CITY OF SOUTH PORTLAND
Public Works

Neighbor Notification Form – Streetlight Request

This form must be signed by all neighbors on the street within 200 feet of the proposed streetlight to be added or turned off. If the requestor has made three (3) attempts to contact a neighbor but has been unable to reach them, the requestor may leave a note on the neighbor's door, and indicate the attempt on this form. The note must include the date, the nature and location of the request, City contact information, and must also let the neighbor know they have five (5) days to contact the City if they wish to support or oppose the request. Return to: Melissa Hutchins, Director, South Portland Public Works, 929 Highland Ave, South Portland, ME 04106 (or scan and email to: mhutchins@southportland.org).

Location of Streetlight: _____

Action Requested: ____Add light ____Turn off light

By signing below, I am acknowledging that I have been advised of the request to add or turn off a streetlight on my street. I understand that by signing, I am indicating my knowledge and support or opposition for the proposed request. (The City will make a final decision as to whether the application is approved or denied and may contact you to verify your response.)

Print Name	Street Address	Phone #	Signature	Do You Support? *Check only one box*			Unable to Contact/ Left Note
				Yes	No	Unsure	