3,954	3,400	3,233	3,400	3,400	-	0.0%
8058000	622500	ELECTRIC	5,475	12,545	12,950	13,766	13,766	1,221	9.7%
8058000	623000	TRAVEL	1,979	2,000	1,200	3,000	3,000	1,000	50.0%
8058000	625500	MEDICAL SERVICES	319	1,600	1,000	1,600	1,600	-	0.0%
8058000	626500	MOTOR VEHICLE MAINT	32,425	90,000	70,000	80,000	80,000	(10,000)	-11.1%
8058000	627000	EQUIPMENT MAINTENANCE	1,225	3,000	2,000	2,500	2,500	(500)	-16.7%
8058000	627100	RADIO MAINTENANCE	-	1,500	-	1,000	1,000	(500)	-33.3%
8058000	627500	BUILDING MAINTENANCE	8,718	13,300	8,000	13,300	13,300	-	0.0%
8058000	628100	SOLID WASTE DISPOSAL	-	2,000	2,000	2,000	2,000	-	0.0%
8058000	628800	CONTRACTED SERVICES	175,386	175,000	175,000	182,500	182,500	7,500	4.3%
8058000	629000	TRAINING	1,606	3,000	2,600	3,500	3,500	500	16.7%
8058000	630500	OFFICE SUPPLIES	1,956	2,500	2,500	2,500	2,500	-	0.0%
8058000	631500	HEATING FUEL	16,455	14,000	12,215	14,000	14,000	-	0.0%
8058000	632000	GAS & OIL	171,582	236,075	185,000	236,075	236,075	-	0.0%
8058000	632500	TIRES	13,597	17,400	17,400	17,000	17,000	(400)	-2.3%

<b>CITY OF SOUTH PORTLAND, MAINE</b>									
<b>FY24 Budget - Line Item Summary</b>									
<b>City Manager Recommendation</b>									
			<b>FY23</b>	<b>FY24</b>	<b>FY24</b>	<b>FY25</b>	<b>FY25</b>	<b>FY24</b>	<b>FY24</b>
			<b>Actual</b>	<b>Budget</b>	<b>Projection</b>	<b>Dept Request</b>	<b>CM Recom</b>	<b>\$ +/-</b>	<b>% +/-</b>
<b>8058</b>	<b>BUS SERVICE</b>								
8058000	632501	VEHICLE WASH	-	12,000	3,000	12,000	12,000	-	0.0%
8058000	634500	CLOTHING	4,036	7,500	6,500	7,500	7,500	-	0.0%
8058000	636000	SMALL TOOLS	2,004	1,500	1,000	1,500	1,500	-	0.0%
8058000	636500	CLEANING SUPPLIES	2,254	6,100	3,800	6,100	6,100	-	0.0%
8058000	638600	VEHICLE SUPPLIES	60,655	70,000	65,000	70,000	70,000	-	0.0%
8058000	638800	BUILDING MAINT SUPPLIES	3,666	500	4,800	500	500	-	0.0%
8058000	639800	Minor Equipment	315	5,000	-	3,500	3,500	(1,500)	-30.0%
8058000	642000	DUES & MEMBERSHIPS	1,500	1,500	1,250	3,000	3,000	1,500	100.0%
8058000	643000	CONTRIBUTIONS	38	-	-	-	-	-	0.0%
8058000	646100	PROPERTY & CASUALTY INS	20,156	21,088	26,160	28,780	28,780	7,692	36.5%
8058000	648500	OTHER	1,187	3,500	600	3,500	3,500	-	0.0%
8058000	900001	TRANSFER OUT	360	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>BUS SERVICE</b>		<b>1,830,794</b>	<b>2,456,582</b>	<b>2,059,079</b>	<b>2,447,298</b>	<b>2,447,298</b>	<b>(9,284)</b>	<b>0.0%</b>

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:  
BUS SERVICE

	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
0000					
000					
8058000 611000 - HOURLY		1.00	1,022,875.00	1,022,875.00	*
no Finance charges 1-16-24				1,022,875.00	
8058000 611500 - SALARY		1.00	103,769.00	103,769.00	*
1-16-24				103,769.00	
8058000 612500 - OVERTIME		1.00	125,000.00	125,000.00	*
OT for the Operations Supervisor, Mechanic and Drivers. Most drivers have built-in OT, but there is also OT required to cover absences. We are a small department operating 7 da and 20 M-S and 16 hours on Sunday. This is for OT for the Operations Supervisor Mechanic as well overtime built-in to th job schedules and OT needed to cover dri absences. We do not have split shifts a instead cover our operating hours with a driver jobs that average 9 hours/driver. pay built into the driver job schedules incentive for prospective employees and drivers do not like working split shifts is also used when we are short drivers d FMLA, illness, personal time off, and va In these situations, we need to ask dri work additional jobs so we are not cutti scheduled service. We also have only 1 m and OT is required to keep buses on the to keep our Preventative Maintenance wor schedule as required by FTA.				125,000.00	
8058000 615000 - OTHER FEES		1.00	44,000.00	44,000.00	*
Holiday Overtime Holiday OT pay for 12 holidays including holidays, some major holidays, and obser holidays.				44,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
BUS SERVICE						
8058000	618000 - MAINE STATE RETIREMENT		1.00	28,000.00	28,000.00	*
	2-10-24				28,000.00	
8058000	618101 - 401A		1.00	55,000.00	55,000.00	*
	2-10-24				55,000.00	
8058000	618200 - LONG TERM DISABILITY		1.00	4,100.00	4,100.00	*
	2-10-24				4,100.00	
8058000	618300 - SOCIAL SECURITY		1.00	99,116.00	99,116.00	*
	2-10-24				99,116.00	
8058000	618500 - WORKERS COMP		1.00	26,917.00	26,917.00	*
	2-10-24				26,917.00	
8058000	618600 - HEALTH INSURANCE		1.00	210,000.00	210,000.00	*
	2-10-24				210,000.00	
8058000	620500 - PRINTING & BINDING		1.00	4,000.00	4,000.00	*
	-Route rack cards ordered twice per year there is a schedule change. These are p schedules and maps of all our routes wit and contact information that riders can -VIR Forms, 1200 Vehicle Inspection Repo which are filled-in daily (required by F -Bus Service Posters with map and schedu placement at Mill Creek Hub and on shelt -Printing and photocopies of memos, ride trip sheets, reports etc. using the depa Konica Minolta copier machine. we will need new schedules and route inf following the route changes and service enhancements that will be implemented fo the Transit Together Plan implementation 2023 and 2024. 2/24/23				4,000.00	
8058000	621000 - ADVERTISING		1.00	5,000.00	5,000.00	*
	Promotional Advertising and Public Notices Promotional Advertising and notification newspaper and other media outlets. This include fare promotions, routes changes, notices and changes to FTA required plan				5,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
BUS SERVICE						
8058000	622000 - TELEPHONE					7,000.00 *
	GWI = \$30/mth		1.00	7,000.00		7,000.00
	Verizon cell = \$450/mth					
	Cell stipend (Menario) = \$50/mth					
	Dir cell stipend (?) = \$50/mth					
	Verizon cellular service for 9-in-servic					
	1- Surface Pro tablet and 1-Mobile hot s					
	fare card activation. The onboard cellu					
	service is required for the onboard tech					
	including the AVL and electronic fare pa					
	systems.					
8058000	622400 - WATER & SEWER					3,400.00 *
	Allocation of cosst		1.00	3,400.00		3,400.00
	25% in FY24					
	from DPW					
	2/24/23					
8058000	622500 - ELECTRIC					13,766.00 *
	Energy costs		1.00	13,766.00		13,766.00
	2-16-24					
	els					
8058000	623000 - TRAVEL					3,000.00 *
	Travel for Conferences and Training		1.00	3,000.00		3,000.00
	Travel expenses related to seminars, con					
	and training such as those sponsored by					
	England Passenger Transit Association, M					
	Transit Association, Maine Municipal and					
	transit associations. The new CDL train					
	requirements has also increased the need					
	driver training and travel expenses. Mec					
	Training for transition to Electric vehi					
8058000	625500 - MEDICAL SERVICES					1,600.00 *
	Driver I.C.C. and DOT Physicals		1.00	1,600.00		1,600.00
	Driver I.C.C. / DOT physicals. This is					
	mandatory federal requirement. As well					
	"return to duty" physicals after illness					
	injury.					
8058000	626500 - MOTOR VEHICLE MAINT					80,000.00 *
	Fleet Maintenance		1.00	80,000.00		80,000.00
	FTA funds 80% of vehicle maintenance. W					
	reducing this number from last year, bec					
	invested in a diesel laptop that allows					
	mechanic to clear codes and diagnose and					
	problems inhouse. We will also be increa					
	Vehicle supplies to accommodate more in-					
	work.					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
BUS SERVICE						
8058000	627000 - EQUIPMENT MAINTENANCE				2,500.00	*
	Office and onboard Computer maintenance		1.00	2,500.00	2,500.00	
	-Office and onboard Computer maintenanc					
	-Konica Minolta copier maintenance.					
	Inspection and maintenance of bus lift c					
8058000	627100 - RADIO MAINTENANCE				1,000.00	*
	Two-way Radio Maintenance		1.00	1,000.00	1,000.00	
	Bus antenna tuning. Radio is the main fo					
	communication between the bus drivers an					
	dispatchers.					
8058000	627500 - BUILDING MAINTENANCE				13,300.00	*
	Repair of bus shelter glass and frames a		1.00	13,300.00	13,300.00	
	accidents, graffiti and/or vandalism.					
	Other minor repairs to Mill Creek Hub as					
	by bus service staff.					
	2/24/23					
8058000	628100 - SOLID WASTE DISPOSAL				2,000.00	*
	2/24/23		1.00	2,000.00	2,000.00	
8058000	628800 - CONTRACTED SERVICES				182,500.00	*
	1. Mandatory ADA Paratransit Service (80		1.00	182,500.00	182,500.00	
	reimbursed by from FTA5307 Grant) - \$165					
	2.PACTS/GPCOG/Metro UPWP and TSAP Local					
	\$10,000					
	3. Transit Planning Software Paid to GPC					
	500					
8058000	629000 - TRAINING				3,500.00	*
	Seminars, conferences and training		1.00	3,500.00	3,500.00	
	Seminars, conferences and training such					
	sponsored by FTA, New England Passenger					
	Association, Maine Transit Association,					
	Municipal and other transit associations					
	new CDL training requirements and FTA.ma					
	driver sensitivity training has also inc					
	the need for driver training.					
8058000	630500 - OFFICE SUPPLIES				2,500.00	*
	General office supplies.		1.00	2,500.00	2,500.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025	MANAGER
BUS SERVICE						
8058000	631500 - HEATING FUEL					14,000.00 *
	Allocation of heating fuel		1.00	14,000.00		14,000.00
	25% in FY24					
	form DPW					
	2/24/23					
8058000	632000 - GAS & OIL					236,075.00 *
	Diesel Fuel for Buses		66,500.00	3.55		236,075.00
	-Diesel Fuel for existing routes/jobs 65					
	gallons * \$3.547 = \$230,555 Gas for mini					
	520.					
8058000	632500 - TIRES					17,000.00 *
	Tires for buses and support vehicles		1.00	17,000.00		17,000.00
	Includes retreads, mounting, dismounting					
8058000	632501 - VEHICLE WASH					12,000.00 *
	2/24/23		1.00	12,000.00		12,000.00
8058000	634500 - CLOTHING					7,500.00 *
	Uniforms and work clothing		1.00	7,500.00		7,500.00
	-Uniforms for drivers and supervisors.					
	-Mechanics uniform weekly rate					
	-Safety shoe allowance for mechanic					
	-Rain gear					
	-Protective eyewear					
8058000	636000 - SMALL TOOLS					1,500.00 *
	Miscellaneous tools for garage and mecha		1.00	1,500.00		1,500.00
	workbay.					
8058000	636500 - CLEANING SUPPLIES					6,100.00 *
	Bus washing soap, rags, paper towels, gl		1.00	6,100.00		6,100.00
	cleaner, disinfectant, etc.					
	2/24/23					
8058000	638600 - VEHICLE SUPPLIES					70,000.00 *
	Vehicle supplies for buses and non-reven		1.00	70,000.00		70,000.00
	vehicles. Increase from last year based					
	in-house work being done by new mechanic					
	as shifting the PM fuels from the Gas an					
	to this GL to ensure 80% reimbursement f					
	Diesel Exhaust Fuel (DEF) -\$1,500					
	Engine Oil - \$5,000					
	Transmission Fluid - \$3,000					
	Antifreeze - \$3,000					
	Parts Cleaner - \$1,500					

**NEXT YEAR BUDGET DETAIL REPORT**

PROJECTION: 2025 2024/2025 MUNICIPAL BUDGET					
ACCOUNTS FOR:					
BUS SERVICE	VENDOR	QUANTITY	UNIT COST	2025	MANAGER
8058000 638800 - BUILDING MAINT SUPPLIES		1.00	500.00	500.00	*
	Miscellaneous building maintenance suppl is separate from the Facilities Dept bud			500.00	
8058000 639800 - Minor Equipment		1.00	3,500.00	3,500.00	*
	Purchase additional mobile 2-way radios staff			3,500.00	
8058000 642000 - DUES & MEMBERSHIPS		1.00	3,000.00	3,000.00	*
	NEPTA and MTA membership dues. MTA incr dues for SPBS to \$2,000/year.			3,000.00	
8058000 646100 - PROPERTY & CASUALTY INS		1.00	28,780.00	28,780.00	*
	2-11-24 els			28,780.00	
8058000 648500 - OTHER		1.00	3,500.00	3,500.00	*
	Other fees, expenses, etc 2/24/23			3,500.00	
<b>TOTAL BUS SERVICE</b>			<b>2,447,298.00</b>		